



Republic of the Philippines
Department of Education
Region III
SCHOOLS DIVISION OF ANGELES CITY



June 9, 2022

DIVISION MEMORANDUM
No. 022, s. 2022

To: Assistant Schools Division Superintendent
Chief, School Governance Operations Division
All School Heads of Private Elementary and Secondary School

DIVISION ONLINE ORIENTATION OF THE PRIVATE SCHOOLS ON THE ANNUAL DATA COLLECTION IN THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) SY 2021-2022

1. The Department of Education (DepEd) issued DepEd Order No. 27, s. 2019 entitled "Guidelines on the Yearly Collection of Data/Information Requirements and validation Processes" which directed all public and private elementary, junior, and senior high schools, state universities and colleges (SUCs), and higher education institutions (HEIs) offering Kindergarten to Grade 12 to update the school's profile and report other data elements in the BEIS through the accomplished data-gathering forms.
2. In this regard, the Schools Division of Angeles City, through the Planning and Research Unit will conduct a "Division Online Orientation of the Private Schools on the Annual Data Collection in the Basic Education Information System (BEIS) for School Year 2021-2022" on June 17, 2022, from 9:00 a.m. – 12:00 p.m. via zoom.
3. The orientation aims to:
 - a. provide guidance to all schools in the Annual Data Collection in the BEIS;
 - b. update the schools on the basic instruction and rationale for the Minor Adjustment in the Basic Education Information Forms;
 - c. address all the issues regarding the annual data collection;
 - d. ensure 100% uploading and validation of BEIS Forms, and
 - e. establish accurate and reliable data reporting in the BEIS.
4. Participants are the private elementary and secondary school heads, LIS/BEIS Coordinators, and SEPS SMM&E in charge of Private Schools.
5. Immediate dissemination of and strict compliance to this Memorandum is desired.


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Schools Division Superintendent *eh*

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