

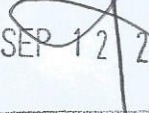
	Department of Education Region III DIVISION OF CITY SCHOOLS Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 10/31/2018
	DIVISION MEMORANDUM		Name of Office: SDO, Angeles City

RELEASED

September 9, 2019

DIVISION MEMORANDUM

No. 334 S. 2019

By 
 Division Superintendent
 Division of City Schools

CORRIGENDUM TO DIVISION MEMORANDUM No.258 s. 2019
DIVISION WORKSHOP ON QUALITY MANAGEMENT SYSTEM – ISO SURVEILLANCE
(Paragraph No. 2- Schedule of Activities)

To : Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division
 Chief, School Governance Operations Division
 Unit Heads
 Select Heads of Public Elementary and Secondary Schools

1. Please be informed of the changes on Paragraph No. 2, Schedule of Activities - Internal Quality Audit Based on CIG Findings and Identified Gaps Last Retooling and Revisitation be held on September 18,2019 from 8:00 a.m. to 5:00 p.m.
2. Attached is the list of participants.
3. Likewise, schedules of activities prior to the Internal Audit are as follows;
 - 3.1 September 16,2019; 2:00 p.m. Learning and Development Hall – Meeting of the Internal Quality Audit Team
 - 3.2 September 11,2019 – Submission of DCCR (Document Creation and Change Request)
 - 3.3. September 12,2109 – Submission of Newly Created and Revised ISO Documents (soft copy)
4. Immediate dissemination and compliance with this Memorandum is earnestly desired.

LEILANI SAMSON CUNANAN, CESO V
 Schools Division Superintendent


CH # 2019-290

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LIST OF PARTICIPANTS

A. INTERNAL QUALITY AUDIT

1. GAY Y. PANGILINAN	ACCOUNTANT III	OSDS OFFICE
2. REYNALDO CABRERA	EPS-KINDER	CID OFFICE
3. MA. ESPERANZA S. MALANG	EPS -MATHEMATICS	CID OFFICE
4. ROCHELLA DAVID	EPS-FILIPINO	CID OFFICE
5. AMANDO YUTUC	PSDS	CID OFFICE
6. AGNES G. MANABAT	PSDS	CID OFFICE
7. LEONIDA K. QUINTO	PSDS	CID OFFICE
8. ANNA MERLA MAGTOTO	PSDS	CID OFFICE
9. DONNA MAE S. BATUL	MEDICAL OFFICER	SGOD OFFICE
10. RAMIL POLICARPIO	DENTIST	SGOD OFFICE
11. NENITA JORQUIA	PRINCIPAL	DR. CLEMENTE N. DAYRIT E/S
12. HILDA N. GARCIA	PRINCIPAL	ANGELES CITY NATIONAL HS
13. WILLIAMSON G. CANLAS	PRINCIPAL	STA. TERESITA E/S
14. ELMER S. DAYRIT	PRINCIPAL	BV ROMERO H/S
15. MARJORIE D. LACSON	PRINCIPAL	DR. CLEMENTE N. DAYRIT SR H/S
16. VICTORIA G. TORRES	PRINCIPAL	PULUNGBULU E/S
17. MARIA TARA D. CLEMENTE	PRINCIPAL	STO. ROSARIO E/S
18. VILMA LIAO	PRINCIPAL	EPZA RESETTLEMENT E/S
19. EMELITA GOMEZ	PRINCIPAL	PAMPANG E/S
20. MARCELA JINGCO	MASTER TEACHER	ANGELES E/S
21. LORNA D. LACSINA	MASTER TEACHER	EPZA RESETTLEMENT E/S
22. REDENTOR BENGCO	MASTER TEACHER	PULUNGBULU E/S

B. PROCESS OWNER AND DOCUMENT CONTROLLER

1	ROSELLE R. QUIAMBAO	ADMIN ASST. II	SDS OFFICE
2	JONNA BELLE G. GOMEZ	ADMIN AIDE VI	ASDS OFFICE
3	MYLA N. CALMA	ADMIN AIDE VI	AO OFFICE
4	CHRISTINA MIGUEL-AYSON	ATTORNEY III	LEGAL OFFICE
5	AVENEIR V. MENDOZA	IT OFFICER	ICT OFFICE
6	CHRISTINE R. LIM	ADMIN ASST. III	ACCOUNTING OFFICE
7	CHRISTLE L. AGUINALDO	ADMIN ASST. III	SGOD OFFICE
8	RIGIE ANNE S. GOZON	ADMIN AIDE VI	CASHIER OFFICE
9	CAROLINE L. MONTES	ADMIN ASST. III	PERSONNEL OFFICE
10	EDNA T. CANLAS	ADMIN OFFICER IV	RECORDS OFFICE

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11	ARMIN M. TAYAG	ADMIN OFFICER IV	SUPPLY OFFICE
12	EDGAR L. MANABAT	EPS – SGOD	SGOD OFFICE
13	ELIZABETH C. DAVID	EPS II – SMM&E	SGOD OFFICE
14	ARCELY G. GARCIA	SEPS – HRD	SGOD OFFICE
15	VILMA T. ENCISO	EPS II - HRD	SGOD OFFICE
16	MARILOU Q. CASTRO	PLANNING OFFICER	SGOD OFFICE
17	AIZA G. LUGTU	SEPS – SMN	SGOD OFFICE
18	ANA MARIE CARMEN M. ROMERO	EPS II	SGOD OFFICE
19	MARIA CRISTINA S. SARMIENTO	PDO II	SGOD OFFICE
20	NORMA P. CABIGTING	ENGINEER II	SGOD OFFICE
21	CLARISA A. LAGMAN	PDO I	SGOD OFFICE
22	GORGONIA I. PANGILINAN	NURSE II	SGOD OFFICE
23	EDGARDO S. NUNAG	EPS – CID	CID OFFICE
24	REMEDIOS M. FLORES	PSDS	CID OFFICE
25	EMILY F. SARMIENTO	EPS – CID	LRMDS OFFICE
26	OBRESITA T. PANLILIO	EPS II – CID	CID OFFICE

C. Management Review Committee

1	LEILANI S. CUNANAN, CESO VI	SDS	SDS OFFICE
2	MARIA CELINA L. VEGA, CESE	ASDS	ASDS OFFICE
3	ENRIQUE D. PANGILINAN	AO V	AO OFFICE
4	LYN V. LANSANGAN	CHIEF ES – SGOD	SGOD OFFICE
5	LOURDES G. DELA CRUZ	CHIEF ES – CID	CID OFFICE
6	GLENN P. SARMIENTO	SEPS	SGOD OFFICE
7	GAY Y. PANGILINAN	ACCOUNTANT III	ACCOUNTING OFFICE
8	GEMIMA ESTRABILLO	EPS – CID	CID OFFICE