



Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City




September 21, 2021

DIVISION MEMORANDUM
No. 279, S. 2021

SUBMISSION OF PERFECTED CONTRACTS AND PURCHASE ORDERS

To: Public Elementary, Secondary and Senior Highschool School Heads

1. As per COA Circular No. 2009-001 dated February 12, 2009, all government agencies are directed to submit a copy of all perfected contracts and all documents forming part thereof to the Auditor of the agency concerned within 5 working days from issuance thereof.
2. In view of the above, all schools are directed to send their scanned perfected Contracts, Purchase Orders and supporting documents to csda.coa.2021@gmail.com following the stipulated number of days provided in the circular
3. Wide dissemination of and strict compliance to this Memorandum is desired.


MA. IRELYN P. TAMAYO PhD, CESE
Assistant Schools Division Superintendent
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amt/AOIV/OSDS

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