



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF ANGELES CITY



September 5, 2022

DIVISION MEMORANDUM

No. 326, s. 2022

ELECTION OF SCHOOL PARENT-TEACHERS ASSOCIATION (SPTA)

To: Assistant Schools Division Superintendent
Chief, SGOD
OIC-Chief, CID
Heads of Public Elementary and Secondary Schools

1. Pursuant to **DepEd Order No. 13, s. 2022, "Omnibus Guidelines on the Regulation of Operations of Parent-Teachers Association"** reiterated that the following items should be observed during election time:


Item 10.4.1 The indicative dates of PTA elections shall be included in the annual calendar of school activities. The conduct of PTA elections of the new set of officers for HPTA, GrPTA, and SPTA-BOD shall be held **within thirty (30) calendar days from the first day of classes; and**

Item 10.4.2 A GA shall be convened by the school head and the incumbent (outgoing) BOD prior to the election. Such GA may be held on the same date or before the actual date of election: Provided that, the GA and the election shall occur **within thirty (30) days from the first day of classes** consistent with Section 12.1 hereof.

2. In this light, all public elementary and secondary schools are requested to conduct their **Election of School Parents-Teachers Association (SPTA)**, on or before September 20, 2022.

3. Enclosed is the timeline of activities related in the establishment of Parent-Teachers Association in Schools.

4. Wide dissemination of and strict compliance to the contents of this Memorandum is highly enjoined.


FERNANDINO P. OTCHENGCO PhD, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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Enclosure No. 1 to Division Memorandum No. 326, s.2022

Timeline of Activities

Activity	SCHEDULE
Conduct of SPTA Elections	August 22-September 20, 2022
Submission of SPTA List of Officers	September 23, 2022
Division Orientation and Election DFPTA Officers (all Elected SPTA President for SY 2022-2023 only)	October 7, 2022
Oath taking of DFPTA Officers	October 14, 2022

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