
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>SDO Angeles City</b>

RELEASED

September 5, 2019

**DIVISION MEMORANDUM**  
 No. 33, s. 2019

By SEP 06 2019  
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 DepEd Angeles City  
 Division Office

### SUBMISSION OF REQUEST FOR SERVICE CREDITS

To : **All School Heads**

1. Please be informed that request for the grant of service credits will be accommodated within the span of one (1) year only, starting from the date of service rendered. Any request made beyond the given period will not be granted.
2. For information and strict compliance of all concerned.

**LEILANI SAMSON-CUNANAN, CESO V**  
 Schools Division Superintendent

dccd/adaVI/AOV

**"SMILES BRIGHT, SERVES RIGHT"**