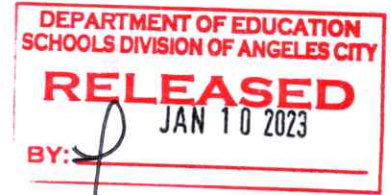




Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF ANGELES CITY



10 Jan 2023

DIVISION MEMORANDUM
No. 011, s. **2023**

**COMPOSITION OF DIVISION GENDER AND DEVELOPMENT FOCAL POINT
SYSTEM (GFPS) FOR FY 2023**

To: Assistant Schools Division Superintendent
Chief ES, School Governance and Operations Division
OIC, Chief-ES, Curriculum Implementation Division
Heads of the Public Elementary and Secondary School Heads

1. In line with the commitment of the Department of Education in the implementation of Gender and Development (GAD) mandate as articulated in 1987 Philippine Constitution, Republic Act (RA) No. 9710 or the Magna Carta for Women (MCW), this Office constitutes the composition of Division Gender and Development Focal Point System (GFPS) for FY 2023 provided in item No.V, section D of DepEd Order No. 32, s. 2017 as follows:

Role in the GFPS	Name	Position
GFPS Head/Chairperson	MA. IRELYN P. TAMAYO PhD, CESO V	Schools Division Superintendent
Technical Working Group Head	FERNANDINA P. OTCHENGCO PhD, CESO VI	Assistant Schools Division Superintendent
Members	EDGAR L. MANABAT PhD	Chief Education Supervisor - SGOD
	AMANDO C. YUTUC PhD	OIC, Chief Education Supervisor - CID
	GAY Y. PANGILINAN	Accountant III
	CHARLON B. OMLANG	Budget Officer
	MARILOU Q. CASTRO	Planning Officer
	ARCELY G. GARCIA	Senior Education Program Specialist - HRD
GAD Coordinator	PERCIVAL Y. CAPITULO PhD	Education Program Supervisor
Monitoring and Evaluation	GLENN P. SARMIENTO	Senior Education Program Specialist – SMM&E
Secretariat	VILMA T. ENCISO	Education Program Specialist II - HRD



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2. The GFPS, composed of the following components shall have the following functions:

Chairperson:

- a. Issues policies or other directives that support GAD Mainstreaming.
- b. Approves GAD Plans and Budget.
- c. Spearheads the implementation of GAD Programs, Projects and Activities (PPAs).

Members:

- a. Provide capacity development programs to enhance skills on gender sensitivity training, gender analysis, gender-responsive planning and budgeting, gender audit and other updates on GAD related laws, policies and instruments.
- b. Conduct periodic monitoring and evaluation of the field GFPS to address possible issues hindering the performance of their functions in accordance with the Magna Carta of Women (MCW), Department Order and other GAD instructions and policies.
- c. Ensure effective and efficient implementation of GAD PPAs.

GAD Coordinator:

- a. Leads in the gender mainstreaming of policies, plans and PPAs and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs-based priority thrusts, needs, and concerns of DepEd stakeholders, particularly learners, teachers, and employees.
- b. Analyzes programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity.
- c. Recommends formulation/revision of policies in advancing women's status and child protection.
- d. Leads in the review and updating of sex- disaggregated data for GAD database to serve as basis in performance-based gender responsive planning.
- e. Implements advocacy activities, including the development of information, education, and communication materials to ensure consciousness-building and support for GAD.
- f. Identifies gender issues arising from gender analysis and audit to serve as basis for determine PPAs in the GAD plan.
- g. Prepares GAD plans. Budget, and accomplishment reported for prompt submission to concerned offices.
- h. Ensures the effective and efficient implementation of the GAD plan and PPAs as well as the judicious implementation of the GAD budget.
- i. Builds and strengthen partnership with GAD Focal Point Person in the Department, the Philippine Commission on Women (PCW), GAD Non-Government Organizations (NGOs) and other partners.
- j. Coordinates GAD efforts of all offices/units.



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Secretariat:

- a. Provides administrative support to the GFPS.
- b. Organizes and arranges meetings of the GFPS
- c. Documents GAD activities and milestones for reporting
- d. Assists in the conduct of activities related to the recognition, promotion and fulfillment of the rights of women and children, and
- e. Assists in the preparation of annual GAD plan and accomplishment reports

Focal Person on Monitoring and Evaluation:

- a. Leads the gender audit and evaluation of all GAD PPAs.

3. Immediate and wide dissemination of and compliance to this Memorandum is earnestly desired.


MA. IRELYN P. TAMAYO PhD, CESO V 
Schools Division Superintendent

Encl.: As stated

To be indicated in the Perpetual Index under the following subjects:

Programs

Policy

Budget

vte/HRD/January 10, 2023