



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



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FEB 09 2018

By DepED Angeles City
Division of City Schools

February 9, 2018

DIVISION MEMORANDUM

No. 75 s. 2018

**BFP ART AND ESSAY CONTESTS IN CELEBRATION OF FIRE
PREVENTION MONTH**

To: School Heads Public and Private Elementary and Secondary Schools

1. In observance of Fire Prevention Month with the theme of "**Ligtas na Pilipinas ang Ating Hangad, Pag-iingat sa Sunog ay sa Sarili Ipatupad**", the Bureau of Fire Protection will be conducting Fire Prevention Games and Contests to be held on February 28, 2018 (Wednesday), 10:00 A.M. at the Event Center of Marquee Mall.
2. The contests are **drawing** for elementary school students, **Essay Writing** for Junior High school students and **poster making** for junior and senior high schools.
3. Only one student-participant per school is invited to join the activity and a maximum of **15 participants for each contest**.
4. Attached is the Memorandum for the mechanics of the contest.
5. Please send the name of school, name and grade level of the participating student and name of coach (if any) through email SGOD.DEPEDAC@gmail.com or sms at 09339601300 until February 15, 2018.
6. For your information and guidance.

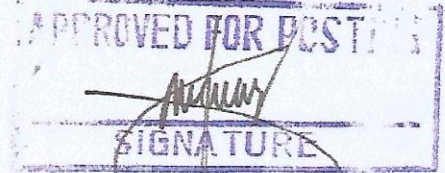

MARIA CELINA L. VEGA

Officer-In-Charge

Office of the Asst. Schools Division Superintendent



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MEMORANDUM

TO: ALL CONCERNED

**SUBJECT: MECHANICS OF GAMES AND CONTESTS FOR CY 2018
OBSERVANCE OF FIRE PREVENTION MONTH**

DATE : 24 January 2018

I. GENERAL STATEMENT

By reason of necessity to undertake continuous and sustained efforts through minimum financial requirements in the formulation of the fire prevention awareness campaign through the conduct of various games and contests relevant to the BFP's Advocacy in ensuring a fire safe nation during the month long observance of Fire Prevention Month CY 2018. In order to provide standard procedures and rules to be observed by the concerned field units and offices in facilitating the conduct of games and contest on various categories to be implemented nationwide, this mechanics is hereby promulgated.

II. SCOPE AND APPLICABILITY

This mechanics shall cover the following games and contests:

- A. Essay Writing Contest-For Junior High School Students (Grade 7-10);
- B. Drawing Contest- For Elementary Pupils (Grade 1-6);
- C. Poster Making Contest- Open to Junior and Senior High School Students (Grade 7-12)
- D. Photo Contest- Open to all Amateur Photographers;
- E. Battle of the Bands – Open to all BFP officers and personnel

III. OBJECTIVES

- A. To establish clear/categorical rules, criteria and procedures on the conduct of CY 2018 Fire Prevention Month games and contests; and
- B. To ensure fairness, objectivity and integrity of the games and contests.

IV. MECHANICS

A. REGIONAL LEVEL

1. The Regional Office concerned shall endeavor to ensure that the various games and contests such as Easy Writing, Drawing, Poster Making, and Photo Contest are undertaken with the participation of all City/Municipal Fire Stations. For this purpose, the City/Municipal Fire Marshals, in coordination with the Local Chief Executives (LCE) shall seek the assistance of school officials by facilitating the participation

of interested pupils/students and shall cause the widest dissemination of the games and contest by posting of streamers in their station, public places and announcement through social media.

2. First place winners from city/municipal level shall be endorsed to the Regional Office thru channel for final judging at the Regional Level, which shall serve as the official entry of the concerned Regional Office. All expenses shall be charged from the fire prevention budget of the respective offices. Moreover, the Regional Office is not barred from conducting actual games and contests in coming up with its official entry to the national level to be participated in by the winners from different cities and municipalities.
3. All entries from Regional Level to be forwarded to the National Headquarters shall reach the Office of the Directorate for Fire Safety and Enforcement (ATTN: FSED) not later than **09 March 2018**, which shall conform to the mechanics stated below. Only **ONE ENTRY** for each category shall be submitted to the National Headquarters. In case of tie, the Regional Director shall choose only one winner for a particular category.
4. Likewise, only one entry shall represent per Region for the Battle of the Band Contest. The concerned Regional Office shall establish its own rules in the selection process for their official entry in the Battle of the Band category.
5. Entries shall strictly observe the following set of mechanics:
 - a) **Essay Writing Contest – Open to Junior High School Students (Grade 7-10)**
 - Must be written (handwritten) in a yellow pad paper using black ball pen to be provided by the BFP.
 - Composition must not exceed 750 words and must be written in English;
 - All entries must have relevance with this year's Fire prevention Month Theme/Slogan – "Ligtas na Pilipinas ang Ating Hangad, Pag-iingat sa Sunog ay sa Sarili Ipapatupad";
 - Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title of the essay which shall be attached at the back of their entry;
 - All participants are required to submit a photocopy of their school ID;
 - The BFP has the right to publish the winning entry on its official gazette; and
 - The decision of the Board of Judges is final and not appealable.
 - b) **Drawing Contest – Open to Elementary Pupils (Grade 1-6)**
 - Must be drawn/illustrated in a 12 x 18 inches illustration board (**PORTRAIT LAYOUT** – Sizes shall be strictly observed, otherwise entry will be disqualified) using crayon or oil pastel to be provided by the BFP;
 - Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the drawing entry which shall be attached at the back of their entry;
 - All participants are required to submit a photocopy of their school ID;

- All entries must have relevance with this year's Fire Prevention Month Theme/Slogan;
- No identifying marks shall be allowed in all entries;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said drawing/illustration; and
- The decision of the Board of Judges is final and not appealable.

c) Poster Making Contest – Open to Junior and Senior High School Students (Grade 7-12)

- Must be drawn/illustrated in a 12 x 18 inches illustration board (**PORTRAIT LAYOUT** – Sizes shall be strictly observed, otherwise entry will be disqualified) using water color to be provided by the BFP;
- Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the poster which shall be attached at the back of their entry. Likewise, all participants are required to submit a photocopy of their school ID;
- All entries must have relevance with this year's Fire prevention Month Theme/Slogan;
- No identifying marks shall be allowed in all entries;
- Photos of the Poster in JPEG format shall be sent to fsedbfpnhq@yahoo.com by the Regional Offices, however must still be properly endorsed to the FSED office in hard copy duly signed by the concerned Regional Director;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said posters; and
- The decision of the Board of Judges is final and not appealable.

d) Photo Contest – Open to all Amateur Photographers (N/A)

- Must be submitted in "8x 10" or 8R (**PORTRAIT LAYOUT** – Sizes shall be strictly observed, otherwise entry will be disqualified) full color print together with digital file of JPEG format (CD) or E-mail at fsedbfpnhq@yahoo.com;
- Each participant should fill-up the entry form provided by the BFP containing among others the following: full name, address, age, gender, telephone number and title with brief description of the photo entry which shall be attached at the back of their entry;
- All entries must be taken in the Philippines and must not be digitally edited or augmented;
- Photos in JPEG format shall be sent to fsedbfpnhq@yahoo.com by the Regional Offices, however must still be properly endorsed to the FSED office in hard copy duly signed by the concerned Regional Director;
- All submitted entries shall become sole and exclusive property of the BFP and may be reproduced and/or reprinted into any size of exhibition without seeking permission from the owner or paying compensation for the acquisition of said photos; and
- The decision of the Board of Judges is final and not appealable.

e) **Battle of the Bands (Original Composition)** (N/A)

- Open to all BFP officers and personnel, no age limit and must compete in a group with a minimum of five members and a maximum of eight;
- Bands shall submit an advance copy of the lyrics and a recorded demo (**HD Video on DVD**) of their contest piece to the committee five (5) days prior to the actual competition. Composition must be anchored on this year's theme slogan;
- The original composition shall have at most of five (5) minutes in full length. Each band shall be given 5 minutes to adjust/tune the instruments to be used. For every exceeding minute on the allowed timeframe, the band shall be penalized of 2 points from their total score;
- All band members must refrain from using any offensive forms of communication while on stage. Lyrics must not include swearing, derogatory, inappropriate or sexually explicit languages or those considered offensive to anyone, in any way;
- All band members are discouraged to wear any clothing that may depict any pictures or languages that may be deemed offensive; and
- All performing bands should be present on time and must refrain from loitering prior to their performance; and
- The decision of the Board of Judges is final and not appealable.

6. Criteria for Judging. The following criteria for each category shall be observed:

a) **Essay Writing Contest**

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|--|------------|
| • Theme Relevance | - 40% |
| Does it demonstrate a clear understanding of the theme? | |
| Does it clearly relate to the topic? | |
| Is it accurate and logical? | |
| • Presentation and Persuasion | - 30% |
| Is the grammar, spelling and punctuations correct? | |
| Is the article neatly written and has well-constructed paragraphs? | |
| • Creativity | - 30% |
| Are the ideas presented original? | |
| Is there innovative ways of thinking? | |
| Does the writer dream outside the box? | |
| Is there evidence of convincing and coherent line of argument? | |
| Does the essay inspire the reader and move them to action? | |
| | <hr/> 100% |

b) **Drawing Contest**

- | | |
|---|------------|
| • Theme Relevance | - 40% |
| Does the poster effectively communicate the CY 2018 Fire Prevention Month theme? | |
| • Creativity and Originality | - 30% |
| Does the poster demonstrate creativity and originality? | |
| • Aesthetic Appeal | - 30% |
| Does the poster design captivate the judges sense, taking into account the principle of symmetry, focal point, pattern, perspective, dimensionality and proportion? | |
| | <hr/> 100% |

c) Photo Contest

- **Theme Relevance** - 40%
Does the photo effectively communicate the CY 2018 Fire Prevention Month theme?
 - **Composition** - 20%
Are the items of interest placed well in the photo?
 - **Creativity** - 20%
Is the subject matter pictured in a unique way or is a common item shown from an interesting point-of-view?
Does the photo demonstrate originality?
 - **Technical Quality** - 10%
Is the photo in focus?
Is lighting balance?
Is the shutter speed varied or adjusted to be appropriate for the photo?
 - **Overall Impression** - 10%
Is the photo able to grab the viewer's attention?
Are there any special effects?
-
- 100%

d) Poster Making Contest

- **Theme Relevance** - 40%
Does the poster effectively communicate the CY 2018 Fire Prevention Month theme?
 - **Creativity and originality** - 30%
Does the poster demonstrate creativity and originality?
 - **Aesthetic Appeal** - 30%
Does the poster design captivate the judge's sense, taking into account the principle of symmetry, focal point, pattern, perspective, dimensionality and proportion?
-
- 100%

e) Battle of the Bands (N/A)

- **Musicality (clarity, lyrical, content, quality of performance)** - 40%
 - Confidence/competence. Does the band look at ease and knew very well what they are doing/playing?
 - Material. How unique is the sound of the song? Does it conform to the theme?
 - Delivery. Was it sang and delivered with clarity?
 - **Stage Presence and Crowd Interaction (style)** - 30%
 - How does the band rock out or how well they interact with the audience?
 - Are they confident in their interaction with the audience or do they appear positive and enjoying their performance?
 - Did they use the stage effectively?
 - **Originality** - 30%
 - Does the song fit the theme and the genre?
 - Does the band stand out from the rest? Does it look and sound as original?
 - Does the band demonstrate any level of original improvisational skill (vocal thru an instrument)?
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- 100%

B. NATIONAL LEVEL

1. The BFP-NHQ Steering Committee for CY 2018 Observance of Fire Prevention Month will assign each entry with official number and will display them at the Trinoma Activity Center after unveiling them on 14 March 2018.

2. The final judging of entries will be held on 17 March 2018 by official judges pre-selected by the BFP-NHQ Steering Committee at a place to be determined by the Games and Contests Committee in charge. Board of judges for national competition shall use the same criteria enumerated in the preceding paragraphs. All entries will be ranked from the highest to lowest. The three (3) entries/contestants for every category that obtain the highest score shall be declared as first, second, and third place winner accordingly. All tally sheets shall be signed by all judges. Entries that do not meet the qualifications/fall under the set mechanics will be disqualified.

3. Battle of the Bands will be on 17 March 2018 during the national judging of the Arts contests.

4. Announcement and awarding of prizes for the winning entry on various games and contests shall be received by the authorized representative from concerned Regional Offices. All winners shall be awarded with cash prizes, trophies and certificates.

V. PRIZES

A. REGIONAL LEVEL

All winning entries up to the third place winner for each category shall be awarded by the Regional Office. Funding requirements on the events shall be charged to the Regional Budget for fire prevention activities. Prizes for the games and contests shall be in accordance with the budget allocated by the respective Regional Offices.

B. NATIONAL LEVEL

1. Prizes for the winning entry of various categories shall be as follows:

a. Essay writing:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

b. Poster making:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

c. Drawing:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

d. Photo:

1 st prize	-Php 25,000.00
2 nd prize	-Php 20,000.00
3 rd prize	-Php 15,000.00

e. Battle of the Band:

1 st prize	-Php 40,000.00
2 nd prize	-Php 35,000.00
3 rd prize	-Php 30,000.00

Composer of winning song -Php 10,000.00

Consolation Prizes for non-winning
entries Php2,000 x 14 Php 28,000.00


f. Best Theme Slogan

5,000.00

2. Fare, travel allowance and accommodation for the contestants during the Battle of the Bands competition at national level shall be shouldered by the concerned Regional Offices.

3. During the 1st Fire Safe Expo Philippines, prizes and awards for the winning entry on various games and contests shall be received by the authorized representative from concerned Regional Offices who has winning entry. However, winning contestants may attend personally during the said event, provided that they will shoulder the expenses.

4. For guidance and compliance.


LEONARD R. BAÑAGO
FIRE DIRECTOR (DSC)
Chief, BFP