



Republic of the Philippines  
**Department of Education**  
Region III  
Schools Division of Angeles City



November 5, 2021

**DIVISION MEMORANDUM**  
No. 348, s. 2021

**REITERATION OF PARTICIPATION TO THE 2021 4th QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED) ACTIVITIES**

To: Chief ES of Curriculum Implementation Division  
Chief ES of School Governance and Operations Division  
Heads of Private and Public Elementary, Integrated, Junior and Senior High School

1. Please be informed of the OUA Memorandum No. 00-1121-0002, titled, "Participation to the 2021 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED) Activities", from the Office of the Under Secretary for Administration (OUA).
2. Attached is the OUA Memorandum No. 00-1121-0002 for your reference and guidance.
3. Wide dissemination of and strict compliance to this Memorandum is earnestly desired.

**MA. IRELYN P. TAMAYO, PhD CESE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent *th*

sgod/drrm/mcs



**Address:** Jesus Street, Pulungbulu, Angeles City  
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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OUA MEMO 00-1121-0002**  
**MEMORANDUM**  
02 November 2021

For: **Secretary Leonor Magtolis Briones**  
**Undersecretaries**  
**Assistant Secretaries**  
**Bureau and Service Directors**  
**Regional Directors and BARMM Education Minister**  
**Schools Division Superintendents**  
**All Schools Concerned**

Subject: **REITERATION OF PARTICIPATION TO THE 2021 4<sup>th</sup> QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED) ACTIVITIES**

In relation to the approved National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 132, s. 2021 titled '*Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities*,' the Office of the Undersecretary for Administration (OUA), through the Disaster Risk Reduction and Management Service (DRRMS), enjoins schools and offices across all levels of the Department of Education (DepEd) to participate in the **2021 4<sup>th</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED)**.

Kindly refer to the following schedule of activities with respective registration links:

Activity	Date	Time	Registration Link
Disaster Preparedness Webinar for PWDs, Victims of Disaster and Calamities and Fisherfolk	09 November 2021	9:00 a.m.	<a href="https://bit.ly/3GqnvOL">https://bit.ly/3GqnvOL</a>
4th Quarter Ceremonial Pressing of the Button	11 November 2021	8:00 a.m. (start of the program)	<a href="https://bit.ly/3Cftnp8">https://bit.ly/3Cftnp8</a>



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**Office of the Undersecretary for Administration (OUA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +63286337203,  
+63286376207 Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Due to the limitations in the conduct of mass gatherings and adherence to COVID-19 required health protocols, NSED exercises requiring physical interaction, **particularly evacuation drills in DepEd offices and schools, are hereby suspended.** However, all DepEd personnel and learners are enjoined to practice the “**duck, cover, and hold**” procedure simultaneously at the set time.

In order to further raise awareness regarding the earthquake drill, DRRM coordinators are encouraged to:

1. Participate in activities in observance of the World Tsunami Awareness Day on 5 November 2021.
2. Intensify the Information, Education, and Communication (IEC) campaign by displaying earthquake preparedness measures in offices and school bulletins or through online forums such as social media platforms and video conferences.
3. Discuss results of Family Earthquake Preparedness<sup>1</sup> Homework with the PTA and barangay officials for consideration in the school and community preparedness planning, as mandated in DO No. 27, s. 2015.
4. Distribute maps containing evacuation routes and sites (at school or community) in coordination with LDRRMOs/BDRRMCs.

For more details, kindly refer to Enclosure No. 1<sup>2</sup> of DepEd Order No.48 s. 2012. Additional preparedness and response measures are listed in Enclosure 2<sup>3</sup> of DepEd Order No. 33, s. 2021.

Proper documentation and post-activity evaluation are required. Therefore, all field offices are advised to make necessary preparations so that the required reports are submitted on time. Attached are the guidelines for the submission of the 4th Quarter NSED Reports (**Annex A**).

For more information, please refer to the attached NDRRMC Memorandum No. 132, s. 2021 titled ‘*Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities,*’ and NDRRMC Memorandum No. 71, s. 2020, titled ‘*Interim Guidelines in the Conduct of the NSED.*’

For queries and concerns on the aforementioned matters, please contact the Disaster Risk Reduction and Management Service (DRRMS) through email at [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) .

For immediate and appropriate action.

  
  
**ALAIN DEL B. PASCUA**  
Undersecretary



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<sup>1</sup> DepEd Order No. 27, s. 2015, Promoting Family Earthquake Preparedness

<sup>2</sup> DepEd Order No. 48, s. 2012, Quarterly Conduct of the National School-based Earthquake and Fire Drills

<sup>3</sup> DepEd Order No. 33, s. 2021, School-based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and other Weather-related Disturbances and Calamities



## Annex A

### **Guidelines on the Submission of the 2021 4th Quarter Nationwide Simultaneous Earthquake Drill (NSED) Reports**

All schools, Schools Division Offices, and Regional Offices should thoroughly follow the guidelines below. Non-compliance is considered as non-acceptance of the reports.

#### **4th Quarter NSED Google Forms:**

1. The School DRRM Coordinators shall fill out a Google Form link which is clustered into three (3), namely for schools in:
  - a. Luzon <https://bit.ly/LuzonSchools4QNSEd>
  - b. Visayas <https://bit.ly/VisayasSchools4QNSEd>
  - c. Mindanao <https://bit.ly/MindanaoSchools4QNSEd>
2. The Region and Division DRRM Coordinators shall also fill out a Google Form link specific for their respective offices:
  - a. Division <https://bit.ly/DivisionTemplate4QNSEd>
  - b. Region <https://bit.ly/RegionalTemplate4QNSEd>
3. The School, Division and Region DRRM Coordinators shall accomplish the Google Form **not later than five (5) working days after the quarterly NSED.**
4. In case that schools are not able to access or fill out the Google Form due to internet connectivity issues, they may opt to use the attached reporting template (**Annex B. School Reporting Template**) and submit a copy through email to the respective Division DRRM Coordinator **not later than ten (10) working days after the quarterly NSED.**

#### **Consolidation of Reports**

1. The DRRMS will provide the regions and divisions daily updates of the NSED report submission after the quarterly NSED.
2. The DRRMS will provide the regions and divisions the final consolidated report **ten (10) working days after the quarterly NSED** and it shall be vetted by the Division DRRM coordinators.
3. The Division DRRM coordinators shall vet the final consolidated report. Should they find schools that are not included, kindly add and have the file be signed by the Schools Division Superintendent (SDS) and submit to the respective Regional DRRM Coordinators, copy furnishing the respective SDS not later than **thirteen (13) working days after the quarterly NSED.**
4. The Regional DRRM coordinators must consolidate the NSED reports from Division DRRM coordinators and send them to the DRRMS via email [drrmo+NSED2021@deped.gov.ph](mailto:drrmo+NSED2021@deped.gov.ph), copy furnishing the respective Regional Directors not later than **sixteen (16) working days, after the quarterly NSED.**
5. The official number of schools that participated in the NSED will be based on the final consolidated NSED report signed by the Regional Director or the authorized official from the regional office and submitted to the DRRMS.



**ANNEX B**

**REPORT ON THE 4TH QUARTER  
NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

**Date Conducted:** \_\_\_\_\_

<b>I. Baseline Data</b>		
A	Region	
B	Division	
C	Name of School	
D	School ID	
E	Number of Learners	
F	Number of School Personnel (teaching and non-teaching)	

	<b>Question</b>	<b>Answer</b>	<b>Remarks</b>
<b>II. PRE-NSED</b>			
A	Did the school coordinate with LDRRMO/BDRRMC as part of the preparation for the actual conduct of NSED? (Yes/No)		
B	Did the school conduct an orientation to learners and personnel on earthquake preparedness measures and the conduct of NSED? (Yes/No)		
<b>III. ACTUAL NSED</b>			
A	Total no. of school personnel (teaching and non-teaching) that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"		
B	Total no. of learners that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"		
<b>IV. POST-NSED</b>			
A	Did the school DRRM team facilitate post-evaluation of the NSED? (Yes/No)		

<b>ISSUES AND CONCERNS</b>	
<b>Instruction:</b> Please mark check (✓) all issues and concerns experienced in conducting National Simultaneous Earthquake Drill (NSED)	
	Lack of/limited communication equipment (internet, cellphone, two-way radio, etc.)
	Lack of/limited early warning system (bells, megaphones, alarms, etc.)
	Limited First Aid kit
	Limited rescue equipment
	Limited no. of Go Bags

	Improper practice of Duck, Cover & Hold
	Non-compliance to minimum health protocols (physical distancing during the evacuation, use of facemask, etc.)
	Others (specify)

Prepared by:

Approved by:

<b>Name</b>		<b>Name</b>
<b>SDRRM Coordinator</b>		<b>School Head/Principal</b>



REPUBLIC OF THE PHILIPPINES  
**NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL**

National Disaster Risk Reduction and Management Center, Camp Aguinaldo, Quezon City, Philippines

OCT 26 2021

**MEMORANDUM**  
No. 132, s. 2021

**TO : ALL MEMBERS OF DISASTER RISK REDUCTION AND MANAGEMENT COUNCILS AT THE NATIONAL, REGIONAL, PROVINCIAL, CITY, MUNICIPAL LEVELS AND BARANGAY DISASTER RISK REDUCTION AND MANAGEMENT COMMITTEES, HEADS OF NATIONAL GOVERNMENT AGENCIES, CONSTITUTIONAL OFFICES, STATE UNIVERSITIES AND COLLEGES, GOVERNMENT OWNED AND CONTROLLED CORPORATIONS**

**SUBJECT: Participation to the Fourth Quarter Nationwide Simultaneous Earthquake Drill 2021 Activities**

The National Disaster Risk Reduction and Management Council through the Office of Civil Defense (OCD) will conduct the Fourth Quarter Nationwide Simultaneous Earthquake Drill (NSED) 2021 alongside with the observance of the World Tsunami Awareness Day on 05 November 2021, promoting earthquake preparedness and disaster resiliency with the following series of activities including a tabletop and communication exercises in Zambales as the ceremonial site for this quarter's NSED:

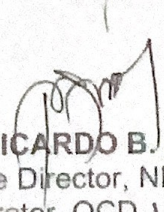
<b>TITLE OF ACTIVITY</b>	<b>DATE</b>	<b>TARGET AUDIENCE</b>	<b>REGISTRATION</b> <i>*Free and Open to the Public</i>
Disaster Preparedness Webinar for PWDs, Victims of Disasters and Calamities and Fisherfolks	November 9, 2021 09:00 AM	PWDs, Victims of Disasters and Calamities, LDRRMCs, General Public	<a href="https://bit.ly/3GgnvOL">https://bit.ly/3GgnvOL</a>
4 <sup>th</sup> Quarter Ceremonial Pressing of the Button	November 11, 2021 8:00 AM (start of the program)	NGAs, NGOs, Private Sector, CSOs, General Public	<a href="https://bit.ly/3Cftnp8">https://bit.ly/3Cftnp8</a>
Earthquake Preparedness Survey	November 11, 2021	Open to all all	<a href="https://forms.gle/U45fx6uYxki3J2XL9">https://forms.gle/U45fx6uYxki3J2XL9</a>

In this regard, all member agencies are hereby invited to participate in the conduct of the abovementioned activities, and are enjoined to promote earthquake preparedness while observing public health precautionary measures in their respective agencies.

Submissions of Fourth Quarter NSED 2021 After Activity Reports can be sent through this link: <https://forms.gle/ibcuTpmtUY4zqtGu6>.

For information and guidance.

For the Chairperson, NDRRMC:

  
**USEC. RICARDO B. JALAD**  
Executive Director, NDRRMC and  
Administrator, OCD

