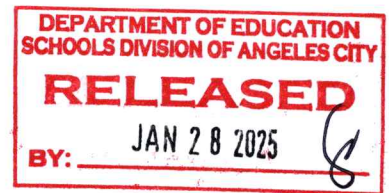




Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OFFICE OF ANGELES CITY



28 Jan 2025

DIVISION MEMORANDUM
No.0 31, s. 2025

To: Assistant Schools Division Superintendent
Division Chiefs
Heads of Public Elementary and Secondary Schools

DESIGNATION OF AN OIC SEPS – PLANNING AND RESEARCH

1. In view of designation of Mr. Alberto Otchengco Jr., as Officer-In-Charge-Assistant Schools Division Superintendent (OIC-ASDS) of the Schools Division of Zambales, please be informed of the designation of **MS. MARILOU CASTRO**, Planning Officer III as OIC SEPS – Planning and Research effective January 10, 2025, until such time that the election ban will be lifted.
2. Ms. Castro is expected to perform the duties and responsibilities of a SEPS – Planning and Research and the designation does not entail additional remuneration.
3. Immediate dissemination of this memorandum is hereby enjoined.

ENGR. EDGARD C. DOMINGO PhD, CESO V
Schools Division Superintendent *nd*

SGOD/CES/January 28, 2025