



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF ANGELES CITY



August 31, 2022

DIVISION MEMORANDUM

No. 316, s. 2022

2022 DIVISION BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS

To: Assistant Schools Division Superintendent
Chief, SGOD
OIC-Chief, CID
Heads Public Elementary and Secondary Schools
Brigada Eskwela and Adopt-a-School Coordinators

1. In line with the **Regional Memorandum No. 475, s. 2022** titled "**Regional Search for 2022 Brigada Eskwela Best Implementing Schools**" the **Schools Division of Angeles City** through the School Governance and Operations Division (SGOD) shall conduct a "**2022 Division Brigada Eskwela Best Implementing Schools**" on October 3, 2022.

2. This activity aims:

- a. to recognize the efforts of schools in the implementation of Brigada Eskwela Program in the SY 2022-2023; and
- b. to recognize commitment between the school and community stakeholders in taking the initiative in creating a positive learning environment for students prior to the start of classes.

3. The "**2022 Division Brigada Eskwela Best Implementing Schools**" is open to all public elementary and secondary schools in DepEd Angeles City.

4. The following enclosures are attached for reference and guidance:

- Enclosure No. 1 – Guidelines on the 2022 Division Brigada Eskwela Best Implementing Schools
- Enclosure No. 2 – Division Search Committee
- Enclosure No. 3 – Brigada Eskwela Special Awards Criteria (Brigada Pagbasa)
- Enclosure No. 4 – Brigada Eskwela Special Awards Criteria (Brigada Pagbasa) Rating Form
- Enclosure No. 5 – Brigada Eskwela Special Awards (Functional Home Learning Spaces)

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Enclosure No. 6 – Brigada Eskwela Special Awards (Functional Home Learning Spaces) Rating Form
Enclosure No. 7 – Division Brigada Eskwela Best Implementing Schools criteria

5. Wide dissemination of and strict compliance to the contents of this Memorandum is highly enjoined.


MA. IRELYN P. TAMAYO PhD, CESO V *ph*
Schools Division Superintendent

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Enclosure No. 1 to Division Memorandum No. 314, s.2022

Guidelines on the 2022 Division Brigada Eskwela Best Implementing Schools

Guided by **RM 475, s. 2022**, and as initiated by School Governance and Operations Division (SGOD), the following guidelines will be followed:

1. The School Heads and Brigada Eskwela Coordinators must read Regional Memorandum No. 475, s. 2022 (Regional Search for 2022 Brigada Eskwela Best Implementing Schools) and as reiterated in Division Memorandum No. 312, s. 2022.
2. The categories for the "2022 Division Brigada Eskwela Best Implementing Schools" are as follows:

Category	Elementary Level Number of Teachers	Secondary Level Number of Teachers
Small	9 and below	15 and below
Medium	10 – 29	16 – 30
Large	30 – 50	31 – 50
Mega	51 and above	51 and below

3. There will be an additional special awards for this year's Brigada Eskwela Contest namely:

- 3.1 Brigada Eskwela Special Awards (Brigada Pagbasa); and
- 3.2 Functional Home Learning Spaces Award.

There will be One (1) Entry for each cluster (Clusters 1-7) to be evaluated, validated by the PSDS and to be submitted on or before September 13, 2022 to SGOD office.

There will be Two (2) Entries for each cluster (Clusters 8,9,10) to be evaluated, validated by the PSDS and to be submitted on or before September 13, 2022 to SGOD office.

The schedule of division validation will be on September 19-23, 2022.

4. The 2022 Division Brigada Eskwela Best Implementing Schools winners shall be ranked accordingly:

4.1 2022 Division Brigada Eskwela Implementing Schools

Rank	Elementary Level	Secondary Level
Division Champion	Small	Small
1 st Runner up	Medium	Medium
2 nd Runner up	Large	Large

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	Mega	Mega
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2.2 2022 Division Brigada Eskwela Special Awards (Brigada Pagbasa, and Functional Home Learning Spaces)

Rank	Elementary Level	Secondary Level
Division Champion	Small	Small
1 st Runner up	Medium	Medium
2 nd Runner up	Large	Large
	Mega	Mega

5. Below is the timeline of activities for 2022 Division Brigada Eskwela Best Implementing School:

Activity	SCHEDULE
Orientation on the Search for 2022 BE Best Implementing School	August 31, 2022
Submission of Entries	September 5, 2022
Document Evaluation	September 7-9, 2022
Onsite Validation	September 12-16, 19-23, 2022
Submission of Brigada Eskwela Accomplishment Reports	September 26, 2022
2022 Division Brigada Eskwela Awards	October 3, 2022
Submission of entries and document (hard copy) to Regional Office (ESSD)	October 12, 2022

6. For Document evaluation:
The Division Search Committee will assess the documents submitted by the schools for the 2022 Division Brigada Eskwela Best Implementing Schools.
7. For Onsite validation
The Division School Validators must undertake an onsite validation using the contextualized and localized validation tool and criteria for judging to verify the validity and correctness of all the submitted documents.

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Enclosure No. 2 to Division Memorandum No. 316, s.2022

The Division Search Committee is made up of the individuals listed below. The DSC is responsible for on-site validation and document evaluation. The DSC's evaluation and decision on the winners is final and binding.

Division Search Committee

2022 Division Brigada Eskwela Best Implementing School Evaluators	
Chairperson	Dr. Edgar L. Manabat Chief SGOD
Vice Chairperson	Dr. Percival Y. Capitulo EPS-SGOD
Members	Anna Marie Carmen M. Romero
	Engr. Norma P. Cabigting -Education Facilities
	Clarisa A. Lagman- DRRM
	Jakielyn G. David- Nurse

2022 Division Brigada Eskwela Special Award Evaluators	
Chairperson	Rochella C. David EPS-Filipino
Vice Chairperson	Rita B. Bundalian – EPS- English
Member	Anna Marie Carmen M. Romero

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Enclosure No. 3 to Division Memorandum No. 316, s.2022

Brigada Eskwela Special Awards Criteria (Brigada Pagbasa)

2022 DIVISION BRIGADA PAGBASA ADVOCACY AWARD				
Criteria	Percentage	Indicators	MOVs	Point system
1. Brigada Pagbasa Collaboration with Partners and Stakeholders	40 %	A. The school has community Partners and Stakeholders highly involved in the promotion of literacy and reading. B. The school conducts regular meeting with community partners and stakeholders. C. The school promotes literacy and reading through the use of posters or posting reading activities in community/ barangay billboards	Memorandum of Agreement	15 pts
			School-based activities with community partners and stakeholders	15 pts
			Minutes of the meeting	5 pts
			Posters and Announcements	5 pts
2. Brigada Pagbasa Volunteerism ((Reading Tutors and Learners)	40%	A. The school has reading tutors who are actively engaged in helping struggling readers improve on their reading skills with close collaboration with the School-based Reading Committee as cited in Rgional Memorandum No. 289,s.2021 B. The school through the leadership of the School Head, conducts orientation and training of reading tutors	Pictures of reading tutors teaching struggling readers	10 pts
			Parent Consent allowing their child to participate in remedial reading	6 pts
			Attendance Sheets of reading tutors and learners	6 pts
			Reading Lessons approved by the school Head and School Reading Coordinator	7 pts
			School-based Reading Committee	5 pts
			Activity Completion Report	6 pts
			Activity Completion Report	5 pts
3. Provision and production of reading resources and materials	20%	A. The school, through the leadership of the School Head conducts training on the production of reading resources and materials for struggling readers as articulated in RM 289, s.2021	Activity Completion Report	5 pts
			Sample reading resources and materials produced	5 pts

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		B. The school utilizes the reading resources and materials as being monitored by School Reading Coordinators and Reading Teachers, and Reading Tutors C. The school library is functional that learners regularly visit to read and research on any academic tasks.	Learning Resources Utilization Report	5 pts
			School Library Utilization Report (on learners using the library)	5 p t s

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Enclosure No. 4 to Division Memorandum No. 316, s.2022

Brigada Eskwela Special Awards Criteria (Brigada Pagbasa) Rating Form

2022 Division Brigada Pagbasa Advocacy Award Rating Form		
Name of School:		
School Head:		
BE Coordinator:		
Criteria	Percentage	Score
1. Brigada Pagbasa Collaboration with Partners and Stakeholders	40%	
2. Brigada Pagbasa Volunteerism (Reading Tutors and Learners)	40%	
3. Provision and production of reading resources and materials	20%	
Name and Signature of Evaluator		

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Enclosure No. 5 to Division Memorandum No. 316, s.2022

Brigada Eskwela Special Awards (Functional Home Learning Spaces)

2022 Functional Home Learning Spaces Award				
Criteria	Percentage	Indicators	MOVs	Point System
Involvement of School in the Development of Home	25%	Enough space for learning	Organized, cleaned and clutter free learning space Desk, tables , chairs	10
		Learning Materials/ equipment	Mini Library Bulletin/ Display Board Learning materials storage	8
		Ventilation and lighting	Well-lighted and ventilated learning space	4
			Mode of Learning (Blended, RBI, TBI, Modular)	3
Partners Involvement in the Development of Home Learning Spaces	25%	List of Donated items	MOA	15
			Deed of Donations Deed of Acceptance	10
No. of Beneficiaries of the Program	25%	List of learners benefited from the program	List of learners benefited from the program	25
Resources generated from the Program / activities	25%	Report on the resources generated	Signed report on the resources generated	15
			Picto-Narrative on the accomplished functional home learning spaces	10

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Enclosure No. 6 to Division Memorandum No. 316, s.2022

Brigada Eskwela Special Awards (Functional Home Learning Spaces) Rating Form

Functional Home Learning Spaces Rating Form		
Name of School:		
School Head:		
BE Coordinator:		
Criteria	Percentage	Score
1. Involvement of School in the Development of Home Learning Spaces	25%	
2. Partners Involvement in the Development of Home Learning Spaces	25%	
3. No. of Beneficiaries of the Program	25%	
4. Resources generated from the Program/Activities	25%	
Name and Signature of Evaluator		

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RATING FORM

2022 DIVISION BRIGADA ESKWELA BEST IMPLEMENTING SCHOOL AWARD

Enclosure No. 7 to Division Memorandum No. 316, s. 2022

2022 Division Brigada Eskwela Best Implementing Schools criteria

School: _____
School Address: _____
School ID: _____
School Head: _____

CATEGORY

- ☐ - Small School
☐ - Medium School
☐ - Large School
☐ - Mega School

(Please check appropriate box)

- ☐ - Elementary ☐ - Integrated
☐ - Secondary ☐ - Tech/Voc

School Brigada Eskwela Coordinator: _____

Total Number of Teachers _____

Total no. of Non-Teaching Personnel _____

Total Number of Teachers _____

Total Number of Enrollees _____

School Year		School Year		Percentage of Enrollment Increased	
20221-2022		2022-2023		against the previous School Year	

A. BRIGADA ESKWELA SCHOOL PREPARATION EFFORT (25%)

Please rate by marking the appropriate column below.

- 5 - If all the items in the left column within the school underwent repair, rehabilitation, repainting and replacement of works by volunteers and properly maintained by the school personnel.
4 - if only up to 80%
3 - if only up to 60%
2 - if only up to 40%
1 - if only up to 20%

Overall Physical Environment/ Facility Improvement	5	4	3	2	1	0
1 Roofs/Gutter/Downspout						
2 ICT Equipment/Facilities						
3 Ground improvement/Landscaping						
4 School Fence						
5 Others						
Sub - TOTAL						

WASH in Schools (Number of Wash Facilities)		5	4	3	2	1	0
1	Certification of Water Potability Test	Evident					Not-evident
2	Available group handwashing facility (10 faucets for ES) (4 faucets for HS)	10 & above (ES) 4 & above (HS)	9 (ES) 3 (HS)	8 (ES) 2 (HS)	7 (ES) 1 (HS)	6 (ES)	5 and below (ES) 0 (HS)
3	Available soap, water supply and IECs in all handwashing facilities	98-100%	95-97%	92-94%	89-91%	86-88%	85% and below
4	Toilets are functional, secured and clean with water supply, trash bins and IECs	98-100%	95-97%	92-94%	89-91%	86-88%	85% and below
5	Available waste segregated bins in the classrooms and hallways	98-100%	95-97%	92-94%	89-91%	86-88%	85% and below
Sub - TOTAL							
Note: Faucet Ratio x 5 ÷ Total # of learners population							

Covid 19 Safety Procedures, Protocols and Standards		5	4	3	2	1	0
1	COVID-19 VACCINATION STATUS FOR TP & NTP	99-100% of the total population	97-98% of the total population	95-96% of the total population	93-94% of the total population	91-92% of the total population	90% BELOW of the total
2	COVID-19 VACCINATION STATUS FOR LEARNERS	96-100% of the total population	91-95% of the total population	86-90% of the total population	81-85% of the total population	76-80% of the total population	75% BELOW of the total
3	PROPER WEARING OF FACE MASK (LEARNERS, TP, NTP, GUESTS)	OBSERVED			NOT OBSERVED		
4	DISINFECTION OF THE SCHOOLS	AFTER SHIFT (ALCOHOL & OTHER SOLUTIONS)		DAILY (ALCOHOL & OTHER SOLUTIONS)		WEEKLY (CHLORINE & OTHER SOLUTIONS)	
Sub - TOTAL							

Readiness, availability and functionality of Materials in School Disaster Risk Reduction and Management Room		5	4	3	2	1	0
1	Atleast 3 SDRRM Equipment, IEC Advocacy Materials, and the like were readily available and utilized.						
2	School ensures to the following: 1. equipped with first aid kits and other emergency preparedness supplies 2. pruned trees yearly 3. secured cabinets and storage for safekeeping 4. identified evacuation areas and classrooms as TLS during emergencies 5. built pedestrian lane						
3	Conducted multi-hazard drills or webinars regularly.						
4	Presence of Localized SDRRM Materials, DRRM Info Wall, emergency contact numbers posted in conspicuous areas						
5	Conducted capacity-buidling on DRR/CCA for school personnel and learners.						
Sub - TOTAL							

All Classrooms are ready, well-maintained, cleaned and conducive for learning environment		5	4	3	2	1	0
2	Ceilings						
3	Walls						
4	Windows/window jams						
5	Doors/Door jams						
6	Desk/Chairs/Cabinets						
7	Blackboards/Whiteboards						
8	Flooring/Hallway						
9	Electrical installation and fixtures						
10	Water system and fixtures						

B. BRIGADA ESKWELA PARTNERSHIPS ENGAGEMENT ACTIVITIES (25%)

This pertains to the kind/ impact of partnership engagement activities, which may be measured in terms of the number of learners / teaching and non teaching personnel who benefited from the activities

Title of Project/s or Activity/ies	Percentage of Learners Benefited	Equivalent points (Max. 15 Points)	Equivalent points (Max. 10 Points)

- 15 - If 80- 100% learners enrolled have attended
- 12 - if only up to 76% -80%
- 9 - if only up to 51% - 75%
- 6 - if only up to 26% - 50%
- 3 - if only up to 25%
- 0 - Learners benefited

C. BRIGADA ESKWELA IMPACT ON SCHOOL PERFORMANCE (25%)

This pertains to impact to access, in terms of improvement of Learning Centers, impact to enrollment and participation and Overall School Academic Performance based on the recent performance indicators.

MOVs	Percentage of Enrollment Increased against Previous SY (Max points 15)	SBM Level of Practice (Max 5 points)
Enrollment report for SY 2021-2022 and 2022-2023 signed by the school the same as reflected		
Certification of SBM Level of Practice issued by the Division Office		
Plaque of Recognition and or Certification of Recognition , Memorandum indicating the award		

D. BRIGADA ESKWELA RESOURCE GENERATED (15%)

This pertains to the resources generated to the Brigada Eskwela implementation. This shall be based on the prevailing market value of the items donated and shall reflect the equivalent of the volunteer man hours generated from the partnership activity / ies from August 01, 2022 to September 30, 2022

SECONDARY

Small School 15 teachers and below (Php)	Medium School (16-30 teachers) (Php)	Large School (31-50 teachers) (Php)	Mega School (51 teachers and above) (Php)	Percent Weighted Score
399,999 and above	799,999 and above	999,999 and above	1,300,001 and above	15
379,000-399,998	600,001-799,998	650,001-999,998	1,200,001-1,200,000	13
359,000-378,999	400,001-600,000	300,001-650,000	1,100,001- 1,200,000	11
358,000 and below	400,000 and below	300,000 and below	1,000,000 - 1,100,000	9

ELEMENTARY

Small School (9 teachers and below) (Php)	Medium School (10-29 teachers) (Php)	Large School (30-50 teachers) (Php)	Mega School (50 and above) (Php)	Equivalent Rating
999,999 and above	299,999 and above	999,999 and above	1,300,001 and above	15
90,000 - 99,998	200,001 - 299,998	650,001-999,998	1,200,001-1,300,000	13
80,000 - 89,999	100,001- 200,000	300,001-650,000	1,100,001-1,200,000	11
79,999 and below	100,000 and below	300,000 and below	1,000,000-1,100,000	9

(MOA, Deed of Donation and other related documents should be presented durin

E. BAYANIHAN EFFORT TO SUPPORT BRIGADA ESKWELA IMPLEMENTATION (10%)

This shall reflect the impact of Brigada Eskwela in terms of community participation and level of awareness on education programs.

This shall also include the response of the community to volunteer to Brigada Pagbasa and Home Learning Spaces Program.

Add the corresponding points in each sub-criterion.

MOVs	Indicators	point	Advocacy ob Brigada Eskwela Implementation in Support to Brigada Pagbasa (Max point 5)	Percentage of Learners Benefited from the program	Equivalent Point
Complete documentation with pictures of all the indicators signed by the school head	1. Approved Brigada Pagbasa Project , its implementation and accomplishment report with analysis regarding the impact of the BP project on the learners				
	2. Stakeholders Convergenece Report reflected the Brigada Pagbasa Project				
	3. Materials used in the implementation of BP Project (printed and/or digital)				
Signed list of learners benefited from the program, Notarized MOA/MOU, Notarized Deed of Donations and DEED of Acceptance, List of Donationd Items, indicated whon are recipient of the items (Name of learners, Parents, Contact number and address	4. List of Stakeholder and Volunteers participated in the Brigada Pagbasa Project.				
	5. Conducted School BE Kick-Off Ceremony				
TOTAL					

GRAND TOTAL

Name

Designation

Date