



Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



23 Jan 2024

DIVISION MEMORANDUM
No. 038, s. 2024

**CONDUCT OF DIVISION ORIENTATION ON THE IMPORTANCE OF KNOWING
THE DIVISION ORGANIZATIONAL STRUCTURE**

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. The Division of Angeles City recognizes and addresses the diverse and unique needs of its school communities. Thus, knowing the divisional organizational structure within DepEd ensures a clear chain of command. This clarity is essential for effective communication, decision-making, and the overall management of the department. Stakeholders, including teachers, administrators, and parents, can easily identify the appropriate channels for addressing concerns or seeking information.
2. In connection with this, please be informed of the Conduct of Division Orientation on the Importance of Knowing the Division Organizational Structure on **January 24, 2024**; 8:00 a.m. at the Gabaldon Building Pulungbulu, Angeles City.
3. The participants are the school heads and all division personnel.
4. All expenses relative to the conduct of this activity shall be charged to Division MOOE Funds subject to the usual accounting procedures and auditing rules and regulations.
5. Immediate and wide dissemination of and strict compliance with this Memorandum is earnestly desired.

ENGR. EDGARD C. DOMINGO, PhD, CESO V *wa*
Schools Division Superintendent



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To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION ORGANIZATION
COMMUNICATIONS

AGG/SEPS-HRD/January 23, 2024



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