







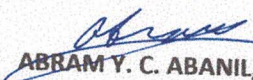
Republic of the Philippines  
**Department of Education**  
INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE  
Pasig City, Philippines

**MEMORANDUM**

**DepEd Cyber Expo™**

DATE: **4 February 2019**

FOR: **Regional Directors, ARMM Regional Secretary  
Schools Division Superintendents  
Information Technology Officers  
ALS Supervisors  
Public School Heads  
Community Learning Center Facilitators  
All Others Concerned**

FROM:   
**ABRAM Y. C. ABANIL, Director IV**  
Chair, DepEd Cyber Expo™ Organizing Committee

SUBJECT: **Advisory RE: DepEd Cyber Expo™:  
Call for Nominations: 2019 DepEd ICT Achievers' Awards**

Relative to the conduct of the **DepEd Cyber Expo™**, the Organizing Committee is pleased to announce the opening of nominations the **2019 DepEd ICT Achievers' Awards**.

We are inviting all regions, through their divisions and schools, to nominate one (1) project involving a group of learners and coaches as your region's representatives to the **DepEd Cyber Expo™**, as well as recipients of the 2019 DepEd ICT Achievers' Awards.

While these awards are noncompetitive by nature and aims to recognize these learners' achievements, we expect that nominations are significant enough to warrant any form of commendation and that these were awarded to or achieved by the learner/s from at least **January 2017 to present**.

Below are the qualifications of the learner/s and their project/s to be eligible for nomination:

1. Is currently enrolled in a school under the K-12 or ALS curriculum
2. Has been enrolled in a public school or an ALS community learning center at the time the achievement was done
3. Has participated in either one of the following:
  - a. International-level competition (Champion, Runner-up, or representative)
  - b. National-level competition (Champion only)
  - c. Regional-level competition (Champion only)



4. Participated in an ICT competition with any of the following skills:
  - a. Programming or coding
  - b. Robotics
  - c. Digital arts and design
  - d. Mobile application development
  - e. Mobile game development
  - f. Digital filmmaking (including cinematography, animation, and graphic effects)
  - g. Makerspace innovation
  - h. Internet of things
5. The project must present a solution to a community problem, issue, or concern

Schools and CLCs are requested to send in their nominations to their respective divisions, who identifies the most qualified nomination to be sent to the Regional Office.

Regions are hereby requested to:

1. Receive nominations from their respective division offices.
2. Exercise best judgment in identifying the most eligible project to nominate (**regions are only allowed to nominate one project**, regardless of number of proponents involved).
3. Accomplish a *Letter of Nomination* and *Nomination Form* (templates attached).
4. As supporting documents, attach the following:
  - a. Photos of individual learners and coaches, of the team, and of the event where the project and its proponent/s joined;
  - b. Scanned/photographed images of the proof of achievement (certificate, medal, trophy, and/or plaque); and
  - c. Copies of Certificates of Good Moral Character of learner nominees.
5. Email all documents to [cyberexpo@deped.gov.ph](mailto:cyberexpo@deped.gov.ph) with the subject "**2019 DepEd ICT Achiever's Awards – Nomination** (region name)."

Please take note of the following timelines:

- Schools and CLCs must nominate eligible projects to their SDOs (through their Division IT Officers) by **11 February 2019**.
- Division ITOs must identify the most eligible project in their division for nomination to their Regional Office by **15 February 2019**.
- Regional ITOs must submit their official nominations to [cyberexpo@deped.gov.ph](mailto:cyberexpo@deped.gov.ph) by **2359H (11:59 PM) 21 February 2019**.

For inquiries, please contact **Mr. Mark Anthony Sy** or **Mr. Gerard Joseph Atienza** thru email at [cyberexpo@deped.gov.ph](mailto:cyberexpo@deped.gov.ph), or call landline +63 2 631 9636.

For your guidance. Thank you.



**Letter of Nomination (Template)**

**(Regional Office Letterhead)**

**DATE:** (insert date here)

**FOR:** **ABRAM Y. C. ABANIL**, Director IV, ICTS  
*Chair, DepEd Cyber Expo™ Organizing Committee*

**FROM:** **NAME OF REGIONAL DIRECTOR**  
Position  
Region

**SUBJECT:** ***DepEd Cyber Expo™: 2019 DepEd ICT Achievers' Awards***

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Respectfully submitting to the *DepEd Cyber Expo™* Organizing Committee our Region's nominee project and proponents (learners and coaches) for the 2019 DepEd ICT Achievers' Awards.

Attached are the following documents:

- Nomination Form
- Photos of the event, including those of the project and its proponents
- Proof of achievement (certificate, medal, trophy, and/or plaque)
- Proponents' Certificates of Good Moral Character

Thank you very much.



Letter of Nomination (Sample)

Download from <http://deped.in/CyberExpoAwards2019>

**DepEd Cyber Expo™**  
**2019 DepEd ICT Achievers' Awards**  
**Nomination Form**

<b>Region:</b>	
<b>Division:</b>	
<b>School/CLC:</b>	
<b>Type of Citation:</b>	
<b>Name of Event (Contest, Award, Competition, Festival, Achievement, etc.):</b>	
<b>Brief Background (in 100 words or less):</b>	

Proponents				
No.	Last Name of Proponent	First Name of Proponent	MI	LRN (if learner); Employee ID (if teacher)

Privacy Policy
<p>This form collects the following information: full names of learners and coaches, LRNs and Employee Nos., contact numbers, and school addresses.</p> <p>The collected personal information is utilized solely for the purposes of nomination to the 2019 ICT Achievers' Awards, a sub-event of the DepEd Cyber Expo.</p> <p>This enables the Organizing Committee to identify recipients of the awards, as well as initial inclusion as delegates to the event. Only authorized DepEd personnel, specifically within the Organizing Committee, has access to this personal information, the exchange of which will be facilitated through email and hard copy.</p> <p>These will be stored in a database for two years, effective from the end of the event, after which physical records are disposed of through shredding, while digital files shall be anonymized.</p> <p>You have the right to ask for a copy of any personal information we hold about you, as well as ask for it to be corrected if you think this is wrong.</p> <p>To do so, please contact Gerard Atienza at <a href="mailto:cyberexpo@deped.gov.ph">cyberexpo@deped.gov.ph</a>.</p>

Nominated by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position

Validated by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position

Approved by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Position

<b>Organizing Committee Use Only</b>
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Received by:

Validated by:

Approved by:

\_\_\_\_\_  
**ABRAM Y.C. ABANIL**

\_\_\_\_\_  
Chair, Organizing Committee