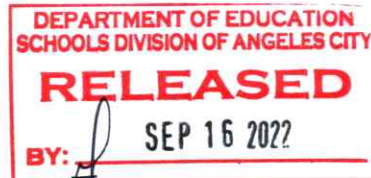




Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



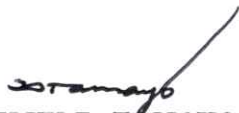
16 Sept 2022

DIVISION MEMORANDUM
No. **338** s. 2022

**MONITORING AND EVALUATION OF THE SUPREME PUPIL GOVERNMENT
(SPG) AND SUPREME STUDENT GOVERNMENT (SSG) ELECTIONS FOR
SCHOOL YEAR 2022-2023**

To: Assistant Schools Division Superintendent
OIC-Chief ES, CID
Chief - SGOD
Heads of Public Elementary and Secondary School
SPG and SSG Teacher-Advisers
Youth COMEA

1. Please be informed of the Memorandum from the Office of the Assistant Secretary for Youth Affairs and Special Concerns titled "Monitoring and Evaluation of the Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Elections for School Year 2022-2023."
2. In this regard, the Division Youth Formation Coordinators will conduct a field monitoring and evaluation during the said activity.
3. Likewise, School's Youth COMEA must fill out the Youth COMEA Monitoring Tool (**Annex A**) and submit it to the division office on **September 19, 2022** for consolidation and submission to the Regional YFC.
4. Attached is the Annex A of the Unnumbered Memorandum from OASYASC - Youth COMEA Monitoring Tool for reference and guidance.
5. Wide dissemination of and strict compliance to this Memorandum is earnestly desired.


MA. IRELYN P. TAMAYO PhD, CESO V *wh*
Schools Division Superintendent

Encl.: As stated
Reference: Unnumbered Memorandum from OASYASC
To be indicated in the Perpetual Index
under the following subjects:

POLICY
LEARNERS

RULES AND REGULATIONS
SCHOOLS

csm/sgod/yfp
Control No: 296



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Republic of the Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY FOR YOUTH AFFAIRS AND SPECIAL CONCERNS

YOUTH COMEA MONITORING TOOL

Data Privacy Notice: Data and information in this form are intended exclusively for the purpose of this activity. Serving other purpose not intended by the process owner is a violation of Data Privacy Act of 2002.

This monitoring tool shall be utilized and filled out by all schools nationwide and must be submitted to their respective Division Youth Formation Coordinator (YFC) for consolidation. The deadline of the submission will be determined by their Division YFC.

I. Monitoring Tool

Name of School: _____ School Year: _____ Date Accomplished: _____

School ID: _____ Region/Division: _____

Youth COMEA Chief Commissioner: _____

Designation: _____

Date of Election: _____ Time of Election: _____

Student Government Category: ☐ SSG ☐ SPG

Number of Candidates: _____

Election Period: _____

Campaign Materials Used:

☐ Fliers ☐ Posters

☐ Social Media Post

☐ Others (please specify): _____

Number of Polling Precinct: _____

Polling Precinct Station/s: _____

Total Number of Qualified Voters: _____

Total Number of Actual Voters: _____

Has there been any disqualification of a candidate?

☐ Yes Reasons: _____

☐ No

Mode of Election

☐ Manual ☐ Blended

☐ Digital ☐ Others (please specify): _____

Composition of the Youth COMEA

Youth COMEA Commissioners:

Commissioner on Screening and Validation

☐ Appointed

☐ Others (please specify): _____

Commissioner on Electoral Board

☐ Appointed

☐ Others (please specify): _____

Commissioner Appointment

☐ Appointed

☐ Others (please specify): _____

Commissioner on Grievance

☐ Appointed

☐ Others (please specify): _____

Youth COMEA Permanent Committees:

Executive Committee

Number of Members: _____

Screening and Validation Committee

Number of Members: _____

Electoral Board Committee

Number of Members: _____

Appointment Committee

Number of Members: _____

Grievance Committee

Number of Members: _____

Number of meetings conducted throughout the election and appointment process: _____

Number of violations committed throughout the election and appointment process: _____

Number of complaints filed throughout the election and appointment process: _____

List of Elected/Appointed Officers for the Supreme Pupil Government and Supreme Student Government

Supreme Pupil Government Officers for SY: 2022-2023

Position	Name of Pupil	Grade level
President		
Vice-President		
Secretary		
Treasurer		
Auditor		
Public Information Officer		
Protocol Officer		

Supreme Student Government Officers for SY: 2022-2023

Position	Name of Student	Grade level
President		
Vice-President		
Secretary		
Treasurer		
Auditor		
Public Information Officer		
Protocol Officer		

Members of the Youth COMEA:

Youth COMEA Commissioner

Youth COMEA Commissioner

Prepared by:

Validated by:

Youth COMEA Commissioner

Youth COMEA Commissioner

Approved by:

Youth COMEA Chief Commissioner/School Head