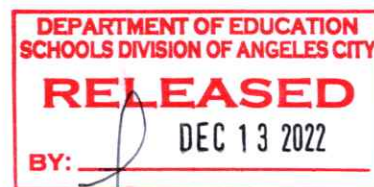




Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF ANGELES CITY**



13 Dec 2022

**DIVISION MEMORANDUM**

No. 457, s. 2022

**CONDUCT OF ONLINE ASSESSMENT ON CSC PRIME -HRM SYSTEM ON LEARNING  
AND DEVELOPMENT AND REWARDS AND RECOGNITION**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, School Governance Operations Division  
OIC-Chief Education Supervisor, Curriculum Implementation Division  
Unit Heads

1. Please be informed of the conduct of Online Assessment on CSC PRIME-HRM on Learning and Development and Rewards and Recognition on December 16, 2022 from 8:00 a.m. to 5:00 p.m. via Zoom platform.
2. The following are the participants to this activity:
  - a) Human Resource Development Committee (HRDC);
  - b) Program on Awards and Incentives for Service Excellence (PRAISE) Committee; and
  - c) Select First, second, and executive managerial level employees and officials.
3. All expenses to be incurred in the conduct of the activity are charged to Division MOOE Funds subject to accounting procedures and auditing rules and regulations.
4. Immediate and wide dissemination of and strict compliance to this Memorandum is earnestly desired.

*[Signature]*  
**MA. IRELYN P. TAMAYO PhD, CESO V**  
Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

COMMUNICATIONS      ASSESSMENT  
AGG/SGOD-HRD  
December 12, 2022

**Address:** Jesus Street, Pulungbulu, Angeles City **Telephone No.** (045) 322-4101



Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF ANGELES CITY**

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**LIST OF PARTICIPANTS**

1. Ma. Irelyn P. Tamayo PhD, CESO V – Schools Division Superintendent
2. Fernandina P. Otchengco PhD, CESE – Assistant Schools Division Superintendent
3. Edgar L. Manabat – Chief- SGOD
4. Amando C. Yutuc- OIC Chief- CID

Learning and Development Committee

1. Arcely G. Garcia
2. Vilma T. Enciso
3. Edgardo S. Nunag
4. Emily F. Sarmiento
5. Rita P. Bundalian
6. Reynaldo G. Cabrera

Rewards and Recognition Committee

1. Maria Tara D. Clemente
2. Ericson P. Cabrera
3. Maria Leonora E. Vinoya
4. Glenn P. Sarmiento
5. Maria Cristina S. Sarmiento



**Civil Service Commission Regional Office III**

06 December 2022

**MA. IRELYN P. TAMAYO, PhD, CESO V**

Schools Division Superintendent  
Schools Division of Angeles City  
Province of Pampanga

Dear **Superintendent TAMAYO:**

Greetings from the Civil Service Commission!

The **Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM)** is the CSC's accreditation program that aims to elevate public sector human resource management to a level of excellence through a process of Assessment, Assistance and Award/Recognition of HRM's systems, competencies and practices using HRM maturity level indicators that are at par with global HR standards.

In line with the program, our Policies and Systems Evaluation Division (PSED) or Assessment Team will conduct an Online Assessment on **16 December 2022** via the Zoom platform. We will send the link for the virtual assessment to your official e-mail address.

The one-day activity shall cover the validation and assessment of your Systems, Competencies and Practices on the remaining two (2) core HRM systems namely Learning and Development, and Rewards and Recognition.

Please send the scanned copies or digitally-converted evidence requirements (ERs) of the HRM Systems and Plantilla of Personnel **on or before 12 December 2022**.

On the validation of HR Practices, we request the presence of the following Committee Members on **16 December 2022 at 9 am onwards**:

- a) Representative/s of the Human Resource Development Committee (HRDC);
- b) Representative/s of the Program on Awards and Incentives for Service Excellence (PRAISE) Committee; and

**Bawat Kawani, Lingkod Bayani**

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Diosdado Macapagal Government Center, Brgy. Maimpis, City of San Fernando, Pampanga  
 (045) 455-3240 to 45; 455-3257; Fax: (045) 455-3241; 455-3244; 455-3245  
 cscro3pald@gmail.com; cscro3pald@yahoo.com; ro03.pald@csc.gov.ph ro3.csc.gov.ph

- c) Pre-selected first, second, and executive/managerial level officials and employees from your Plantilla of Personnel.

Should there be any related concerns on the matter, please coordinate with our Policies and Systems Evaluation Division (PSED) at 0943-696-0361 or (045) 877-0083.

Thank you for being our committed partner for excellence in Human Resource Management.

Very truly yours,

  
**FERNANDO O. MENDOZA**  
Director IV

cc: DIRECTOR II EMILY R. REYES  
CSC FIELD OFFICE PAMPANGA