



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF ANGELES CITY



**Office of the Schools Division
Superintendent**

January 19, 2021

DIVISION MEMORANDUM

No. 012 s.2021

ONLINE SUBMISSION OF PHILAB DOCUMENTS

To: OIC – Asst. Schools Division Superintendent
OIC – Chief CID
Chief Education Supervisor - SGOD
Education Program Supervisors
Public Schools District Supervisors
All Public Elementary and Secondary School Heads

1. This is to reiterate the online submission of Philab Documents as stipulated on the unnumbered DM-CI -2020, dated December 9, 2020

2. The submission of the Philab Documents has been extended up to January 22, 2021. The extension was granted due to the following reasons:

- a) Low retrieval rate.
- b) Errors in the submission.
- c) Lost/Damaged documents that are yet to find and prepare necessary documentation.

3. Attached are the January 18, 2021 Status of Submission and the above-mentioned Memorandum for your reference.

4. For strict compliance

MA. IRELYN P. TAMAYO PhD, CESE
Asst. Schools Division Superintendent
OIC - Office of the Schools Division Superintendent



Address: Jesus Street, Pulungbulu, Angeles City
Telephone No. (045) 322-4101



SchoolName	Contract C032 (G1 to G3)	Contract C035 (G4 to G6)	Contract C054 (G4 to G6)	SUBMITTED?
Abelardo G. Tinio ES	✓	✓	✓	NO
Alberto G. Pabalan ES	✓	✓	✓	NO
Amsic IS	✓	✓	✓	NO
Angeles ES	✓	✓	✓	NO
Apung Guidang Nepo ES	✓	✓	✓	NO
Belen Homesite ES	✓	✓	✓	NO
Cuayan Elementary School	✓	✓	✓	NO
Cutcut Elementary School	✓	✓	✓	NO
Cutud ES	✓	✓	✓	NO
Don Ambrosio Mendiola ES	✓	✓	✓	NO
Don Pepe Henson Memorial School	✓	✓	✓	NO
Dr. Clemente N. Dayrit Sr. Elem. School	✓	✓	✓	NO
Edilberto M. Ganzon ES	✓	✓	✓	NO
Enrica Sandico ES	✓	✓	✓	NO
EPZA Resettlement ES	✓	✓	✓	NO
Gov. Rafael L. Lazatin IS	✓	✓	✗	NO
Gueco Balibago ES	✓	✓	✓	NO
Leoncia Village ES	✓	✓	✓	NO
Lourdes Northwest ES	✓	✓	✓	NO
M.Nepomuceno ES	✓	✓	✗	NO
Malabanias IS	✓	✓	✓	NO
Marisol Bliss ES	✓	✓	✓	NO
Mining ES	✓	✓	✓	NO

Northville 15 Integrated school	✓	✓	✓	✓	NO
Pampang ES	✓	✓	✓	✓	NO
Pandan ES	✓	✓	✓	✓	NO
Pineda-Gutierrez ES	✓	✓	✓	✓	NO
Pulung Cacutud ES	✓	✓	✓	✓	NO
Pulungbulo ES	✓	✓	✓	✓	NO
Salapungan ES	✓	✓	✓	✓	NO
San Ignacio ES	✓	✓	✓	✓	NO
Sapalibutad ES	✓	✓	✓	✓	NO
Sapang Bato ES	✓	✓	✓	✓	NO
Sapang Bato ES - Air Force City ES	✓	✓	✓	✓	NO
Sitio Pader ES	✓	✓	✓	✓	NO
Sitio Target Extension School	✓	✓	✓	✓	NO
Sta. Maria ES	✓	✓	✓	✓	NO
Sta. Teresita Elementary School	✓	✓	✓	✓	NO
Sto. Domingo IS	✓	✓	✓	✓	NO
Sto. Rosario ES	✓	✓	✓	✓	NO
Tacondo ES	✓	✓	✓	✓	NO
Teodoro P. Tinio ES	✓	✓	✓	✓	NO
Virgen Delos Remedios Elementary School	✓	✓	✓	✓	NO

Note: Schools which contract marked as X should still submit their copy of delivery documents through the provided google form if delivery exist.

Division ANGELES CITY Target 43 Response 0 % 0%



Republic of the Philippines

Department of Education

UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM

DM - CI - 2020 - **404**

TO : **Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Concerned School Heads**

FROM : **DIOSDADO M. SAN ANTONIO**
Undersecretary for Curriculum and Instruction

SUBJECT : **ONLINE SUBMISSION OF PHILAB INDUSTRIES DELIVERY
DOCUMENTS**

DATE : **09 December 2020**

The Department of Education (DepEd) contracted Philab Industries, Inc. joint venture with China Educational Instrument and Equipment Corporation (CEIEC) on October 27, 2015, November 3, 2015 and April 15, 2016 to mass produce, supply, and deliver Science and Mathematics Equipment (SME) and cabinets to public Elementary Schools nationwide.

As a government policy, the authorized school officials must sign the delivery documents after the inspection and acceptance of the goods. The supplier had submitted the NSTIC (former name of the office before the merger to become BLR) copies of the documents for payment purposes while the school officials have retained the school copies for recording and documentation purposes.

The Bureau of Learning Resources (BLR) after validating the submitted documents by the said supplier will conduct a verification of the said documents with the documents retained by the school during the deliveries.

In this connection, **all officials of the recipient schools** are directed to submit online, through google forms, a digital copy of the delivery documents namely: Master Packing List, Delivery Receipt, Inspection and Acceptance Report and Quality Receiver Test Questionnaire. The guidelines on the online submission is attached in the enclosure.

For clarification on the contents of this memorandum, please contact BLR Cebu Office at blr.cebuh@deped.gov.ph and the following telephone numbers PLDT: (032)-230-7939 and (032)-230-7948; Globe: (032)-414-5690.

Immediate dissemination of and strict compliance of this Memorandum is directed.



Republic of the Philippines
Department of Education
UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM

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**MECHANICS ON THE ONLINE SUBMISSION OF
PHILAB INDUSTRIES DELIVERY DOCUMENTS**

1. The online submission shall be conducted from December 14, 2020 January 15, 2021.
2. The School Heads of the recipient schools of the different contracts of Philab Industries shall submit the Delivery Documents through google forms. The School Head may delegate the submission but the accountability and responsibility on the veracity and authenticity of the documents submitted remains with the School Head.
3. BLR shall provide the Regional Offices with the link of the google form, the list of the recipient schools in the region.
4. BLR shall provide the Schools Division Offices with the link of the google form, the list of the recipient schools in the and samples of the delivery documents for submission.
5. The Schools Division Office shall provide the recipient schools with the link of the google form, and samples of the delivery documents for submission.
6. At the school level, the School Head shall access the google form, fill out the necessary information required and attach the documents for submission. Only one submission is allowed. Submitted documents can only be changed upon request through email by the School Head.
7. Queries and clarification may be course through BLR Cebu Office Focal Persons.

Role of BLR Cebu

1. Prepare the google forms.
2. Provide the Regional Offices with the link of the google forms and the Schools Division Offices with the list of the recipient schools in the Division and the samples of the delivery documents for submission.

Role of the BLR Cebu School Readiness Survey Task Force – Focal Persons

1. Answer queries from the recipient schools.
2. Monitor the status of submission.
3. Send reminders to recipient schools who have not submitted the forms by January 4, 2021.
4. Coordinates with the Regional EPS – Learning Resources and Division EPS-Learning Resources on the submission of the delivery documents.
5. Updates regularly the Office of the Director of BLR Cebu, Regional Offices and the Schools Division Offices (SDO) on the status of submission.

BLR CEBU School Readiness Survey Task Force – Focal Persons

Region	Person(s) In-charge	Contact Number	Email Address
I	Virgilio B. Agot	0920-589-7127	virgilio.agot@deped.gov.ph
II	Sedronico E. Olandag Jr	0942-316-5802	sedronico.olandag@deped.gov.ph
III	Gabriel Melchor J. Perez	0947-994-8126	gabrielmelchor.perez@deped.gov.ph

IV-A	Ronilo R. Galo	0922-730-9183	ronilo.galo@deped.gov.ph
IV-B	Leo M. Navarro	0942-564-7365	leo.navarro@deped.gov.ph
V	Maria Tita V. Valenzona	0928-718-4626	titavalenzona@yahoo.com
VI	Santiago O. Zamora	0943-646-1739	santiago.zamora@deped.gov.ph
VII	Woodrow M. Denuyo	0917-370-2643	woodrow.denuyo@deped.gov.ph
VIII	Marvin S. Maquilas	0916-571-2170	marvin.maquilas@deped.gov.ph
IX	Mateo B. Aves	0922-741-4557	mateo.aves@deped.gov.ph
X	Jocelyn D. Garciano	0933-825-8164	jocelyn.garciano@deped.gov.ph
XI	Alejandro B. Ybañez	0932-179-9855	alejandroybanez002@deped.gov.ph
XII	Bradford C. Lisondra	0942-959-8952	bradford.lisondra@deped.gov.ph
BARMM	Abel D. Diaz	0956-411-0380	abeldvdiaz@gmail.com
CAR	Alfredo E. Bayonas	0936-141-9841	alfredo.bayonas@deped.gov.ph
CARAGA	Danilo R. Lisondra	0932-146-9887	danielolisondra@yahoo.com
NCR	Alipio J. Dompur	0907-382-2186	alipio.dompur@deped.gov.ph

Role of the Regional Offices

1. Monitor the submission of the Schools Division Offices.

Role of the Regional EPS – Learning Resources

1. Coordinate with BLR Cebu Focal Person on the status of submission.
2. Coordinate with SDO EPS – Learning Resources on the status of submission.

Role of the Schools Division Offices

1. Ensure that all the recipient schools in the division are provided with the link of the google forms and the samples of the delivery documents for submission.
2. Provide BLR Cebu with the name and contact information of the personnel and her/his unit that will be tasked to distribute the link of the google forms.

Role of the Division EPS - Learning Resources

1. Monitor the submission of the School Heads of the recipient Schools.
2. Coordinate with BLR Cebu Focal Person and the Regional EPS-Learning Resources on the status of submission of the accomplished survey forms.