



Republic of the Philippines  
**Department of Education**  
REGION III  
SCHOOLS DIVISION OFFICE OF ANGELES CITY



10 Feb 2025

**DIVISION MEMORANDUM**  
No. 047, s. 2025

**CONDUCT OF DIVISION MANAGEMENT COMMITTEE MEETING  
FOR THE MONTH OF FEBRUARY 2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Management Committee Meeting is an avenue for disseminating information and updates to all stakeholders in the division and ensure that everyone is on the same page and has a clear understanding of the division's goals, priorities, and challenges. It is also an opportunity to monitor and evaluate the progress of the division's programs and projects.
2. In connection with this, please be informed of the Conduct of Division Management Committee Meeting on **February 12, 2025; 8:00 a.m.** at the Gabaldon Bldg. Pulungbulu, Angeles City.
3. The participants are the division unit heads, Chief- SGOD, Chief-CID, Education Program Supervisors, Public Schools District Supervisor, SEPS, EPS II-HRD, planning officer, division engineer, medical officer, principals, and assistant school principals II.
4. Expenses relative to the conduct of this activity amounting to **Php 300.00** each shall be charged to Division MOOE Funds for the division officials, personnel and unit heads and School MOOE/ Local Funds for the participants from the school, subject to the usual accounting, auditing and procurement procedures, rules, and regulations.
5. Immediate and wide dissemination of and strict compliance with this Memorandum is earnestly desired.

**ENGR. EDGARD C. DOMINGO PhD, CESO V**  
Schools Division Superintendent *lh*



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