



Republic of the Philippines  
**Department of Education**  
Region III  
Schools Division of Angeles City



January 29, 2021

**DIVISION MEMORANDUM**  
No. 025 s.,2021

**DIVISION ORIENTATION ON WORK IMMERSION IMPLEMENTATION DURING CRISIS SITUATION**

To: OIC, Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
CID Education Program Supervisors  
Public Schools District Supervisors  
School Heads of Public Elementary and Secondary Schools  
All Public Elementary and Secondary Schools  
All Others Concerned

1. This is to inform the field on the conduct of Division Webinar Skills Training for EPP/TLE/TVL Teachers on February 5, 2021 from 8:00 am to 5:00 noon thru Google Meet following this link: [meet.google.com/hmd-bwfn-xua](https://meet.google.com/hmd-bwfn-xua)
2. The objectives of this orientation are:
  - A. Orient the SHS implementing school heads, SHS focal persons and WI focal persons;
  - B. Prepare a plan for WI Implementation; and
  - C. Present their WI Implementation Plan for S.Y. 2020-2021.
3. The participants of this orientation are the school heads, SHS focal persons and WI focal persons.
4. Enclosed is the orientation on Work Immersion Implementation matrix and committee.
5. Wide dissemination of this Memorandum is desired.

*[Signature]*  
**MA. IRELYN P. TAMAYO, PhD CESE**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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Enclosure No. 1 \_\_\_\_\_

**WORK IMMERSION IMPLEMENTATION MATRIX**

DATE AND TIME	ACTIVITY	PERSON INVOLVED
Feb. 5, 2021 8:00 – 9:00	Guidelines for Work Immersion Implementation During Crisis Situation	Josephine G. Figueroa, PhD.
9:00 – 10:00	Presentation of WI LAS, Budget of Work and WHLP.	Benjamin Tamayo, PhD. FGMHS
11:00 – 12:00 pm	Preparation of Work Immersion Plan (Asynchronous)	School Heads and SHS Focal Persons and WI Focal Persons
12:00 – 1:00 pm	LUNCH BREAK	
1:00 – 2:00	Preparation of Work Immersion Plan (Asynchronous)	
3:00 – 5:00	Presentation and Critiquing of Work Immersion Plan	Amando Yutuc, PhD

**ORIENTATION ON WORK IMMERSION IMPLEMENTATION COMMITTEE**

ACTIVITY	
PROGRAM	RANDY ROSALES
DOCUMENTATION	LEONORA Z. AGUSTIN
TECHNICAL SUPPORT	MARICON H. RIVERA
CONSOLIDATION OF WI PLAN	REGGIE CRUZ PHD.
RESOURCE SPEAKERS	
WORK IMMERSION IMPLEMENTATION	JOSEPHINE G. FIGUEROA, PHD.
WORK IMMERSION PLAN	BENJAMIN TAMAYO, PHD.
WORK IMMERSION PLAN CRITIQUING	AMANDO C. YUTUC, PHD.



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