

Republic of the Philippines

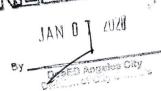
Department of Education

Region III Schools Division of Angeles City

RELEASED

January 7, 2020

DIVISION MEMORANDUM No. 0 (, s. 2020



SUBMISSION OF SWORN STATEMENT OF ASSETS, LIABILITIES AND NET WORTH AS OF DECEMBER 31, 2019

To

All School Principals and Heads of Public Elementary and Secondary Schools and

Senior High Schools

All Teaching and Non-Teaching Personnel

All Others Concerned

- 1. One of the good governance conditions that need to be complied with is the submission and filing of the Sworn Statement of Assets, Liabilities and Net Worth (SALN) of Officials and Employees which is in accordance with RA 6713, otherwise known as Code of Conduct and Ethical Standards for Public Officials and Employees, which states that SALN must be filed:
 - a. within thirty (30) days after assumption of the office;
 - b. on or before April 30 of every year thereafter; and
 - c. within thirty (30) days after separation from the service.
- 2. Failure to comply of an official to submit his/her SALN in accordance with the procedure and within the given period shall be a ground for disciplinary action. The offense of failure to file SALN is punishable with the following penalties:
 - a. 1st offense- suspension for one (1) month and one (1) day to six (6) months
 - b. 2nd offense- dismissal from the service
- 3. Attached is the format for the accomplishment of the Statement of Assets, Liabilities and Net Worth to be submitted in three (3) copies to this Office on or before **February 28, 2020** (Friday).



Address: Jesus Street, Pulungbulu, Angeles City

Telephone No. (045) 322-4104

Email Address: angeles.city@deped.gov.ph

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Republic of the Philippines

Department of Education Region III

Region III Schools Division of Angeles City

- 4. This Memorandum shall also take effect for all those who retired last School Year and the new teachers with permanent items.
- 5. For information, wide dissemination and strict compliance.

MA. IRELYN P. TAMAYO, PhD, CESE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

dccd/AAVI/AOV

Control No. _____



Address: Jesus Street, Pulungbulu, Angeles City Telephone No. (045) 322-4104

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SUBSCRIBED AND SWORN to before me this ____day of _____, affiant exhibiting to me the above-stated government issued identification card.

ENRIQUE D. PANGILINAN