



Republic of the Philippines  
**Department of Education**  
Region III  
Schools Division of Angeles City



July 25, 2022

**DIVISION MEMORANDUM**  
No. 269, s. 2022

**IN-PERSON CONTINGENCY PLANNING WITH  
SCHOOL DRRM COORDINATORS FOR SY 2022-2023**

To: Assistant Schools Division Superintendent  
Chief ES, SGOD  
OIC-Chief ES, CID  
Heads of Public Elementary and Secondary Schools

1. Please be informed of the **In-Person Contingency Planning with School DRRM Coordinators for SY 2022-2023** on **July 28, 2022 (Thursday)** from **8:00 a.m. to 5:00 p.m.** at **Republic Central Colleges, Angeles City**.
2. At the end of the contingency planning, the participants are expected to:
  - a) provide knowledge and skills in facilitating their contingency planning at the school-level;
  - b) enhance their contingency plans; and
  - c) ensure that their school's ability to continue operating after a disaster or emergency.
3. The participants are the School DRRM Coordinators for SY 2022-2023. They are advised to bring their laptops for the workshop.
4. All expenses incurred to this activity are charged to downloaded funds on Disaster Preparedness and Response Program (DPRP) FY 2022, subject to usual accounting procedures and auditing rules and regulations.
5. Attached is the program of activities for reference and guidance.
6. Wide dissemination of and strict compliance to this Memorandum is earnestly desired.

  
**MA. IRELYN P. TAMAYO PhD, CESO V**  
Schools Division Superintendent

cal/sgod/dmm  
Control No: 239



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**In-Person Contingency Planning with School DRRM Coordinators for SY 2022-2023**  
 July 28, 2022  
 Republic Central Colleges, Angeles City

**PROGRAM OF ACTIVITIES**

TIME	TOPICS	RESOURCE PERSON
7:45-8:00am 8:01-8:30am	<b>AM SESSION</b> Registration Preliminaries National Anthem Prayer Welcome Remarks/Inspirational Message	TWG  <b>AVP</b>  <b>Edgar L. Manabat PhD</b> SGOD-Chief
	Expectation Settings Mindfulness-based Art Therapy	<b>Clarisa A. Lagman</b> PDO II-Division DRRM Coordinator
8:31-9:30am	Session 1: Developing Facilitation Skills among SDRRMCs	<b>Joed R. Galang</b> School DRRM Coordinator, Tacondo ES
9:40-10:40am	Session 2: Review on DepEd Issuances related to ConPlan	<b>Mary Grace G. Sambo</b> School DRRM Coordinator, LNWES
10:41-11:45am	Session 2: How to Make Contingency Planning Simple	<b>Jeffrey David</b> CDRRM Officer, City of San Fernando
11:46am-12:00nn	Q & A	
1:00-3:00pm	<b>PM SESSION</b> Session 3: Workshop on Contingency Planning for SY 2022-2023	<b>Jeffrey David</b> CDRRM Officer, City of San Fernando
3:21-4:30pm	Session 4: Presentation of Contingency Plans for SY 2022-2023	<b>Marilou Q. Castro</b> <b>Maria Leonora E. Vinoya</b> Research and Planning Unit, SDO Angeles City
4:30-5:00pm	Evaluation, Closing and Awarding of Certificates	<b>Glenn P. Sarmiento</b> SEPS, SMM&E
<b>MARIA LEONORA E. VINOYA</b> EMCEE		



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