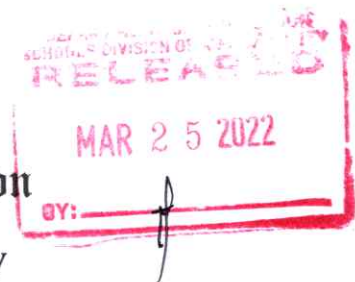




Republic of the Philippines
Department of Education
Region III – Central Luzon
Schools Division of Angeles City



March 25, 2022

DIVISION MEMORANDUM

No. 126 s. 2022

SUBMISSION OF INSTRUCTIONAL SUPERVISION ACTIVITIES

To: Assistant Schools Division Superintendent
SGOD Chief
OIC-CID Chief
Public Elementary and Secondary School Heads

1. Pursuant to DepEd Region III Memorandum No. 180, s. 2022 titled "Implementation Guidelines on the Teaching and Learning Component of the Limited Face to Face Classes," under Item D.3 Supervisory Plans, all schools are expected to prepare supervisory plans and to ensure the performance of instructional supervision efficiently and effectively. School heads, assistant SHS principals, head teachers, and master teachers shall supervise and give technical assistance to teachers regularly.
2. Hence, this Office instructs all schools to prepare and submit monthly instructional plans, instructional supervisory reports, and schedules of classroom observations to their respective public schools district supervisor.
3. For the purpose of uniformity, the suggested templates are enclosed in this memorandum. The document shall be prepared in A4 size paper and landscape in orientation. School header and footer shall be based on DepEd Order No. 19, s. 2019. The documents shall be prepared by the school head and to be noted by the public schools district supervisor:
Enclosure No. 1: Classroom Observation Schedules
Enclosure No. 2: Instructional Supervisory Plan
Enclosure No. 3: Instructional Supervisory Report
4. Submission of the instructional supervisory plan and classroom observation schedules shall be within the week before the succeeding month, while instructional supervisory report shall be submitted every first Friday of the month.
5. Immediate and wide dissemination of this memorandum is desired.

MA. IRELYN P. TAMAYO PhD, CESO V
Schools Division Superintendent



CN 2022-110

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Enclosure No. 1 to the Division Memorandum No. _____, s. 2022

Cluster 11
CLASSROOM OBSERVATION SCHEDULES
March 2022

Date and Time	Teacher	Learning Area, Grade Level and Section	Mode of Observation	Observer and Position
March 1, 2022 1:00 pm	Juan dela Cruz	Filipino 10-Magaling	Online Class Google Meet Code: wer-iuth-wzs	Maria Carolina C. Viray Principal II
March 2, 2022 10:00 am	Josh Balorio	Mathematics 10-Mabuti	Face to Face Class	Mabel C. Domingo Head Teacher III
March 3, 2022 9:00 am	Erlita Bonifacio	MTB-MLE 1-Maagap	Teaching Demonstration via LAC Session	Maria Carolina C. Viray Principal II

Prepared:

Noted:

School Head

Public Schools District Supervisor

Enclosure No. 2 to the Division Memorandum No. ____, s. 2022

Cluster 11
INSTRUCTIONAL SUPERVISORY PLAN
April 2022

PPSSH Domain	School Projects	Objectives	Persons Involved	Date	MOVs or Outputs	Activities

Prepared:

Noted:

School Head

Public Schools District Supervisor

Enclosure No. 3 to the Division Memorandum No. _____, s. 2022

Cluster 11
INSTRUCTIONAL SUPERVISORY REPORT
April 2022

PPSSH Domain	School Projects	Objectives	Persons Involved	Date	Findings	Recommendations

Prepared:

Noted:

School Head

Public Schools District Supervisor