



Republic of the Philippines
Department of Education
 Region III
Schools Division of Angeles City



August 17, 2021

DIVISION MEMORANDUM
 No. **235** s. 2021

PRE-CONSTRUCTION MEETING FOR CY 2021 BASIC EDUCATIONAL FACILITIES FUNDS (BEFF) REPAIR OF CLASSROOMS

To: Concerned School Heads of Public Elementary and Secondary Schools
 School Physical Facilities Coordinators of the Concerned Schools
 SGOD, Education Facilities Unit

1. The Schools Division Office of Angeles City, through the Education Facilities Unit will conduct a Pre-Construction Meeting for CY 2021 Basic Education Facilities Funds (BEFF) Repair of Classrooms with the concerned schools, following the schedules below:

School	Time
August 23, 2021, Monday	
Apung Guidang Nepomuceno ES	9:00 AM – 10:00 AM
Pulung Bulu Elementary School	10:15 AM – 11:15 AM
Pulung Cacutud Elementary School	11:30 AM – 12:30 PM
Northville 15 Integrated School	1:00 PM – 2:00 PM

2. The agenda of the meeting are as follows:

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|-----|------------------------------------|-----|--------------------------|
| 2.1 | Joint site inspection | 2.5 | Plans and specifications |
| 2.2 | Construction of project signboards | 2.6 | Contractor's Obligation |
| 2.3 | School site and safety issues | 2.7 | Construction Meetings |
| 2.4 | Construction Schedule | | |

3. Participants are the concerned School Heads and School Physical Facilities Coordinators in the public schools with CY2021 Basic Education Facilities Funds (BEFF) Repair of Classrooms.

4. Attendance is mandatory.

5. Immediate dissemination of and strict compliance with the contents of this Memorandum is earnestly desired.

SOTemayo
MA. IRELYN P. TAMAYO PhD, CESE
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