

DIVISION OF CITY SCHOOLS

Angeles City Jesus Street, Pulungbulu, Angeles City

DIVISION MEMORANDUM



Document Code: SDO-QF-OSDS-SDS-003

Revision: 00

Effectivity date: 10/31/2018

Name of Office: OSD-SDS

August 13, 2019

DIVISION MEMORANDUM No. _Q() s. 2019

Capacity Building of Teachers on the Localization, Enhancement and Development of EPP/TLE/TVL Learning Materials

To: Assistant Schools Division Superintendent

Chief Education Supervisor - CID

Chief Education Supervisor - SGOD

Education Program Supervisors

Public School District Supervisors

All School Heads of Public Elementary and Integrated Schools

All Other Concerned

- A three-day Capacity Building of Teachers in Localization, Enhancement and Development of EPP/TLE/TVL Learning Materials will be held on October 9-11, 2019 at Grace Crown Hotel, Balibago, Angeles City.
- 2. This training-workshop aims to:
 - a. contextualize and use authentic materials, activities, interests, issues, and needs from learners' lives.
 - b.localize learning materials that will create rooms for students to pose problems and issues and develop strategies together to addressing learning barriers.
 - c. produce learners materials in their own specialization areas.
- 3. All integrated and Secondary schools shall send one (1) writer for EPP/TLE/TVL based on the assigned specialization while Elementary shall have 4 representatives per district composed of the four components in EPP/TLE. School Heads are required to submit to the CID office the complete name of the participants not later than August 15, 2019.



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- 4. Participants are required to bring their own laptop, extension cord, flash drive or external drive, pocket wifi and references on the result of the most least learned competencies.
- 5. Participants should come on time and wear proper attire.
- 6. Enclosed is the training-workshop Resource Speaker, Facilitators and Technical Working Group.
- 7.. Immediate and widest dissemination of this Memorandum is highly enjoined

LEILANI SAMSON-CUNANAN, CESO V Schools Division Superintendent



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Enclosure No. ____ Division Memo No. ____ s. 2019

TIME	DAY 1 - OCTOBER 9, 2019	DAY 2 OCTOBER 10, 2019	OCTOBER 11, 2019
7:00 - 8:30	MOL		
8::30 - 9:30	Walkthorugh of the EPP/TLE Curriculum Guide (Ms. Elizer Calma)	Presentation of Least Learned Competencies (Ms.Remalyn Cruz) Introduction to Illustration (Mr. Audi Dela Cruz)	Localization, Enhancement and Developmen t of EPP/TLE/TVL Learning Materials
9:30 - 10:00	HEALTH BREAK		
10:00- 11:00 11:00 - 12:00	Contextualization and Localization '(Anne Enriquez) Intellectual Property Right (Emily F. Sarmiento, Ph.D.)	Standards in Creating Artworks and Illustrations for Learning Materials (Mr. Audi Dela Cruz) Localization, Enhancement and Development of EPP/TLE/TVL Learning Materials	Localization, Enhancement and Developmen t of EPP/TLE/TVL Learning Materials
12:00 - 1:00	LUNCH BREAK		
1:00 - 2:30	Guideline Module Writing (Emily F. Sarmiento, Ph.D.)	Localization, Enhancement and Development of EPP/TLE/TVL Learning Materials	Closing Program
2:30 - 5:00	Quality Assurance of Learning Materials (Emily F. Sarmiento, Ph.D.)		



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Technical Working Group on Capacity Building of Teachers in Localization, Enhancement and Development of EPP/TLE/TVL Learning Materials

No.	Name	Designation	Office/School
1	Lourdes G. Dela Cruz,Ph.D.	Chief Education Supervisor	Division Office
2	Josephine G. Figueroa, Ph.D.	EPSvr 1 - TLE	Division Office
3	Emily F. Sarmiento, Ph.D.	EPSvr 1 - LREMDS	Division Office
4	Ms. Arcely Garcia	Eps II - HRTD SGOD	Division Office
5	Ms.Thelma Calma	SHS - School Head	ACNTS (SHS)
6	Ms. Anna Marie Enriquez	MT - I Facilitator	ACNTS (SHS)
7	Ms. Remalyn Cruz	MT - I/Facilitator	NV15 IS
8	Mr. Audi Dela Cruz	Teacher III- Facilitator	PGES
9	Ms. Victoria Tan	T III - Facilitator	ACNHS
10	Ms. Jingle Estacio	T IIII - Facilitator	BVRHS

Working Committee:

A. Certificates:

Chairman

: Ms. Arcely Garcia

SEps

HRTD/SGOD

B. Registration:

Chairman

: Ms. Victoria Tan

Teacher III

ACNHS

Member

:Jingle Estacio

Teacher I

BVRHS

C. Physical Arrangement and Sound System: Grace Crown Hotel Staff

D. Documentation:

Chairman

: Ms. Remalyn Cruz

MTI

NV15 IS

Member

: Ms. Anna Marie Enriquez

MTI

ACNTS

"SMILES BRIGHT, SERVES RIGHT"



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TARGET PARTICIPANTS

No.	Name	Specialization Preference	Office/School
1		Bread and Pastry	ACNHS
2		Front Office Services	ACNHS
3		Beauty Care Nail Care	ACNHS
4		Attraction and Theme Parks	ACNHS
5		Local Guiding Services	ACNHS
6		Cookery	ACSHS
7		Handicraft	ACSHS
8		Computer Programming	ACSCI
9		Beauty Care Nail Care	ACNTS
10		Illustration	ACNTS
11		Handicraft	ACNTS
12		Bread and Pastry	ACNTS
13		Housekeeping	AMSIC
14		Computer Hardware Servicing	AMSIC
15		Housekeeping	AMSIC IS
16		Contact Center Services	BVRHS
17		Electrical Installation Maintenance	BVRHS
18		Caregiving	BVRHS
19		Computer Hardware Servicing	CMRICTHS
20		Animation	CMRICTS
21		Front Office Services °	DCNDSMHS
22		Wellness Massage	FGNMHS
23		Dressmaking	FGNMHS

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Department of Education Region III DIVISION OF CITY SCHOOLS

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24	Front Office Services	FGMHS
25	Beauty Care/ Nail Care	FGMHS
26	Travel Services	MIS
27	Tourism Promotions	MIS
28	Fashion Design	NVI5IS
29	Computer Programming	NV15 IS
30	Food and Beverage Services	RLLHMS
31	Front Office Services	RLLMHS
32	Animation	SBNHS
33	Contact Center Services	SBNHS
34	Local Guiding Services	SBNHS
35	Handicraft	GRLLIS
36	Home Economics	SDIS
37	Home Economics	SRES
38	Home Economics	Sta. Maria
39	Home Economics	DCDES
40	Home Economics	SES
41	Agricultural Arts	STIS
42	Agricultural Arts	MNEPO
43	Agricultural Arts	GBES
44	Agricultural Arts	LNWES
45	Entrepreneurship/ICT	AES
46	Entrepreneurship/ICT	PBES
47	Entrepreneurship/ICT	EMGES
48	Entrepreneurship/ICT	STATES