




Republic of the Philippines  
**Department of Education**  
 REGION III  
 SCHOOLS DIVISION OF ANGELES CITY

DEPARTMENT OF EDUCATION  
 SCHOOLS DIVISION OF ANGELES CITY  
**RELEASED**  
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22 Feb 2024

**DIVISION MEMORANDUM**  
 No. 083, s. 2024

**COMPOSITION OF SDO COMMITTEE ON ANTI-RED TAPE (CART)  
 AND DESIGNATION OF ANTI-RED TAPE FOCAL PERSONS AND DEPED  
 CITIZEN'S CHARTER TECHNICAL WORKING GROUP MEMBER IN SCHOOLS**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Unit Heads  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1 In compliance with Republic Act (RA) No. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and Memorandum DM-OUHROD-2024-0268, titled, "Composition of the DepEd Committee on Anti-Red Tape (CART), the SDO CART shall be composed of the following:

NAME	POSITION	DESIGNATION
Engr. Edgard C. Domingo PhD, CESO V	Schools Division Superintendent	Chairman
Enrique E. Angeles Jr. PhD, CESO V	Asst. SDS	Vice - Chair
Edgar L. Manabat PhD	SGOD - Chief ES	Member
Amando C. Yutuc PhD	CID - Chief ES	Member
Atty. Paul Nikon T. Alcayro	Legal Officer III	Member
Gay Y. Pangilinan	Accountant III	Member
Charlon B. Omlang	Administrative Officer V (Budget Officer III)	Member
Maria Cristina S. Sarmiento	Administrative Officer V	TWG
Avenier V. Mendoza	Information Technology Officer I	TWG
Armin M. Tayag	Administrative Officer IV	TWG
Edna T. Canlas	Administrative Officer IV	Secretariat
Arfel Anne P. Cayetano	Administrative Officer IV	Secretariat
Caroline L. Montes	Administrative Officer IV	Secretariat

2. **For School Level:**
- a. Lead : School Head
  - b. Members : Teacher-designate (1)  
 Non-teaching Personnel (1)
  - c. TWG : One member per school





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3. The ART Committee are expected to:
  - 3.1 lead the review and update of services in the Citizen's Charter (CC).
  - 3.2 implement streamlining and digitization activities.
  - 3.3 coordinate compliance to the requirements of the ARTA/ AO 25, and
  - 3.4 participate in capacity building activities provided by the BHROD.
  
4. The TWG shall perform the following tasks:
  - 4.1 review the submitted CC of different units.
  - 4.2 consolidate the CCs into DepEd Citizen's Charter reflective of the service standards applied in different governance levels, and
  - 4.3 endorse the DepEd CC to the BHROD-OED for vetting and approval of the Management Committee.
  
5. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

  
**ENGR. EDGARD C. DOMINGO PhD CESO V**  
Schools Division Superintendent 

Reference: DM-OUHROD-2024-0268

To be indicated in the Perpetual Index under the following subjects:

ANTI RED TAPE COMMITTEE

MCS/AOV/February 22, 2024 



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