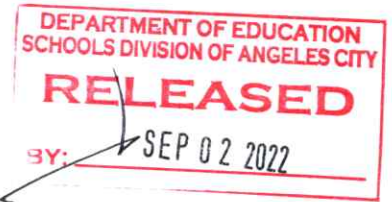




Republic of the Philippines  
**Department of Education**  
Region III  
Schools Division of Angeles City



September 2, 2022

**DIVISION MEMORANDUM**  
No. 322, S. 2022

**SUBMISSION OF APP-CSE 2023**

To: Heads of Public Elementary Schools, Secondary Schools and Senior High Schools

1. Please submit your respective APP-CSE 2023 to the Procurement Service of the Department of Budget and Management (PS-DBM) via the Virtual Store (VS) facility.
2. Deadline of submission is on September 30, 2022.
3. Please see attached ANNEX 8 for more information and instructions on how to upload APP-CSE 2023.
4. For your information and guidance.

  
**MA. IRELYN P. TAMAYO PhD, CESO V**  
Schools Division Superintendent 

Amt/AOIV/Supplyt



CN 2022-204  
**Address:** Jesus Street, Pulungbulu, Angeles City  
**Telephone No.** (045) 322-4101  
**Email Add:** angeles.city@deped.gov.ph



**SUBMISSION OF THE 2023 APP-CSE TO THE PS-DBM**

The Procurement Service - Department of Budget and Management (PS-DBM) advises all government agencies to submit their 2023 Annual Procurement Plan - Common-use Supplies and Equipment (APP-CSE) to PS-DBM via the Virtual Store (VS) facility.

The deadline of submission is on **30 September 2022**.

The PS-DBM wishes to reiterate that hard copy or manual submission will not be accepted.

- Log-in to VS to download the 2023 APP-CSE template:

<https://philgeps.gov.ph/home>

- Visit our website for the procedural guidelines in uploading APP-CSE:

<https://ps-philgeps.gov.ph/home/>

footnotes:

- The submission of APP-CSE is in compliance with **Memorandum Circular No. 2022-xxx** dated DD-MM-YYYY issued by the Inter-agency Task Force on the Harmonization of National Government Performance Monitoring, Information Systems (Administrative Order No 25 s. 2011)