10 June 2025

DIVISION MEMORANDUM
No. 1 7 6   s. 2025

CONDUCT OF THE DIVISION MANAGEMENT COMMITTEE MEETING
FOR THE MONTH OF JUNE 2025

To: Chief Education Supervisors
      Unit Heads
      Public Elementary and Secondary School Heads
      All Others Concerned

1.   The Management Committee Meeting is an avenue for disseminating information and updates to all stakeholders in the division and ensure that everyone is on the same page and has a clear understanding of the division's goals, priorities, and challenges. It is also an opportunity to monitor and evaluate the progress of the division's programs and projects.

2.   In connection with this, please be informed of the Conduct of the Division Management Committee Meeting on **June 13, 2025**; 1:30 p.m. at the Gabaldon Bldg. Pulungbulu, Angeles City. Cluster 6 will take charge of the activity.

3.   The participants are the Schools Division Superintendent, Division Chiefs, Supervisors, Unit heads, SEPS, EPS II, Planning Officer, Division Engineer, PDO DRRM, PDO -YFP, Medical Officer, Nurse in-charge, Dentist in- charge, School heads and Assistant School Principals II.

4.   Expenses for meals amounting to **Php 150.00** each shall be charged to Division MOOE Funds for the division office personnel and School MOOE/ Local Funds for the school heads and assistant principals II, subject to the usual accounting, auditing and procurement procedures, rules, and regulations. Deadline of payment of schools is on or before June 13,2025.

5.   Immediate and wide dissemination of and strict compliance with this Memorandum is earnestly desired.

ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEE
MEETING

AGG/SEPS-HRD/June 10,2025