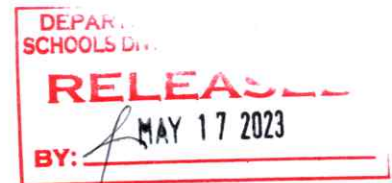




Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



17 May 2023

DIVISION MEMORANDUM

No. **164** s. 2023



CORRIGENDUM TO DIVISION MEMORANDUM NO. 161 S. 2023, "ANNOUNCEMENT OF VACANT POSITIONS: ADMINISTRATIVE OFFICER IV, ADMINISTRATIVE OFFICER II, ADMINISTRATIVE ASSISTANT II AND ADMINISTRATIVE AIDE VI"

To: Assistant Schools Division Superintendent
OIC-Chief ES of Curriculum Implementation Division
Chief ES of School Governance and Operations Division
Public Schools District Supervisors
Elementary and Secondary School Principals
All Others Concerned

1. Relative to the Division Memorandum No. 161 s. 2023 entitled, "Announcement of vacant Positions: Administrative Officer IV, Administrative Officer II, Administrative Assistant II and Administrative Aide VI", please be informed that the **minimum CSC Qualification Standards for the Administrative Aide VI** is as follows:

| | |
|--------------------|---|
| Education | Completion of two years studies in college |
| Training | None Required |
| Experience | None Required |
| Eligibility | Career Service Sub-Professional (First Level Eligibility) |

2. The rest of the contents of the said Memorandum remain in effect.
3. Immediate and wide dissemination of this Memorandum are desired.


RONALDO A. POZON PhD, CESO V
Schools Division Superintendent 

Encl: As stated

References:

DO 19 s. 2022; DO 07. S, 2023

To be indicated in the Perpetual Index
Under the following subjects:

RECRUITMENT
POLICY

SELECTION
SCHOOLS

APPOINTMENT
TEACHERS