



Department of Education  
Region III  
**DIVISION OF ANGELES CITY**  
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RECEIVED  
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By \_\_\_\_\_  
DepEd Angeles City  
Division Office

February 23, 2018

**DIVISION MEMORANDUM**

No. 04, s. 2017

**REGULAR COURSE (BATCH 2) OFFERED BY SEAMEO RECSAM  
FOR FISCAL YEAR 2018-2019 (1-26 APRIL 2019)**

To: Heads of Secondary Schools  
Science and STEM Teachers

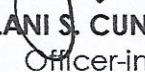
1. The SEAMEO RECSAM announces the its regular courses for Senior Educators and teacher trainers of SEAMEO member countries for Fiscal Year 2018-2019 (1-26 April 2019) as follows:

- A. Purposeful Assessment in Secondary Science Classrooms
- B. Enhancing Science, Technology, Engineering, and Mathematics (STEM) Learning in Primary Mathematics Classrooms

2. Attached is Scholarship Advisory No. 04, s. 2018 for reference and information. For inquiries and clarifications, please contact the DepEd Scholarship Secretariat at (02) 633-9455 or thru email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph).

3. Interested applicants can get a copy of the course description from the Office of the School Governance and Operations Division (SGOD).

4. Wide dissemination of this Memorandum is desired.

  
**LEILANI S. CUNANAN, CESO VI**  
Officer-in-Charge

Office of the Schools Division Superintendent





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*Undersecretary for Curriculum and Instruction*

**MEMORANDUM**  
**DN-CI-2018-00035**

*Scholarship Advisory No. 04, s. 2018*

**TO :** Regional Directors  
Schools Division Superintendents  
Heads of Public Elementary and Secondary Schools

**FROM :** *Lorna A. DINO*  
**LORNA DIG DINO, Ph.D.**  
*Undersecretary for Curriculum and Instruction*

**SUBJECT :** Regular Course (BATCH 2) Offered by SEAMEO RECSAM for  
Fiscal Year 2018-2019 (1-26 April 2019)

**DATE :** 29 January 2018

The SEAMEO RECSAM announces its regular courses for Senior Educators and teacher trainers of SEAMEO member countries for Fiscal Year 2018-2019 (1-26 April 2019):

Course Code	Course Title	Deadline of Submission of Requirements	Number of Scholarships Available
RC-SS-143-3	Purposeful Assessment in Secondary Science Classrooms	7 December 2018	One (1) slot
RC-PM-143-4	Enhancing Science, Technology, Engineering and Mathematics (STEM) Learning in Primary Mathematics Classrooms	7 December 2018	Two (2) slots

The qualifications required for the course participants are described in Annex B (Regular Courses for Fiscal Year 2018-2019 (Batch 2), 1-26 April 2019).

The nominated participants must :

1. Be in good health both physically and mentally and certified medically fit in order to complete the course (Applicants must submit his/her medical certificate together with the application form);
2. Be considered as a nominee only upon receipt of the duly completed application form of the nominees;



3. Submit a photocopy of the front page of their passport with their particulars clearly printed; and
4. Complete the application forms in duplicate copies. Completed application forms, scholar agreement, medical report, photocopy of international passport and other relevant documents of the nominated candidates must be sent to RECSAM before the deadline given.

All other required documents must be submitted via email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) on or before the stated deadline.

The application form and other details of the program are enclosed in this memorandum. For further inquiries and clarifications, you may contact the DepEd Scholarship Secretariat at (02) 633-9455 or thru email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph).

Immediate dissemination of and appropriate action for this memorandum is desired.

- Annex A: List of Requirements*
- B: Regular Courses for FY 2018-2019 Batch 2, 1-26 April 2019 (Course Information)*
  - C: Application Form*
  - D: Medical Report Form*
  - E: Scholar Agreement*
  - F: Checklist for the documents to be submitted to SEAMEO RECSAM*
  - G: Scholarship Contract*



## LIST OF REQUIREMENTS

### A. Qualifications

- a. Filipino citizen
- b. At least a bachelor's degree holder
- c. Fifty (50) years and below
- d. With Salary Grade of 20 to 24
- e. Must have rendered at least two (2) years of service in the government (DepEd) at the time of nomination
- f. Must hold a permanent appointment at the organization nominating him/her
- g. Must have obtained at least a *Very Satisfactory* performance rating for two (2) consecutive period preceding the nomination
- h. Must have no pending administrative and/or criminal case
- i. Must have no pending nomination for scholarship in another program/course
- j. Must have already rendered the required service obligation for a scholarship previously enjoyed
- k. Willing to sign a service contract up to one year after completing the program
- l. Must meet the position level, age, education and experience required and specified by the donor country/organization/course
- m. Must have a good command of the English language (spoken and written)
- n. Physically and medically fit to travel
- o. Not an expectant mother

### B. Documentary

- a. Nomination Form 1-B
- b. Assessment Form 1-D
- c. Nomination Form 1-F: Agency Screening Certification
- d. Admission Form 3: Medical Certificate
- e. Letter of Application addressed to the donor organization
- f. Endorsement from Regional Director on his/her duly authorized representative
- g. Personal Data Sheet
- h. Statement of present actual duties and responsibilities relevant to the course/program, signed by the immediate supervisor
- i. Transcript/s, of Records and Diplomas for all degrees attained (4 certified copies)
- j. Service record
- k. Performance rating for two (2) consecutive rating periods immediately preceding the nomination
- l. Certification that the applicant has no pending application for scholarship under another program signed by the immediate supervisor
- m. Certification of no pending administrative and/or criminal case signed by the applicant's respective legal / administrative officer
- n. Medical certificate of physical fitness issued by a physician from a recognized accredited health institution but not the same institution where the applicant is presently employed