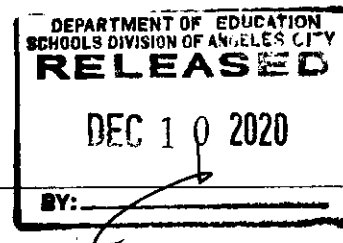




Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City

**Office of the Schools Division
Superintendent**



December 10, 2020

DIVISION MEMORANDUM
No. 328 S. 2020

Deadline for Submission of CY 2020 Claims

To: ALL DEPED-DIVISION OF ANGELES CITY EMPLOYEES
SCHOOL PRINCIPALS

With regards to the year-end closing of books for CY 2020, please be informed that **ALL CLAIMS** with supporting documents such as Salaries, Salary Differentials (ERF and Promotion), MOOE Downloading, and other benefits including reimbursement of travel expense, seminars, and other allowances, **MUST** be submitted with complete attachments and requirements to the Budget Office on or before December 16, 2020 for obligation. Claims submitted beyond this date will not anymore be considered.

Please give this your preferential attention.

Your cooperation and compliance are highly desired.

MA. IRELYN P. TAMAYO
MA. IRELYN P. TAMAYO, PhD., CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

AAG/BOIII/Budget
Control No. 20-001



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