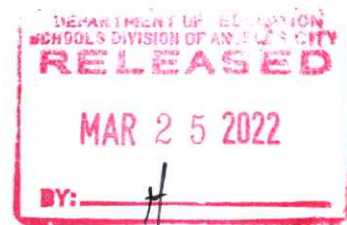




Republic of the Philippines  
Department of Education  
Region III  
Schools Division of Angeles City



March 25, 2022

DIVISION MEMORANDUM  
No. 127 s. 2022

**SUBMISSION OF ONLINE SURVEY FORMS ON THE STATUS OF SCHOOL LIBRARIES**

To: Assistant Schools Division Superintendent  
OIC Chief, Curriculum Implementation Division  
Chief, Schools Governance Operations Division  
Public Schools District Supervisors  
LR Supervisor  
Heads of Public Secondary, Integrated and Senior High Schools  
Librarians/School LR Coordinators/ Property Custodians

1. Relative to the attached Regional Memorandum No. 183, s. 2022 released on March 23, 2022 entitled "Region 3 Status of School Libraries and Library Hubs," all Schools with libraries or Learning Resource Centers are required to participate in accomplishing the online survey form for planning purposes on the provision of learning resources.
2. The responses on the online online survey shall be encoded until March 31, 2022. The School Library Collection Survey form can be accessed through: <https://bit.ly/RO3SLCS>.
3. Copy of the survey questions to be answered before accomplishing the online survey is found in the attached Regional Memorandum.
4. Wide and immediate dissemination of this memorandum is desired.

  
**MA. IRELYN P. TAMAYO PhD, CESO V**  
Schools Division Superintendent



CN 2022-111  
Address: Jesus Street, Pulungbulu, Angeles City  
Tel. No. : (045) 322- 4101  
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Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON

**REGIONAL MEMORANDUM**

No. 463, s. 2022

To : Schools Division Superintendents

**REGION 3 STATUS OF SCHOOL LIBRARIES AND LIBRARY HUBS**

1. The DepEd Regional Office III LRMS is gathering data for planning purposes on the provision of learning resources.
2. The Schools Division Offices (SDOs) and schools with libraries shall be the participants in this survey.
3. Enclosure No. 1 is the copy of the survey questions to be answered before accomplishing the online survey.
4. The responses on the online survey shall be encoded until March 31, 2022. The survey form can be accessed through the following links:
  - 4.1 School Library Collection Survey: <https://bit.ly/RO3SLCS>
  - 4.2 Library Hub Collection Survey: <https://bit.ly/RO3LibraryHubCSS>
5. For information, guidance, and compliance.

  
**MAY B. ECLAR, PhD, CESO III**  
Regional Director

Encl.: as stated

clmd4  
March 18, 2022

Enclosure No. 1 to the Regional Memorandum No. \_\_\_\_\_, s. 2022



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**SCHOOL LIBRARY COLLECTION STATUS SURVEY**

**Section 1. School Profile**

Name of School : \_\_\_\_\_  
Address : \_\_\_\_\_  
Schools Division : \_\_\_\_\_  
School Librarian : \_\_\_\_\_

1. **Type of School.** Put a checkmark (✓) on the appropriate blank before each item.

☐ Elementary School    ☐ Junior High School    ☐ Stand Alone Senior HS

2. **Size of School.** Put a checkmark (✓) on the appropriate blank before each item.

☐ Small    ☐ Medium    ☐ Large    ☐ Very Large

3. Name of the Library In-Charge:  
4. Designation of the Library In-Charge:  
5. Contact Number and email of the Library In-Charge:

Note: Textbooks and Teacher's Manuals (TXs and TMs), Learner's Materials and Teacher's Guides (LMs and TGs), and other Teacher Developed LR's are not included in this survey.

**Section 2. Library Collection Inventory: General Collection (Print)**

1a. How many titles of English and literature books (do not include poetry and novels) does your library have with a copyright year of 2017 up to present?

☐ None    ☐ 11 to 15 titles  
☐ 1 to 4 titles    ☐ 16 to 20 titles  
☐ 5 to 10 titles    ☐ 21 or more titles

1b. How many titles of English and literature books (do not include poetry and novels) does your library have with a copyright year of 2016 or earlier?

☐ None    ☐ 11 to 15 titles  
☐ 1 to 4 titles    ☐ 16 to 20 titles  
☐ 5 to 10 titles    ☐ 21 or more titles

2a. How many titles of Filipino and Panitikan books does your library have with a copyright year of 2017 up to present?



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\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

2b. How many titles of Filipino and Panitikan books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

3a. How many titles of Science books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

3b. How many titles of Science books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

4a. How many titles of Araling Panlipunan books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

4b. How many titles of Araling Panlipunan books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

5a. How many titles of Music books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

5b. How many titles of Music books does your library have with a copyright year of 2016 or earlier?



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\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

6a. How many titles of Arts books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

6b. How many titles of Arts books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

7a. How many titles of Physical Education books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

7b. How many titles of Physical Education books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

8a. How many titles of Health books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

8b. How many titles of Health books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

9a. How many titles of Edukasyon sa Pagpapakatao (Values Education) books does your library have with a copyright year of 2017 up to present?



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\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

9b. How many titles of Edukasyon sa Pagpapakatao (Values Education) books does your library have with a copyright year for 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

10a. How many titles of Mathematics books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

10b. How many titles of Mathematics books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

11a. How many titles of Business books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

11b. How many titles of Business books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

12a. How many titles of Management books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

12b. How many titles of Management books does your library have with a copyright year of 2016 or earlier?



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\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

13a. How many titles of Computer/Information Technology books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

13b. How many titles of Computer/Information Technology books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

14a. How many titles of Research books does your library have with a copyright year 2017 of up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

14b. How many titles of Research books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

15a. How many titles of Philosophy books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

15b. How many titles of Philosophy books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

16a. How many titles of Technical Vocational Livelihood (TVL)/Technology Livelihood Education (TLE) books does your library have with a copyright year of 2017 up to present?



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\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

16b. How many titles of Technical Vocational Livelihood (TVL)/Technology Livelihood Education (TLE) books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles          \_\_\_\_\_ 21 or more titles

17. Please specify other Learning Area books not mentioned above that you have in your library. Indicate the number of titles with a copyright year of 2017 up to the present and the number of titles with a copyright year of 2016 or earlier.

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**Section 3. Library Collection Inventory: General References**

18a. How many titles of Encyclopedias does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 5 to 10 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 11 or more titles

18b. How many titles of Encyclopedias does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 5 to 10 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 11 or more titles

19a. How many titles of Dictionaries does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 5 to 10 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 11 or more titles

19b. How many titles of Dictionaries does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 5 to 10 titles  
\_\_\_\_\_ 1 to 4 titles            \_\_\_\_\_ 11 or more titles

20a. How many titles of Handbooks does your library have with a copyright year of 2017 up to present?



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\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

20b. How many titles of Handbooks does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

21a. How many titles of Manuals does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

21b. How many titles of Manuals does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

22a. How many titles of Atlases does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

22b. How many titles of Atlases does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

23a. How many titles of Yearbooks does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

23b. How many titles of Yearbooks does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles  
\_\_\_\_\_1 to 4 titles            \_\_\_\_\_11 or more titles

24a. How many titles of Directories does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_None                      \_\_\_\_\_5 to 10 titles



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\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 11 or more titles

24b. How many titles of Directories does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None      \_\_\_\_\_ 5 to 10 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 11 or more titles

25a. How many titles of Thesauri does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None      \_\_\_\_\_ 5 to 10 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 11 or more titles

25b. How many titles of Thesauri does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None      \_\_\_\_\_ 5 to 10 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 11 or more titles

26. Please specify other General Reference Books not mentioned above that you have in your library. Indicate the number of titles with a copyright year of 2017 up to the present and the number of titles with a copyright year of 2016 or earlier.

\_\_\_\_\_  
\_\_\_\_\_

**Section 4. Library Collection Inventory: Additional Supplementary Readers**

27a. How many titles of Biography does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles      \_\_\_\_\_ 21 or more titles

27b. How many titles of Biography books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles      \_\_\_\_\_ 21 or more titles

28a. How many titles of Novels your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 16 to 20 titles



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\_\_\_\_\_ 5 to 10 titles      \_\_\_\_\_ 21 or more titles

28b. How many titles of Novels does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles              \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles              \_\_\_\_\_ 21 or more titles

29a. How many titles of Poetry books does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles              \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles              \_\_\_\_\_ 21 or more titles

29b. How many titles of Poetry books does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles              \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles              \_\_\_\_\_ 21 or more titles

**Section 5. Library Collection Inventory: Non-Print Collection**

30a. How many titles of e-pub, format e-book collection does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles              \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles              \_\_\_\_\_ 21 or more titles

30b. How many titles of e-pub format, e-book collection does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles              \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles              \_\_\_\_\_ 21 or more titles

31a. How many titles of PDF format e-book collection does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles              \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles              \_\_\_\_\_ 21 or more titles

31b. How many titles of PDF format e-book collection does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None                      \_\_\_\_\_ 11 to 15 titles



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\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles      \_\_\_\_\_ 21 or more titles

32a. How many titles of educational video collection (movies, documentaries, etc.) does your library have with a copyright year of 2017 up to present?

\_\_\_\_\_ None      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles      \_\_\_\_\_ 21 or more titles

32b. How many titles of educational video collection (movies, documentaries, etc.) does your library have with a copyright year of 2016 or earlier?

\_\_\_\_\_ None      \_\_\_\_\_ 11 to 15 titles  
\_\_\_\_\_ 1 to 4 titles      \_\_\_\_\_ 16 to 20 titles  
\_\_\_\_\_ 5 to 10 titles      \_\_\_\_\_ 21 or more titles

33. What other format of learning resources does your library have? Please specify.

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**Section 6. Library Collection Inventory: Periodical Collection**

34. Does your library subscribe to newspaper/s? Please tick all that apply.

\_\_\_\_\_ Never  
\_\_\_\_\_ Yes, currently Year 2022  
\_\_\_\_\_ Yes, previously Year 2021  
\_\_\_\_\_ Yes, previously Year 2020  
\_\_\_\_\_ Yes, previously Year 2019  
\_\_\_\_\_ Others (please specify): \_\_\_\_\_

35. If yes, what is your school's source of fund in subscribing to newspaper/s? Please tick all that apply.

\_\_\_\_\_ MOOE      \_\_\_\_\_ NGO  
\_\_\_\_\_ LGU      \_\_\_\_\_ Alumni  
\_\_\_\_\_ Others please specify: \_\_\_\_\_

36. Does your library currently subscribe to magazine/s? Please tick all that apply.

\_\_\_\_\_ Never  
\_\_\_\_\_ Yes, currently Year 2022  
\_\_\_\_\_ Yes, previously Year 2021





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- ☐ Yes, previously Year 2020  
☐ Yes, previously Year 2019  
☐ Others (please specify): \_\_\_\_\_

37. If yes, what is your school's source of fund in subscribing to magazine/s?

- ☐ MOOE ☐ NGO  
☐ LGU ☐ Alumni  
☐ Others please specify: \_\_\_\_\_

38. Does your library subscribe journal/s? Please tick all that apply.

- ☐ Never  
☐ Yes, currently Year 2022.  
☐ Yes, previously Year 2021  
☐ Yes, previously Year 2020  
☐ Yes, previously Year 2019  
☐ Others (please specify): \_\_\_\_\_

39. If yes, what is your school's source of fund in subscribing to journal/s?

- ☐ MOOE ☐ NGO  
☐ LGU ☐ Alumni  
☐ Other, (please specify): \_\_\_\_\_

**LIBRARY HUB COLLECTION STATUS SURVEY**

**Section 1: Profile**

Region \_\_\_\_\_  
School's Division Office \_\_\_\_\_  
Name and Address of the Library Hub: \_\_\_\_\_  
Contact Number of the Person In-Charge: \_\_\_\_\_

What is your Hub's Recipient Batch Number (DepEd Central Office Delivery of Reading Materials)

- ☐ Batch 1 (SY 2004-2006)  
☐ Batch 2 (SY 2006-2007)  
☐ Batch 3 (SY 2007-2008)  
☐ Batch 4 (SY 2008-2009)  
☐ Batch 5 (SY 2010-2011)  
☐ Batch 6 (SY 2011-2012)

What is your Hub's present operation status?

- ☐ Fully Operational  
☐ Partially Operational



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\_\_\_ Not Operational

If **partially operational**, please provide reasons why the Hub cannot operate fully.

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If **not operational**, please provide reasons why the Hub is not operational.

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**Section 2: Collection Status of Centrally Procured Reading Materials**

1. How many centrally procured Big Books are currently in your collection?
2. How many centrally procured Small Books are currently in your collection?
3. How many centrally procured other reading materials are currently in your collection?

**Section 3: Inventory of Centrally Procured Reading Materials**

4. How often do you conduct an inventory of the centrally procured reading materials? Please tick all that apply.

- \_\_\_ 1st Semester Break  
\_\_\_ 2nd Semester Break  
\_\_\_ Summer Break  
\_\_\_ Never

5. Are lost centrally procured reading materials properly documented?

\_\_\_ Yes, by accomplishing a form duly signed by the Hub in-charge, supply officer, SDO LR supervisor and noted by the Schools Division Superintendent

\_\_\_ Yes, by accomplishing a form duly signed by the Hub in-charge, Supply officer and noted by the SDO LR supervisor

\_\_\_ Yes, by accomplishing a form duly signed by the Hub in-charge and noted by the supply officer

\_\_\_ Yes, by accomplishing a form duly signed by the Hub in-charge



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alone

☐ No documentation

6. What are your guidelines for the borrowed and lost centrally procured reading materials?

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7. What are your guidelines for the borrowed and damaged centrally procured reading materials?

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**Section 4: Other Sources of Library Hub Reading Materials**

8. Aside from DepEd Central Office as source of reading materials, does your Hub receive reading materials from other sources?

☐ Yes

☐ No

9. If **yes**, please identify other sources that provide your Hub with reading materials.

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10. Does your hub have an existing guideline in receiving donations?

☐ Yes

☐ No

11. If **yes**, are the following considerations included in your Hub's guideline in receiving donations? Please tick all that apply.

☐ Recency of the copyright year

☐ Minimum number of copies

☐ Physical condition of the reading materials

☐ Other: \_\_\_\_\_

12. If **yes**, how many copies in average for each title of the reading materials does your hub receive?

☐ 1 copy only

☐ 2 to 5 copies

☐ 6 to 10 copies

☐ 11 to 15 copies



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\_\_\_ 16 to 20 copies  
\_\_\_ 21 copies or more



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