



Republic of the Philippines
Department of Education
Region III

Office of the Schools Division Superintendent



October 15, 2021

DIVISION MEMORANDUM

No. 310 s. 2021

**DIVISION WEBINAR-TRAINING ON THE PRODUCTION OF e-book FOR
GRADE 7 MAPEH TEACHERS**

To: OIC, Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
OIC Chief, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
School Heads, Public Secondary and Integrated Schools

1. The Curriculum Implementation Division (CID) will conduct a three-day webinar titled "**Division-Webinar-Training on the Production of e-book for Grade 7 MAPEH Teachers**" on October 26-28, 2021
2. This three-day webinar aims to:
 - a) orient on the QA tool for digital / non-print instructional materials, Copyright and Intellectual property Rights;
 - b) acquire knowledge, skills and understanding in the application of Canva and Kotobee author Apps; and
 - c) acquire skills in the development of digital instructional materials using Kotobee author and reader.
3. The scheduled training will be held through Google Meet. The link will be sent through the DepEd email address of the participants a day before the actual training.
4. All participants are advised to register online on or before October 25, 2021 following the link which will be provided through School MAPEH Coordinators and Department Heads
5. Participants are requested to logIN 15 minutes before for the actual time of the webinar and must observe proper dress code.
6. Attached are the list of Participants, Resource Speakers, and Members of the TWG.



^{04 2021 - 205}
Address: Jesus Street, Pulungbulu, Angeles City
Telephone No. (045) 322-4101

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7. Immediate and wide dissemination of this memorandum is highly enjoined.

MA. IRELYN P. TAMAYO, PhD CESE
Assistant Schools Division Superintendent
Officer - in - Charge
Office of the Schools Division Superintendent

cid/ecn/epsvr-1, mapeh



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Enclosure No. 1 to Division Memo No. 310, s. 2021

Training Matrix

Time	Date: October 26-28, 2021	
7:30 – 8:00	Opening Program	
	National Anthem	
	Prayer	
	Acknowledgement of Participants	MICHELLE Q. DELA CRUZ Master Teacher 1 Division JHS MAPEH Coordinator / MAPEH TWG Angeles City National HS
	Statement of Purpose	EMERITO C. NICDAO, EPSvr-1, MAPEH
	Inspirational Message	MARIA TARA D. CLEMENTE PSDS OIC - Office of the Chief Education Supervisor, CID
	House Rules	EMMANUEL M. MUSNI Teacher III - Gueco-Balibago ES MAPEH TWG
	Mechanics of the Webinar	EMERITO C. NICDAO, EPSvr-1, MAPEH
8:00 – 10:00	Copyright and Intellectual Property Rights	EMERITO C. NICDAO, EdD Education Program Supervisor, MAPEH
	Health Break	
10:15 – 12:00	Standards in Illustrations/Canva	MADONA MANANSALA Teacher I, Pineda -Gutierrez ES LRMDS Graphic Illustrator/Video Editor MAPEH TWG
	Health Break	
1:15 - 3:15	Standards in Illustrations/Canva	MADONA MANANSALA Teacher I, Pineda -Gutierrez ES LRMDS Graphic Illustrator/Video Editor MAPEH TWG
	Health Break	
3:30 – 5:00	Asynchronous Session	MADONA MANANSALA Teacher I, Pineda -Gutierrez ES LRMDS Graphic Illustrator/Video Editor MAPEH TWG
	Day 2	
8:00 – 8:15	Opening Program	



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8:15 – 9:45	Installation and Introduction to Kotobee Author	NORWEEN MALONZO Teacher III, Marisol Bliss ES LRMDS Graphic Illustrator-Video Editor/ MAPEH TWG
	Health Break	
10:00 – 12:00	Development of Widget Games for e-book	NORWEEN MALONZO Teacher III, Marisol Bliss ES LRMDS Graphic Illustrator-Video Editor/ MAPEH TWG
	Health Break	
1:15 -3:00	Asynchronous Session	NORWEEN MALONZO Teacher III, Marisol Bliss ES LRMDS Graphic Illustrator-Video Editor/ MAPEH TWG
	Health Break	
3:15 -5:00	Asynchronous Session	NORWEEN MALONZO Teacher III, Marisol Bliss ES LRMDS Graphic Illustrator-Video Editor/ MAPEH TWG
	Day 3	
8:00 – 8:15	Opening Program	
8:30 - 5:00	Presentation of Output / Critiquing Emerito C. Nicdao EdD Norween Malonzo Madonna Manansala Awarding of Certificates	



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Enclosure No.2 to Division Memo No. 30, s. 2021

	Resource Persons/Facilitators/Technical Support/Moderators	Learning Area/Programs	Position / Station
1	Emerito C. Nicdao	Project Manager	Education Program Supervisor
2	Maria Tara D. Clemente	OIC - Office of the Chief ES,	PSDS
3	Emily F. Sarmiento	CID- LR section	Education Program Supervisor
4	Dennis Bautista	CID - LR Section	Librarian II/Archiver
4	Norween Malonzo	Resource Speaker	Teacher III- Marisol Bliss ES MAPEH TWG (Layout Artist)
5	Madonna Manansala	Resource Speaker	Teacher 1 - Pineda-Gutierrez ES / MAPEH TWG (Illustrator)
6	Emmanuel Musni	Moderator/Facilitator	Teacher III- Gueco-Balibago ES MAPEH TWG
7	Norydhin F. Smith	Facilitator / Documenter	MT1 - AG Tinio ES MAPEH TWG

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Enclosure No.3 to Division Memo No. 310, s. 2021

List of Participants

Name	School	Position
Thelma N. Magtoto	ACNHS	Head Teacher V
Michelle Q. Dela Cruz	ACNHS	MT 1- Division JHS MAPEH Coordinator
Elmo J. Sumbad Jr	ACNHS	Grade 7
Lea R. Moscardon	ACNHS	Grade 7
April G. Bunque	ACNHS	Grade 7
Mary Joy D. Garcia	ACNHS	Grade 7
Maria Carmina T. Antonio	ACNHS	Grade 7
Evangeline B. Navarro	ACNHS	Grade 7
Patrick L. Academia	ACNTS	Head Teacher III
Math C. Pangilinan	ACNTS	Grade 7
Theresa Aira A. Manaloto	ACNTS	Grade 7
June Pearl D. Bais	ACNTS	Grade 7
Jesus Pangilinan	ACNTS	Grade 7
Princess Ann P. Tumang	ACNTS	Grade 7
Analiza N. Mallari	RLLMHS	Head Teacher III
Diana C. Aguilar	RLLMHS	Grade 7
Maritoni S. Sangalang	RLLMHS	Grade 7
Lawrence Dale V. Manalo	RLLMHS	Grade 7
Ma. Belina L. Mercado	FGNMHS	Head Teacher VI
Danica C. Alvarado	FGNMHS	Grade 7
Rowelito M. Fernandez	FGNMHS	Grade 7
Ervi D. Lansangan	FGNMHS	Grade 7
Maria Lucia P. Nuqui	FGNMHS	Grade 7
Ricardo L. Paras	FGNMHS	Grade 7
Maureen B. Sales	FGNMHS	Grade 7



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Armand P. Mercado	BVRHS	Head Teacher I
Ricardo Carbungco	BVRHS	Grade 7
Jennifer Dela Cruz	BVRHS	Grade 7
Jennifer L. Aplao	Claro M. Recto ICT HS	School MAPEH Coordinator
Kathleen Z. Repanco	Claro M. Recto ICT HS	Grade 7
Aliasgar Ariong	Claro M. Recto ICT HS	Grade 7
Terrence P. Santos	GRLIS	School MAPEH Coordinator/Gr 7
Richard T. Mendoza	GRLIS	Grade 7
Arrenpy C. Munoz	SBNHS	School MAPEH Coordinator
Jenysi M. Sta. Rita	SBNHS	Grade 7
Trixie S. Garcia	SBNHS	Grade 7
Laarnie Paras	Dr. Clemente N. Dayrit Sr. MHS	School MAPEH Coordinator
Charlyn Joy B. Perez	Dr. Clemente N. Dayrit Sr. MHS	Grade 7
Merjude G. Sanga	Dr. Clemente N. Dayrit Sr. MHS	Grade 7
Reymille D. Zamora, EdD	Angeles City Science HS	School MAPEH Coordinator
Albert A. Sangalang	Angeles City Science HS	Grade 7
Marjorie Icban	Sto. Domingo IS	School MAPEH Coordinator
Catherine Rose M. Pabustan	Sto. Domingo IS	Grade 7
Jeverey M. Botictic	Sto. Domingo IS	Grade 7
Shaira Pingul	Malabanas IS	School MAPEH Coordinator
Melvin Russel Tuazon	Malabanas IS	Grade 7
John Mark M. Yumul	NV 15 IS	School MAPEH Coordinator/Gr 7
Francis B. Dayrit	NV 15 IS	Grade 7
Geraldine P. Ariong	Sitio Target IS	School MAPEH Coordinator/Gr 7
Rommel S. Autor	Don Ambrosio Mendiola IS	School MAPEH Coordinator/Gr 7



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