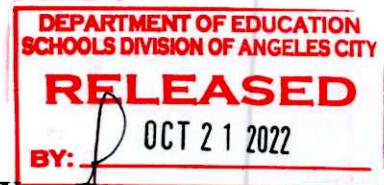




Republic of the Philippines  
**Department of Education**  
Region III  
**SCHOOLS DIVISION OF ANGELES CITY**



October 21, 2022

**DIVISION MEMORANDUM**  
**NO. 392, S. 2022**

**THIRD WAVE OF APPLICATION FOR SENIOR HIGH SCHOOL TEACHER**  
**APPLICANTS FOR SCHOOL YEAR 2022-2023**

To: Assistant Schools Division Superintendent  
Chief, SGOD  
OIC Chief, CID  
Unit Heads  
Heads of Public Elementary, Integrated, Junior and Senior High Schools  
Teaching and Non-Teaching Personnel  
All concerned

1. This Office hereby announces the opening of the Third Wave of Application for Teacher Applicants for Senior High School for School Year 2022-2023 in all strands/tracks.
2. Applicants must register online at <https://tinyurl.com/SHS3RDWAVE>. Submission of documents and requirements will be until November 11, 2022 at 5:00 p.m. through the DepEd Angeles City Records Unit.
3. The Recruitment Activity will be based on the guidelines set forth by DepEd Order No. 3 s. 2016, "Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year 2016-2017" and DepEd Order 51 s. 2017, "Amended Qualification Standards for Senior High School Teaching Positions in the Technical-Vocational-Livelihood Track and Other Clarifications on the Hiring Guidelines". The requirements checklist is found in the Enclosure No. 1 of this Memorandum.
4. Wide circulation of this Memorandum is earnestly desired.

  
**MA. IRELYN P. TAMAYO PhD, CESO V**  
Schools Division Superintendent

Encls.: As stated  
Reference: None

To be indicated in the Perpetual Index under the following subjects:  
APPOINTMENT                      SCHOOLS  
POLICY                                SELECTION  
RECRUITMENT                      TEACHERS

MCS/HRMO/October 18, 2022

Jesus St., Brgy. Pulungbulu, Angeles City 2009 / (045) 322-4106 / [angeles.city@deped.gov.ph](mailto:angeles.city@deped.gov.ph)

## LIST OF DOCUMENTS REQUIRED

NAME OF APPLICANT: \_\_\_\_\_  
SUBJECT AREA: \_\_\_\_\_

- \_\_\_\_\_ 1 Letter of Application (original with signature);
- \_\_\_\_\_ 2 Personal Data Sheet or CSC Form 212 (Revised 2017) ORIGINAL  
downloadable from this link <https://depedangelescity.com/resources/downloadable/forms>
- \_\_\_\_\_ 3 Photocopy of PRC professional identification card;
- \_\_\_\_\_ 4 Photocopy of Certificate of Ratings obtained from the Licensure Examinations for Teachers  
or Professional Board of Examinations for Teachers;
- \_\_\_\_\_ 5 Photocopy of Transcript of Records with General Weighted Average (GWA)  
(if you are a bachelors degree graduate with 18 Professional Education units, be sure to include the  
GWA obtained from your bachelors degree and the GWA obtained from the 18 Professional Education Units.;
- \_\_\_\_\_ 6 GWA obtained from your bachelors degree and the GWA obtained from the 18 Professional Education Units.;
- \_\_\_\_\_ 7 Photocopy of Certificate of Employment or Service Records, and Performance Ratings.
- \_\_\_\_\_ 9 Photocopies of specialized trainings, if any;
- \_\_\_\_\_ 9 Photocopy of Voter's ID or any proof of residency;
- \_\_\_\_\_ 10 Photocopy of NBI Clearance
- \_\_\_\_\_ 11 Certification of English Proficiency Test Results
- \_\_\_\_\_ 12 Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant  
(ORIGINAL)

### ADDITIONAL DOCUMENTS FOR SENIOR HIGH SCHOOL APPLICANTS

- \_\_\_\_\_ 1 Photocopy of Diploma for Bachelor's Degree;
- \_\_\_\_\_ 2 Photocopy of TESDA National Certificate/s (for TVL applicants)
- \_\_\_\_\_ 3 Photocopy of Trainer's Methodology Certificate (TMC), if available
- \_\_\_\_\_ 4 Photocopy of other relevant certificate of recognition issued by recognized association or guild.