



Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



DIVISION MEMORANDUM

No. 007 s. 2021

January 11, 2021

Training on ERF Assessment and other HR Concerns

To: HEADS OF PUBLIC ELEMENTARY SCHOOLS, ADMINISTRATIVE OFFICER II

1. In the pursuit of SDO Angeles City to provide efficient personnel services in the school level, the HR Personnel Unit will conduct a training on ERF Assessment to all Administrative Officer II.
2. The training intends to equip Administrative Officers the ability to conduct pre-assessment of the applicant's transcript of records and other credentials and enable them to make well informed advice to teachers with regards to upgrading of position.
3. The training will be conducted at the Division Office Learning and Development Room on January 13, 2021, 1:00 PM.
4. For your information and compliance.

MA. IRELYN P. TAMAYO, Ph D CESE
Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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