



Republic of the Philippines
Department of Education
 Region III
SCHOOLS DIVISION OF ANGELES CITY



Office of the Schools Division Superintendent

November 8, 2021

DIVISION MEMORANDUM

No. *355* s. 2021

TO: Assistant Schools Division Superintendent
 Chief ES, School Governance and Operations Division
 OIC, Chief ES, Curriculum Implementation Division
 Heads, Angeles City National Trade School and Francisco G. Nepomuceno Mem.HS

FROM: The Office of the Schools Division Superintendent

SUBJECT: Composition of the Division Committee for the Online Monitoring/ Validation and Evaluation of Application Project of the Training Program on School Leadership and Management for Untrained School Heads

1. Pursuant to Division Memorandum No. 281 s. 2021, the Schools Division of Angeles City announces the Composition of the Division Committee for the Online Monitoring/ Validation and Evaluation of Application Project of the Training Program on School Leadership and Management for Untrained School Heads:

Chairman: Fernandina P. Ochengco PhD - Asst. Schools Division Superintendent

Vice Chairman : Edgar L. Manabat PhD - Chief ES – SGOD

Members:

Maria Esperanza S. Malang	EPS, Mathematics
Amando A. Yutuc	PSDS, TPSLM Facilitator
Maria Tara D. Clemente	PSDS, TPSLM Facilitator
Elmer S. Dayrit	Principal IV, TPSLM Facilitator
Hermes P. Vargas	Principal IV, TPSLM Facilitator
Glenn P. Sarmiento	SEPS, SMME
Arcely G. Garcia	SEPS, HRD
Vilma T. Enciso	EPS II, HRD

2. In line with this, the said Division Committee will have a meeting on **November 10, 2021**, from 1:30 P.M. - 3:00 P.M. via Google Meet.

3. Immediate dissemination of and compliance to this Memorandum is earnestly desired.

[Signature]
MA. IRELYN P. TAMAYO PhD, CESE
 Assistant Schools Division Superintendent
 Officer -in- Charge
 Office of the Schools Division Superintendent *[Signature]*



04 2021 - 249
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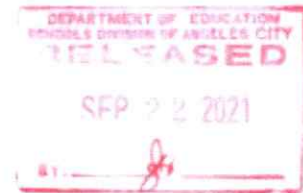


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September 20, 2021

DIVISION MEMORANDUM
No. 281 s. 2021

ONLINE MONITORING AND VALIDATION/EVALUATION OF APPLICATION PROJECTS OF THE TRAINING PROGRAM FOR SCHOOL LEADERSHIP AND MANAGEMENT (TPSLM) FOR UNTRAINED SCHOOL HEADS

To: Assistant Schools Division Superintendent
Chief ES, School Governance and Operations Division
OIC-Chief ES, Curriculum Implementation Division
Heads, Public Elementary and Secondary Schools

1. Please be informed of the Regional Memorandum No. 408 s. 2021 titled "Online Monitoring and Validation/Evaluation of Application Projects of the Training Program for School Leadership and Management (TPSLM) for Untrained School Heads".
2. Attached is the Regional Memorandum for reference and guidance.
3. Immediate wide dissemination and compliance to this Memorandum is earnestly desired.

MA. IRELYN P. TAMAYO PhD, CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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Republic of the Philippines
Department of Education
 REGION III-CENTRAL LUZON



REGIONAL MEMORANDUM
 No. 402 s. 2021

ONLINE MONITORING AND EVALUATION/VALIDATION OF APPLICATION PROJECTS OF THE TRAINING PROGRAM ON SCHOOL LEADERSHIP AND MANAGEMENT (TPSLM) FOR UNTRAINED SCHOOL HEADS

To: Schools Division Superintendents,
 Regional Chiefs (HRDD, QAD, FTAD),
 All Others Concerned

1. In view of the final requirement for completion of the Training Program on School Leadership and Management (TPSLM) for Untrained School Heads, this Office, through the Human Resource Development Division (HRDD), in coordination with Schools Division Offices, shall conduct Online Monitoring and Evaluation/Validation of the implementation of the Application Projects of the participants.

2. The list of TPSLM participants who are eligible to propose and implement application projects may be obtained from the SDO SEPS-HR for verification.

3. Per implementing guidelines of the TPSLM for Untrained School Heads, the participants are required to come up with an Application Project that will deliver the best impact on school measures in three (3) to six (6) months. The implementation of the application project shall be supported by an accomplishment report and documentation of the milestones. The participant is expected to apply the learned competencies from the training program in improving the school. The areas for consideration include but not limited to:

- 3.1 Instructional Leadership
- 3.2 Learning Environment
- 3.3 Human Resource Management and Development
- 3.4 Parents Involvement and Community Partnership
- 3.5 School Leadership, Management, and Operations

4. As agreed during the TPSLM Regional Roll-Out, SDOs may devise their own mechanism in reviewing the participants' concept and application plans which were proposed during the training program and in approving the application project which shall be implemented as final requirement for course completion.

5. The Application Project for implementation shall be prepared by the proponent and duly reviewed and approved by SDO Officials. Signatories for the review may include Public Schools District Supervisors/ Education Program Supervisors/Learning Facilitators of the TPSLM/SGOD and CID Chiefs. The approving authorities of the Application Projects shall be the Schools Division Superintendent or the Assistant Schools Division Superintendent/s.

6. For the online monitoring and evaluation/validation of the application projects, the following criteria shall serve as guide:

Address: Maralino St., O.M. Government Center, Mampis, City of San Fernando (P)
 Telephone Number: (045) 598-8580 to 89, Email Address: region3@deped.gov.ph



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Effectiveness	45%
Efficiency in Implementation	40%
Impact on School Improvement	10%
Replicability	5%
	100%

A participant has to get at least a grade of 85% to pass.

7. SDOs are encouraged to follow the TPSLM for Untrained School Heads Monitoring and Evaluation/Validation process:

7.1 SDOs shall form M & E teams of at least three members each composed of SDO officials/personnel (ASDS, SGOD/CID Chiefs, Education Program Supervisors, Public Schools District Supervisors, Senior Education Program Specialists, Education Program Specialists, and TPSLM Learning Facilitators)

7.2 TPSLM Learning Facilitators are requested to be included since they were involved in the preparation and implementation of the TPSLM.

7.3 ASDS/SGOD Chiefs shall orient the M&E teams on the instrument (see Enclosure No. 1) to be used in evaluating Application Projects.

7.4 The SDO shall submit to the HRDD the Report on the TPSLM for Untrained School Heads Summary of Scores of Application Projects (see Enclosure No. 2 for template)

7.5 Regional Teams (from the HRDD, QAD and FTAD) in coordination with SDO teams, shall conduct validation of randomly selected Application Projects.

7.6 The HRDD shall finalize the list of TPSLM for Untrained School Heads participants who are eligible to receive Certificate of Completion based on the results of the Monitoring & Evaluation/Validation of Application Projects.

8. The following is the schedule of activities:

ACTIVITY	Date	Person/s Involved
Orientation of SDO M&E Teams	September 2021	ASDSs/SGOD Chief
Division level M&E of TPSLM for Untrained School Heads Application Projects	September 2021 to January 2022	SDO M & E Teams
Deadline of Submission to HRDD by SDO of Report on the TPSLM Summary of Scores of Application Projects	November 8, 2021 (for APs completed in three months) February 15, 2022 (for APs completed in four to six months)	SGOD Chief/SEPs HR
Regional Validators of randomly selected Application Projects	December 2021 to January 2022 (for APs)	Regional Teams in coordination with SDO Teams

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	completed in three months) February 2022 to March 2022 (for APs completed in four to six months)	HRDD
Search for Best TPSSM Application Projects	April 2022	HRDD Best APs per SDO
TPSSM Colloquium and Completion Ceremony	May 2022	TPSSM Participants whose Application Projects scored at least 85% TPSSM Learning Facilitators

9. SDOs are requested to e-mail the Report on the TPSSM for Untrained School Heads Summary of Scores of Application Projects (Excel format) to hrdd@deped.gov.ph, copy furnished hrdd@deped.gov.ph.

10. For questions and/or clarifications regarding the conduct of this activity, please contact Mr. Arnel A. Usman, Ph.D., Education Program Supervisor, at telephone number 0933-5212980 or e-mail arnel.usman@deped.gov.ph or Mr. Bryan L. Vicente, Education Program Specialist, at telephone number 0922-877-0617 or e-mail bryan.vicente@deped.gov.ph.

11. Compliance with this Memorandum is desired.


MAY B. ECLAR, Ph.D., CESO III
 Regional Director

Enclosure No. ___ to Regional Memorandum No. 412 s. 2021

TPSSM APPLICATION PROJECT RUBRICS & EVALUATION TOOL.



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