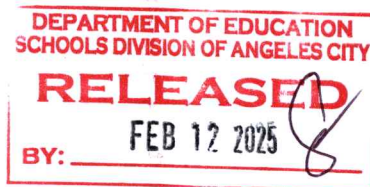




Republic of the Philippines
Department of Education

REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY



11 Feb 2025

DIVISION MEMORANDUM

No. 048 s. 2025

To: Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

REMINDERS ON THE CONDUCT OF SCHOOL ACTIVITIES

1. School activities chargeable to the **School Maintenance and Other Operating Expenses (MOOE)** are governed by **DepEd Orders** and related regulations, which are designed to ensure the appropriate and legal use of funds for educational purposes.
2. On the other hand, the conduct of school activities that incur no expenses for teachers and students and do not disrupt classes requires **effective planning, creativity, and community involvement**.
3. Wherefore, these reminders aim to ensure that school activities, programs, or events shall be conducted without incurring expenses from teachers and students and without disrupting regular class schedules, in compliance with the following Department of Education (DepEd) Orders and adhering to the principles of inclusivity and resourcefulness:

DepEd Order No. 19, s. 2008 (No Collection Policy in All Public Schools): This order prohibits the imposition of fees for school activities, except those approved by DepEd, ensuring that fundraising activities and practices like raffle ticket sales are not permitted for regular school events.

DepEd Order No. 09, s. 2024 (School Calendar and Activities): This order outlines the regulation of school activities and emphasizes that activities should prioritize the educational development of learners, ensuring that no school-related event becomes a burden for students or teachers.

DepEd Order No. 66, s. 2017: (Guidelines on the Conduct of Co-curricular and Extra-curricular) Focuses on the conduct of activities that do not affect regular classes or impose undue burden on teachers or students. This order stresses that school activities must align with the school's educational goals and must not prioritize popularity or fundraising.

4. Consequently, all school activities not chargeable to school MOOE should be planned in a way that **no financial burden** is placed on students or teachers.



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5. All activities should focus on using **in-kind contributions** such as volunteer time, school materials, and **community support** (local businesses, alumni, PTA, etc.).
6. All school activities should be scheduled **outside regular class hours** (e.g., after-school, during recess, or on non-peak days such as Saturdays or holidays).
7. All schools shall ensure that activities foster collaboration, learning, and positive values without involving practices like **fundraising or popularity contests**.
8. All schools ensure that teachers are given adequate time to plan and execute school activities, **avoiding additional work outside their prescribed hours**, as per DepEd Order No. 05, s. 2024 (Rationalization of Teachers' Workload in Public Schools).
9. Participation should be **voluntary** to avoid overburdening students and teachers.
10. All activities must be in accordance with DepEd guidelines and should be planned with the **approval of the school head** if using in-kind contributions or **approval of the Division Office** if chargeable to School MOOE or school local funds.
11. Immediate, wide dissemination of and strict compliance with the contents of this memorandum is enjoined.

ENGR. EDGARD C. DOMINGO Ph.D. CESO V
Schools Division Superintendent *WL*

References: DepEd Order No. 19, s. 2008, DepEd Order No. 09, s. 2024
DepEd Order No. 66, s. 2017, DepEd Order No. 05, s. 2024

To be indicated in the Perpetual Index under the following subjects:
ACTIVITIES POLICIES

SGOD/CES/ February 11, 2025 *N*



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