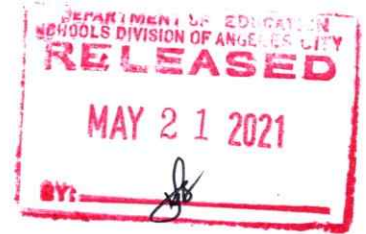




Republic of the Philippines  
**Department of Education**  
Region III  
Schools Division of Angeles City



May 20, 2021

**DIVISION MEMORANDUM**

No. 123, s. 2021

**GUIDELINES IN DETERMINING GRADE 7 STUDENTS WHO ARE QUALIFIED AND AUTHORIZED TO ENROLL IN SCIENCE, TECHNOLOGY AND ENGINEERING (STE) PROGRAM FOR THE SCHOOL YEAR 2021-2022**

To: Assistant Schools Division Superintendent  
OIC-Chief, Curriculum Implementation Division  
Chief School Governance and Operation Division  
School Heads of the STE implementing Schools

1. Pursuant to the Regional Memorandum No. 154, s. 2021 dated May 12, 2021, the usual process in screening the students who are interested to enroll in the STE program for SY 2021-2022 shall be modified.
2. Please refer to the attached Regional Memorandum for the said modified guidelines.
3. For your information and guidance.

**MA. IRELYN P. TAMAYO PhD, CESE**  
Assistant Schools Division Superintendent  
OIC - Office of the Schools Division Superintendent

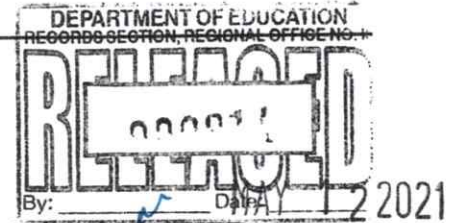


*cd 201-079*  
Address: Jesus Street, Pulungbulu, Angeles City  
Telephone No. (045) 322-4101; Email Add: angeles.city@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION III-CENTRAL LUZON



REGIONAL MEMORANDUM  
No. 154, s. 2021

**GUIDELINES IN DETERMINING GRADE 7 STUDENTS WHO ARE QUALIFIED  
AND AUTHORIZED TO ENROLL IN SCIENCE, TECHNOLOGY, AND  
ENGINEERING (STE) AND REGIONAL SCIENCE HIGH SCHOOL  
(RSHS) PROGRAMS FOR THE SCHOOL YEAR 2021-2022**

To: Schools Division Superintendents  
Curriculum Implementation Division Chiefs  
Division Science Education Program Supervisors  
School Heads/Administrators, Public and Private Elementary and Secondary  
Schools  
All Others Concerned

1. Due to the health risk brought about by the COVID-19 pandemic, the usual process in screening the students who are interested to enroll in the STE and RSHS Programs for S.Y. 2021-2022 shall be modified. Thus, in the observance of the health and safety protocols and to protect our learners against COVID-19 and the dangers of emerging new variants of the virus, the mechanism used in School Year 2020-2021 in choosing the STE qualifiers per Regional Memorandum No. 136, s. 2021 shall still be applied for SY 2021-2022 with slight modifications. The mechanism shall also be adopted in the Regional Science High School (RSHS) Program.
2. All Grade 6 enrolled students in SDO/RO acknowledged Special Science Elementary Schools (SSES) and non-SSES schools/classes may submit their credentials to their chosen Science, Technology, and Engineering (STE) implementing schools if they would like to become part of the STE Program or to the Regional Science High School III in the Division of Olongapo City, if they would like to become RSHS learner.
3. To qualify in the ranking, interested learners must have met/possessed the following criteria, to wit:
  - 3.1 quarterly grade of 85% or higher in English, Science, and Mathematics and a grade of 83% or higher in the other subjects as evidenced by the grades of students up to third rating period of S.Y. 2020-2021;
  - 3.2 good moral character; and
  - 3.3 preferably in good health and fit to undergo a rigorous academic program.
4. Relative to paragraph 3, the following documentary requirements shall be submitted, to wit:
  - 4.1 Letter of application/intent
  - 4.2 Certified true copy of school report card by the School Head
  - 4.3 Certificate of good moral character signed by the School Head



Address: Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)  
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REGION III-CENTRAL LUZON

- 4.4 Medical Certificate signed by a government physician
5. The school selection committee (SSC) shall be composed of:  
Chairman: School Head  
Members: Department Heads/coordinators of English, Science, and Mathematics
- The admission committee of the receiving school shall strictly check and evaluate the documents submitted by each applicant. Moreover, the school admission committee shall carefully consider the steps in screening the qualifiers.
6. The following steps in selecting the qualifiers shall be observed:
- 6.1 Online submission of report cards and other documentary requirements to the chosen STE implementing school or RSHS shall be done on or before **June 18, 2021**.
  - 6.2 The screening process shall involve the evaluation of academic grades and online interview.
  - 6.3 The average grades in English, Science and Mathematics for the three grading periods shall be computed in three decimal places.
  - 6.4 The final average grade in English, Math, and Science shall comprise the 90% of the overall grade of the applicant while the 10% will be based on the online interview.

The template in Enclosure 1 shall be used in consolidating the final average grade of the applicants.

- 6.5 The applicants shall be informed of the schedule of the online interview by batch through text messaging or via email by the chosen school. The school may also post the announcement of the online interview on the school's Facebook page or conspicuous areas. The school may use available and accessible online platforms in the conduct of the online interview (e.g. Google meet).
- 6.6 The screening committee shall contextualize the mechanics in the conduct of the online interview considering the number of questions, time allotment, and the use of rubric (analytic) in rating the applicants. There should be at least three (3) panel members, who are part of the screening committee, during the online interview.
- 6.7 A maximum of 30 points may be given to the applicant. The score of each member of the interview panel shall be converted into percentage.

For example, the score of the applicant given by the first interviewer is 24. This shall be divided by 30, which is the perfect score, ( $24 \div 30 = 0.8$  multiplied by 100 to convert it to percentage = 80 %. This is the grade of the applicant from the first interviewer. The same rule applies to second and third interviewers. The three (3) grades given by the three interviewers shall then be divided by 3 to get the average grade of the three (3) grades which shall be in three (3) decimal places.



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The average grade shall be multiplied by 10% to get the final average grade of each applicant for the online interview.

The template in Enclosure 2 shall be used in consolidating the final average grade of the applicants in the online interview.

- 6.8 The general average for all the subjects shall also be computed in three decimal places. In case of a tie/multiple ties in the last slot, the computed general average in three decimal places shall be used as a tiebreaker.
- 6.9 The applicants shall be ranked based on the computed final average grade of the three cited subjects in three (3) quarters (90%) and final score in the interview (10%). A maximum of 35 students will be selected for one section, 70 for two sections, and 105 for three sections, and so on.

The template in Enclosure 3 shall be used in the ranking of the applicants for SY 2021-2022.

- 6.10 The hardcopy of the complete list of the ranked applicants with the signatures of the Screening/Selection Committee and a soft copy shall be submitted to the Schools Division Office on or before **July 16, 2021**, and shall be endorsed to the Regional Office on or before **July 30, 2021**.

The soft copy should be in an Excel spreadsheet format. In the SDO with more than one STE implementing schools, the hardcopies shall be compiled in one folder with an attached endorsement letter from the SDS.

- 6.11 The qualifiers who will be authorized to enroll in the STE/RSHS Program shall be determined by the Regional Selection Committee headed by the CLMD Chief and English, Science, and Mathematics EPSs.
- 6.12 The list of qualifiers per school shall be announced through a Regional memorandum.
- 6.13 In case there are students in the list of STE qualifiers who will not enroll, the next in rank applicant, rank 36 onward if the school caters one section, rank 76 onward if the school caters two sections, rank 106 onward for the three sections, and so on shall be accommodated. The list of students who will replace those who will not enroll shall be submitted to this Office through the endorsement from the SDS.
- 6.14 The same procedure shall be followed by the schools intending to implement the program starting School Year 2021-2022, provided however, that these schools have already undergone inspection and validation prior to the start of the implementation of the admission guidelines for STE/RSHS Program for S.Y. 2021-2022.






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7. For more information, please contact Mr. Arlon P. Cadiz, Regional Science Education Program Supervisor, through email at [arlon.cadiz@deped.gov.ph](mailto:arlon.cadiz@deped.gov.ph).
8. Immediate and wide dissemination of this Memorandum is hereby enjoined.

  
**MAY B. ECLAR, PhD, CESO III**  
Regional Director

Encls.: as stated

Clmd10  
May 6, 2021



**Address:** Matalino St. D.M. Government Center, Maimpis, City of San Fernando (P)  
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**Consolidated Interview Results of All Applicants (should be in Excel spreadsheet)**

No.	Name of Student	Rater 1		Rater 2		Rater 3		Total Grade	Average Grade	10% of the Final Average Grade
		Score	%	Score	%	Score	%			
1	Juan C. Dela Cruz	24/30	80.000	28/30	93.333	27/30	90.000	263.333	87.778	8.778

Note: The perfect score (sample only) is 30 based on the rubric that will be used by the schools.

Enclosure No. 3 to Regional Memorandum No. 154, s. 2021

**RANKING OF APPLICANTS TO SCIENCE, TECHNOLOGY AND ENGINEERING (STE) RSHS PROGRAM FOR S.Y. 2021-2022**



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*(should be in Excel spreadsheet)*

No.	Name of Student	Grade 6 Gen. Ave. up to 3 <sup>rd</sup> grading period (to be used as tie breaker, in case there are)	Average Grade of the three Subjects in the 3 three quarters	90 % of the Final Average Grade of the 3 subjects in the 3 quarters	Final Average Grade in the interview	10% of the Final Grade in the interview	Final Grade (value in Column 5 + value in Column 7) (To be used for Ranking)	Rank
1	Juan C. Dela Cruz	90.375	90.222	81.200	87.778	8.778	89.978	

Note: The only enclosure that shall be submitted in the SDO & shall be endorsed in the RO.

Prepared by:

Science Coordinator, Member SSC \_\_\_\_\_ English Coordinator, Member, SSC \_\_\_\_\_ Math Coordinator, Member, SSC \_\_\_\_\_

Reviewed by:

Checked & Certified Correct: \_\_\_\_\_ Noted: \_\_\_\_\_

School Head-Chairman, SSC \_\_\_\_\_ Division STE Coordinator \_\_\_\_\_ CID Chief \_\_\_\_\_



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