
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSDS-SDS</b>

**RELEASED**

February 21, 2019

**DIVISION MEMORANDUM**  
 No. 61, s. 2019

FEB 21 2019

By DepED Angeles City  
 Division of City Schools

**TO :** School Heads Public and Private Elementary and Secondary Schools

**BFP ART AND ESSAY CONTESTS IN CELEBRATION OF FIRE PREVENTION MONTH**

1. In observance of Fire Prevention Month with the theme of "Ligtas na Pilipinas Ating Kamtin, Bawat Pamilya ay Sanayin, Kaalaman sa Sunog ay Palawakin", the Bureau of Fire Protection will be conducting Fire Prevention Art and Essay Contests to be held on February 27, 2019 (Wednesday), 1:00 P.M. at the Event Center of Marquee Mall, Pulung Maragul, Angeles City.
2. Attached is the mechanics which shall cover the following contests:
  - Essay Writing Contest – Junior High School Students (Grade 7-10)
  - Drawing Contest - for Elementary Pupils (Grade 1-6)
  - Poster Making Contest - Open to Junior and Senior HS Students (Grade 7-12)
3. Only one student-participant per school is invited to join the activity and a maximum of 15 participants for each contest.
4. Please send the name of school, name and grade level of the participating student and name of coach (if any) through email [mariacristina.sarmiento@deped.gov.ph](mailto:mariacristina.sarmiento@deped.gov.ph) until February 26, 2019.
5. For your information and guidance.

**LEILANI SAMSON CUNANAN, CESO VI**  
 Schools Division Superintendent

mcs/pdo/sgod 2-21-19

CN # 048

**"SMILES BRIGHT, SERVES RIGHT"**

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Republic of the Philippines  
Department of the Interior and Local Government  
Bureau of Fire Protection  
NATIONAL HEADQUARTERS

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## MEMORANDUM

**TO:** ALL CONCERNED

**SUBJECT:** MECHANICS OF GAMES AND CONTESTS FOR CY 2019  
OBSERVANCE OF FIRE PREVENTION MONTH

**DATE :** 08 January 2019

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### I. GENERAL STATEMENT

With the need to undertake continuous and sustained efforts through minimum financial requirements in the formulation of the fire prevention awareness campaign through the conduct of various games and contests relevant to the BFP's Advocacy in ensuring a fire safe nation during the month long observance of Fire Prevention Month CY 2019 and in order to provide standard procedures and rules to be observed by the concerned field units and offices in facilitating the conduct of games and contest on various categories to be implemented nationwide, this mechanics is hereby promulgated.

### II. SCOPE AND APPLICABILITY

This mechanics shall cover the following games and contests:

- A. Essay Writing Contest-For Junior High School Students (Grade 7-10);
- B. Drawing Contest- For Elementary Pupils (Grade 1-6);
- C. Poster Making Contest- Open to Junior and Senior High School Students (Grade 7-12)
- D. Photo Contest- Open to all Amateur Photographers;
- E. Battle of the Bands – Open to all BFP officers and personnel
- F. Dance Fusion Competition 2019

### III. OBJECTIVES

- A. To establish clear/categorical rules, criteria and procedures on the conduct of CY 2019 Fire Prevention Month games and contests; and
- B. To ensure fairness, objectivity and integrity of the games and contests.

### IV. MECHANICS

#### A. REGIONAL LEVEL

1. The Regional Office concerned shall ensure that the various games and contests such as Easy Writing, Drawing, Poster Making, and Photo Contest are undertaken with the participation of all City/Municipal Fire Stations. For this purpose, the City/Municipal Fire Marshals, in coordination with the Local Chief Executives (LCE) shall





seek the assistance of school officials by facilitating the participation of interested pupils/students and shall cause the widest dissemination of the games and contest by posting of streamers in their station, public places and announcement through social media.

2. First place winners from city/municipal level shall be endorsed to the Regional Office thru channel for final judging at the Regional Level, which shall serve as the official entry of the concerned Regional Office. All expenses shall be charged from the fire prevention budget of the respective offices. Moreover, the Regional Office is not barred from conducting actual games and contests in coming up with its official entry to the national level to be participated in by the winners from different cities and municipalities.
3. All entries from Regional Level to be forwarded to the National Headquarters shall reach the Office of the Directorate for Fire Safety and Enforcement (**ATTN: FSID**) not later than **05 March 2019**, which shall conform to the mechanics stated below. Only **ONE ENTRY** for each category shall be submitted to the National Headquarters. In case of tie, the Regional Director shall choose only one winner for a particular category.
4. Likewise, only one entry shall represent per Region for the Battle of the Band Contest and Dance Fusion Contest. The concerned Regional Office shall establish its own rules in the selection process for their official entry in the Battle of the Band and Dance Fusion category.
5. Entries shall strictly observe the following set of mechanics:
  - a) **Essay Writing Contest – Open to Junior High School Students (Grade 7-10)**
    - Must be written (handwritten) in a yellow pad paper using black ball pen to be provided by the BFP.
    - Composition must not exceed 750 words and must be written in English;
    - All entries must have relevance with this year's Fire prevention Month Theme/Slogan – **"Ligtas na Pilipinas Ating Kamtin, Bayat Pamilya ay Sanayin, Kaalaman sa Sunog ay Palawakin"**;
    - Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title of the essay which shall be attached at the back of their entry;
    - All participants are required to submit a photocopy of their school ID;
    - The BFP has the right to publish the winning entry on its official gazette; and
    - The decision of the Board of Judges is final and not appealable.
  - b) **Drawing Contest – Open to Elementary Pupils (Grade 1-6)**
    - Must be drawn/illustrated in a ½ size (20x30 inches) illustration board (PORTRAIT LAYOUT) – Sizes shall be strictly observed, otherwise entry will be disqualified) using crayon or oil pastel;
    - Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the drawing entry which shall be attached at the back of their entry;



- All participants are required to submit a photocopy of their school ID;
- All entries must have relevance with this year's Fire Prevention Month Theme/Slogan;
- No identifying marks shall be allowed in all entries;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said drawing/illustration; and
- The decision of the Board of Judges is final and not appealable.

**c) Poster Making Contest – Open to Junior and Senior High School Students (Grade 7-12)**

- Must be drawn/illustrated in a ½ size illustration board (**PORTRAIT LAYOUT** – Sizes shall be strictly observed, otherwise entry will be disqualified) using water color to be provided by the BFP;
- Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the poster which shall be attached at the back of their entry. Likewise, all participants are required to submit a photocopy of their school ID;
- All entries must have relevance with this year's Fire prevention Month Theme/Slogan;
- No identifying marks shall be allowed in all entries;
- Photos of the Poster in JPEG format shall be sent to [fsidbfpnhq@yahoo.com](mailto:fsidbfpnhq@yahoo.com) by the Regional Offices, however must still be properly endorsed to the FSID office in hard copy duly signed by the concerned Regional Director;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said posters; and
- The decision of the Board of Judges is final and not appealable.

**d) Photo Contest – Open to all Amateur Photographers**

- Must be submitted in "8x10" or 8R (**PORTRAIT LAYOUT** – Sizes shall be strictly observed, otherwise entry will be disqualified) full color print together with digital file of JPEG format (CD) or E-mail at [fsidbfpnhq@yahoo.com](mailto:fsidbfpnhq@yahoo.com);
- Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the photo entry which shall be attached at the back of their entry;
- All entries must be taken in the Philippines and must not be digitally edited or augmented;
- Photos in JPEG format shall be sent to [fsidbfpnhq@yahoo.com](mailto:fsidbfpnhq@yahoo.com) by the Regional Offices, however must still be properly endorsed to the FSID office in hard copy duly signed by the concerned Regional Director;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said photos; and
- The decision of the Board of Judges is final and not appealable.



**e) Battle of the Bands (Original Composition)**

- Open to all BFP officers and personnel, no age limit and must compete in a group with a minimum of five members and a maximum of eight;
- Bands shall submit an advance copy of the lyrics and a recorded demo (**HD Video on DVD**) of their contest piece to the committee five (5) days prior to the actual competition. Composition must be anchored on this year's theme slogan;
- The original composition shall have at most of five (5) minutes in full length. Each band shall be given 5 minutes to adjust/tune the instruments to be used. For every exceeding minute on the allowed timeframe, the band shall be penalized of 2 points from their total score;
- All band members must refrain from using any offensive forms of communication while on stage. Lyrics must not include swearing, derogatory, inappropriate or sexually explicit languages or those considered offensive to anyone, in any way;
- All band members are discouraged to wear any clothing that may depict any pictures or languages that may be deemed offensive; and
- All performing bands should be present on time and must refrain from loitering prior to their performance; and
- The decision of the Board of Judges is final and not appealable.

**f) Dance Fusion Competition 2019**

Fusing or combining Philippine cultural and contemporary dances. It must be noted that in creating concepts, the fusion of steps, music and costumes shall be related to the region's culture.

- The dance fusion competition is open to all uniformed and non-uniformed personnel of the respective region.
- Each team should have a minimum of 8 dancers and a maximum of 10. The team with members exceeding the maximum or less of the minimum will get a deduction of 10 points.
- Name of participants must be submitted to the Committee on or before March 11, 2019.
- Maximum time for each entry is 5 minutes including entrance and exit and a minimum time of 3 minutes.
- Time will start as soon as the first dancer enters the performing area and will be stopped as soon as the last dancer steps out. A deduction of 2 points will be given for every minute incurred.
- All suggestive or vulgar elements will be penalized and may result in disqualification with the sole discretion of the judges. The use of profane and obscene language and action is not allowed.
- Attire / costume should be presentable and suitable for public viewing.
- Dangerous stunts like free falls and tossing of dancers in the air are strictly prohibited. One to two kinds of props only are allowed to accompany the routines of the dancers.
- Philippine arts and culture known in the region should be incorporated or reflected in the dance steps/ routine, costume or music.
- Participants must be at the venue one (1) hour before the start of the competition. Cued music must be submitted to the music in-

charge a day before the contest. Failure to submit would mean a deduction of 10 points to the total score of contestants.

- Decision of the judges is final and irrevocable.

6. Criteria for Judging. The following criteria for each category shall be observed:

**a) Essay Writing Contest**

- **Theme Relevance** - 40%
    - Does it demonstrate a clear understanding of the theme?
    - Does it clearly relate to the topic?
    - Is it accurate and logical?
  - **Presentation and Persuasion** - 30%
    - Is the grammar, spelling and punctuations correct?
    - Is the article neatly written and has well-constructed paragraphs?
  - **Creativity** - 30%
    - Are the ideas presented original?
    - Is there innovative ways of thinking?
    - Does the writer dream outside the box?
    - Is there evidence of convincing and coherent line of argument?
    - Does the essay inspire the reader and move them to action?
- 
- 100%

**b) Drawing Contest**

- **Theme Relevance** - 40%
    - Does the poster effectively communicate the CY 2019 Fire Prevention Month theme?
  - **Creativity and Originality** - 30%
    - Does the poster demonstrate creativity and originality?
  - **Aesthetic Appeal** - 30%
    - Does the poster design captivate the judge's sense, Taking into account the principle of symmetry, focal point, pattern, perspective, dimensionality and proportion?
- 
- 100%

**c) Photo Contest**

- **Theme Relevance** - 40%
  - Does the photo effectively communicate the CY 2019 Fire Prevention Month theme?
- **Composition** - 20%
  - Are the items of interest placed well in the photo?
- **Creativity** - 20%
  - Is the subject matter pictured in a unique way or is a common item shown from an interesting point-of-view?
  - Does the photo demonstrate originality?
- **Technical Quality** - 10%
  - Is the photo in focus?
  - Is lighting balance?
  - Is the shutter speed varied or adjusted to be appropriate for the photo?



• <b>Overall impression</b>	- 10%
Is the photo able to grab the viewer's attention?	
Are there any special effects?	
	<hr/> 100%

**d) Poster Making Contest**

• <b>Theme Relevance</b>	- 40%
Does the poster effectively communicate the CY 2019 Fire Prevention Month theme?	
• <b>Creativity and originality</b>	- 30%
Does the poster demonstrate creativity and originality?	
• <b>Aesthetic Appeal</b>	- 30%
Does the poster design captivate the judge's sense, taking into account the principle of symmetry, focal point, pattern, perspective, dimensionality and proportion?	
	<hr/> 100%

**e) Battle of the Bands**

• <b>Musicality (clarity, lyrical, content, quality of performance)</b>	- 40%
Confidence/competence. Does the band look at ease and confident in playing?	
Material. How unique is the sound of the song? Does it conform to the theme?	
Delivery. Was it sang and delivered with clarity?	
• <b>Stage Presence and Crowd Interaction (style)</b>	- 30%
How is their performance or how well do they interact with the audience? Do they appear positive and enjoying their performance?	
Did they use the stage effectively?	
• <b>Originality</b>	- 30%
Does the song fit the theme and the genre?	
Does the band stand out from the rest? Does it look and sound original?	
Does the band demonstrate any level of original improvisational skill (vocal thru an instrument)?	
	<hr/> 100%

**f) Dance Fusion**

• <b>Performance &amp; Dynamism</b>	- 40%
Fluidity of movement, precision, transition and timing	
• <b>Choreography</b>	- 30%
Originality, creativity, style, formation and execution	
• <b>Costume and Props</b>	- 20%
Visual impact and showmanship	
• <b>Audience Impact</b>	- 10 %
	<hr/> 100%

**B. NATIONAL LEVEL**

1. The National Judging will be sponsored and organized by the ORD, BFP - NCR. The Battle of the Bands and Dance Fusion will be held during the 5<sup>th</sup> National Fire Olympics on March 13 – 14, 2019, while the Arts Contest Judging shall be done in one

of the BFP-NCR's Fire Square Caravan. Awarding of winners will be held on the date and time to be further announced.

Announcement and awarding of prizes for the winning entry on various games and contests shall be received by the winner or authorized representative from concerned Regional Offices. All winners shall be awarded with cash prizes, trophies and certificates. Fare for the winners shall be shouldered by the concerned Regional Offices.

## V. PRIZES

### A. REGIONAL LEVEL

All winning entries up to the third place winner for each category shall be awarded by the Regional Office. Funding requirements on the events shall be charged to the Regional Budget for fire prevention activities. Prizes for the games and contests shall be in accordance with the budget allocated by the respective Regional Offices.

### B. NATIONAL LEVEL

1. Prizes for the winning entry of various categories shall be as follows:

a. Essay writing:

1 <sup>st</sup> prize	-Php 25,000.00
2 <sup>nd</sup> prize	-Php 20,000.00
3 <sup>rd</sup> prize	-Php 15,000.00

b. Poster making:

1 <sup>st</sup> prize	-Php 25,000.00
2 <sup>nd</sup> prize	-Php 20,000.00
3 <sup>rd</sup> prize	-Php 15,000.00

c. Drawing:

1 <sup>st</sup> prize	-Php 25,000.00
2 <sup>nd</sup> prize	-Php 20,000.00
3 <sup>rd</sup> prize	-Php 15,000.00

d. Photo:

1 <sup>st</sup> prize	-Php 25,000.00
2 <sup>nd</sup> prize	-Php 20,000.00
3 <sup>rd</sup> prize	-Php 15,000.00

e. Dance Fusion:

1 <sup>st</sup> prize	-Php 50,000.00
2 <sup>nd</sup> prize	-Php 40,000.00
3 <sup>rd</sup> prize	-Php 30,000.00

f. Battle of the Bands:

1 <sup>st</sup> prize	-Php 50,000.00
2 <sup>nd</sup> prize	-Php 40,000.00
3 <sup>rd</sup> prize	-Php 30,000.00

Composer of winning song -Php 25,000.00

Consolation Prizes for Battle of the Bands and Dance Fusion -Php 10,000.00

g. Best Theme Slogan -Php 5,000.00



2. Fare, travel allowance and accommodation for the contestants during the Battle of the Bands competition at national level shall be shouldered by the concerned Regional Offices.

3. For guidance and compliance.

  
LEONARD R. BAÑAGO  
FIRE DIRECTOR (DSC)  
Chief, BFP 