



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF ANGELES CITY

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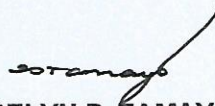
DIVISION MEMORANDUM

No. 495 S. 2019

**DIVISION SEMINAR ON THE IMPLEMENTATION OF COA -DBM- DEPED JOINT
CIRCULAR NO 2019-1 AND REVIEW OF FY 2020 WORK AND FINANCIAL PLAN AND
SCHOOL OPERATING BUDGET**

To : Heads of Public Elementary and Secondary Schools

1. This is to announce the conduct of the Division Seminar on the Implementation of COA -DBM- DEPED Joint Circular No 2019-1 and Review of FY 2020 Work and Financial Plan and School Operating Budget on December 9-10, 2019; from 8:00 Am to 5:00 PM. at Learning and Development Room, Pulungbulu Angeles City.
2. The objectives of the seminar are as follows;
 - 2.1 Equip the school heads with the knowledge about COA -DBM- DepEd Joint Circular No 2019-1
 - 2.2 Enhance knowledge and skills on the content and processes on preparation of liquidation reports.
 - 2.3. Review the FY 2020 Work and Financial Plan and School Operating Budget
3. Participants are 48 school heads and 20 administrative assistants of the Non -IUs schools.
4. Participants are requested to bring hard copy of 2019 WFP and SOB.
5. Expenses on meals, supplies, materials and other incidental expenses shall be charged to HRD Funds subject to the usual accounting and auditing rules and regulation.
6. Immediate dissemination and compliance with this Memorandum is earnestly desired.


MARIA IRELYN P. TAMAYO PhD CESE
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



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