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	DIVISION MEMORANDUM		Name of Office: OSDS-SDS

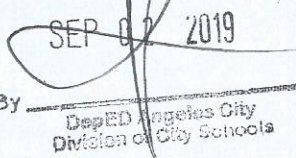
September 2, 2019

DIVISION MEMORANDUM

No. 295 S. 2019

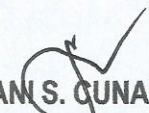
SMEA COORDINATORS AND THEIR TERMS OF REFERENCES FOR THE SCHOOL YEAR 2019-2020

TO: **Assistant Schools Division Superintendent**
Chief Education Supervisors
Public Schools District Supervisors
Education Program Supervisors
Public Elementary and Secondary School Heads

RELEASED
 SEP 02 2019
 By 
 DepEd Angeles City
 Division of City Schools

1. Pursuant to the implementation of DepEd Order No. 44, S. 2010, the Adoption of KRT 3: Quality Assurance and Accountability Framework, and the installation of the Quality Management System (QMS) in the school, all SMEA Coordinators are expected to adhere to their terms of references.
2. Attached is the list of SMEA Coordinators and their terms of references.
3. Wide dissemination of and strict compliance with this Memorandum is earnestly desired.

/SEPS/SMM&E/SGOD


LEILANI S. GUNANAN, CESO V
 Schools Division Superintendent

Control No. 253

List of SMEA Coordinators

Name of School	Name of SMEA Coordinator
Abelardo G. Tinio Elementary School	Canlas, Katrina S.
Air Force City Elementary School	Mijares, Charmaine M.
Alberto G. Pabalan Elementary School	Dayrit, Annabelle D.
Angeles Elementary School	Garcia, Lovely Kathleen A.
Apung Guidang Nepomuceno Elementary School	Agulto, Rosemarie T.
Belen Homesite Elementary School	Dungca, Mark Ace D.
Cuayan Elementary School	Gantan, Claudette C.
Cutcut Elementary School	Paclibar, Angela A.
Cutud Elementary School	Gonzales, Lorry Jean C.
Don Pepe Henson Memorial School	Salas, Katrina P.
Dr. Clemente N. Dayrit Sr. Elementary School	David, Elsie O.
Edilberto M. Ganzon Elementary School	Cabrera, Anita M.
Enrica Sandico Elementary School	Reyes, Jonalyn M.
EPZA Resettlement Elementary School	Monares, Josephine G.
Gueco Balibago Elementary School	Punsalang, Kevin M.
Jose P. Dizon Elementary School	Angeles, Alma M.
Leoncia Village Elementary School	Abawag, Asuncion G.
Lourdes Northwest Elementary School	De Guzman, Alma R.
M. Nepomuceno Elementary School	Guerrero, Rocel I.
Marisol Bliss Elementary	Pare, Richell A.
Mining Elementary School	Sotero, Maria Pinky G.
Pampang Elementary School	Cumagun, Maricel M.
Pineda-Gutierrez Elementary School	Lagman, Reynalda R.
Pulung Cacutud Elementary School	Calbang, Marilyn P.
Pulungbulu Elementary School	Tolentino, Jessinda M.
Salapungan Elementary School	Lozano, Rosario A.
San Ignacio Elementary School	Manzon, Josiah P.
Sapalibutad Elementary School	Guias, Winnie D.
Sapang Bato Elementary School	David, Maria Luisa C.
Sitio Pader Elementary School	Munoz, Rosario S.
Sta. Maria Elementary School	Hiva, Elmer T.
Sta. Teresita Elementary School	Alegre, Agnes D.
Sto. Rosario Elementary School	De Leon, Ma. Teresita
T. P. Tinio Elementary Elementary School	Panlilio, Roselle P.
Tacondo Elementary School	Lopez, Luzmin B.
Virgen Delos Remedios Elementary School	Pascual, May
Amsic IS	Narciso, Joann D. (Elem)
	Dizon, Lyka (JHS)
	Nuqui, Janella M. (SHS)

Don Ambrocio Mendiola Integrated School	Delizo, Shianeay R.
Governor Rafael L. Lazatin IS	Servidad, Gemabelle (Elem)
	Pinpin, Glaiza S. (JHS)
	Valencia, Xerxis Nael (SHS)
Northville 15 IS	Bonaobra, Nelson B.
Malabantias IS	Babanto, Merlito D.
Sitio Target Integrated School	Mejia, Julie Ann D.
Sto. Domingo IS	Medina, John Leann Roi R.
Angeles City National High School	Ocampo, Maria Luisa G.
Angeles City National Trade School	Yumul, Monalisa C.
Angeles City Science High School	Canlas, Mary Joy S.
Angeles City Senior High School	Gonzales, Avelino
B.V. Romero High School	Peria, Elena M. (JHS)
	Lucido, Neriza A. (SHS)
Claro M.Recto ICT High School	Galang, Renan James A.
Dr. Clemente N. Dayrit Sr. Memorial High School	Pineda, Kristina Casandra M.
Francisco G. Nepomuceno Memorial High School	Mangune, Rannie R. (JHS)
	Masaganda, Joanna (SHS)
Rafael Lazatin Memorial High School	Karagdag, Jeferson D. (JHS)
	David, Alma Flor C. (SHS)
Sapang Bato National High School	Tubiera, Dianalyn C.

Terms of References of SMEA Coordinators

The SMEA Coordinator is responsible for the overall SMEA strategy and implementation within the school following the M&E framework for the school. The SMEA Coordinator shall report directly to the School Head and shall provide him/her with interpretation and analysis of SMEA data.

The following outlines the functions and responsibilities of the SMEA Coordinator:

Function:

Monitors and evaluates regularly the implementation of school improvement plan.

Responsibilities:

- Conducts monitoring process during plan implementation
- Analyses and interprets M&E data for SH and Project teams
- Evaluates results of ESIP implementation which will be made as basis for planning interventions and other plan adjustments
- Prepares regular M&E reports and submit to SH
- Interacts with SH and other members of the School Quality Management Team