



Republic of the Philippines
Department of Education
 Region III
 Schools Division of Angeles City

**Office of the Schools Division
 Superintendent**



September 2, 2021

DIVISION MEMORANDUM
 No. 258 , s. 2021

WEBINAR FOR RETIRABLE TEACHING AND NON-TEACHING PERSONNEL

To: Assistant Schools Division Superintendent
 OIC-Chief Education Supervisor - CID
 Chief Education Supervisor - SGOD
 Unit Heads
 School Heads of Public Elementary and Secondary Schools

1. The Schools Division Office of Angeles City, through the Human Resource Development Unit, will conduct a Webinar for Retirable Teaching and Non-Teaching Personnel on September 10, 17, 24, October 1 and 8, 2021, via Google Meet.
2. The objectives of the webinar are as follows:
 - a. to provide deeper understanding on the proper utilization of ICT skills among retirable teaching and non-teaching personnel;
 - b. to provide updates on the benefits and compensations;
 - c. to promote awareness on physical and mental aspects;
 - d. to provide education on proper management of finances, and;
 - e. to enhance learning opportunities for livelihood program.
3. Below is the matrix of the schedules and topics for reference and guidance:

Date	Topics
September 10, 2021 9:00 A.M.-12:00 NN	Skills on Information and Communications Technology
September 17, 2021 9:00 A.M.-12:00 NN	Physical and Mental Health Awareness
September 24, 2021 9:00 A.M.-12:00 NN	Benefits and Compensations after Retirement

Address: Jesus Street, Pulungbulu, Angeles City
Telephone No. (045) 322-4101





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October 1, 2021 9:00 A.M.-12:00 NN	Financial Literacy
October 8, 2021 9:00 A.M.-12:00 NN	Livelihood Skills – Basic Baking Skills: <ul style="list-style-type: none">• Egg Pie Making• Yema Cake Making• Chocolate Cake Making• Special Doughnut Making

4. The participants are teaching and non-teaching personnel aged 55 years old and above. Link will be sent to the school heads and unit heads.
5. Wide and immediate dissemination of the contents of this Memorandum is earnestly desired.

MA. IRELYN P. TAMAYO PhD, CESE
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Officer-in-Charge
Office of the Schools Division Superintendent

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