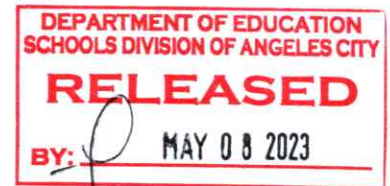




Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



08 May 2023

DIVISION MEMORANDUM

No. 147 , s. 2023

**DIVISION ORIENTATION - WORKSHOP ON THE CONDUCT OF
NATIONAL SCHOOL BUILDING INVENTORY SY 2022-2023**

To: Assistant Schools Division Superintendent
Division Chiefs ES,
Public Elementary and Secondary School Heads
All Concerned

1. The National School Building Inventory (NSBI) aims to gather and ensure the accuracy and comprehensive baseline data of school facilities in all DepEd schools which shall be used as reference and basis for planning, budgeting, and decision-making.
2. In this regard, the Schools Division of Angeles City, through the Planning and Education Facilities Units will facilitate a Division Orientation – Workshop on the conduct of National School Building Inventory School Year 2022-2023 on May 12, 2023, from 8:30 a.m. to 5:00 p.m. at the Conference Room, Angeles City National Trade
3. The activity aims:
 - a. to orient School Heads and Physical Facilities Coordinators;
 - b. to provide BEIS accounts to schools with editing facilities;
 - c. to provide Technical Assistance to schools relative to NSBI;
 - d. to check the outputs submitted by schools; and
 - e. to validate and issue an approval for online encoding of data in the BEIS through SGOD.
4. The participants in this orientation – workshop are the Elementary and Secondary School Heads, School Physical Facilities Coordinators, Planning Officer III, and Engineer III.
5. All School Heads are requested to bring their laptop and current School Building Inventory.
6. Expenses relative to the conduct of this orientation – workshop shall be charged to Division Inset Funds subject to usual accounting procedures and auditing rules and regulations.



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7. Wide dissemination of and strict compliance to this Memorandum is earnestly desired.

RONALDO A. POZON PhD, CESO V *na*
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

DATA FORMS INVENTORY

MQC/PAR/May 08, 2023