



Republic of the Philippines  
**Department of Education**  
Region III  
**Schools Division of Angeles City**



November 16, 2021


**DIVISION**  
No. 379

**MEMORANDUM**  
S. 2021

To : OIC-Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Public Schools District Supervisors  
Education Program Supervisor  
Public Elementary and Secondary School Heads  
School Quality Assurance Team/ Learning Resource Evaluators

**SCHOOL EVALUATION OF TEACHER-MADE LEARNING RESOURCES**

1. Please be informed that all schools through the School Quality Assurance Team (SQAT) are to evaluate all the teachers' developed instructional materials whether print or videos before they are printed and or uploaded.
2. With this, all School Heads are to monitor the School Quality Assurance Process and make sure that all learning materials developed by teachers have undergone and passed the evaluation process before they can be used by both the teachers and the learners. This is to ensure that the developed materials are compliant with the LR standards and that no violations on the content/social content guidelines, language, copyright, illustrations and format have been committed. Also, a certification of the evaluation must be issued by the SQAT.
2. Likewise, powerpoint presentations used for online classes must also be checked by School Heads, Head Teachers and Master Teachers. It is also important that Learning Action Cells on the preparation of instructional materials, Plagiarism, Ethics in the preparation of Learning materials be conducted.
3. Attached is the Conformance Review Form which can be used by the SQAT in evaluating the localized materials.
4. School Heads and SQAT members are encouraged to review Division Memorandum 075 s. 2021, *Reiteration on the Processes of Development and Evaluation of the Teacher-Made Learning Resources* for the requirements and other details.
5. For strict compliance and guidance.

  
**MA. IRELYN P. TAMAYO Ph.D., CESE**  
Office of the Schools Division Superintendent  
Officer-in-Charge  
Assistant Schools Division Superintendent



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**CONFORMANCE REVIEW REPORT**

Learning Area & Grade Level: \_\_\_\_\_  
 Division: \_\_\_\_\_  
 Evaluator/s: \_\_\_\_\_

Quarter: \_\_\_\_\_  
 Date Submitted: \_\_\_\_\_  
 School: \_\_\_\_\_

Page No. / Part of the Material	Specific Findings	Recommendations	Writer's Action Taken <i>(incorporated or not; justification provided by the writer if otherwise)</i>	LRE's Remarks <i>(Indicate if action taken/justification is accepted/not accepted)</i>

Overall Comments:

By signing below, I certify that I have reviewed the above revised SLMs and found that: (Put a check mark on the appropriate item) All

revisions had been correctly implemented. I also concur to the justification given by the development team (if applicable)

I do not concur to some/all the justification given by the development team (if applicable) thus the module will be returned to the development team for compliance to the comments and recommendations. Please see remarks.

Evaluator/s' Signature Over Printed Name