



Department of Education  
Region III  
**DIVISION OF ANGELES CITY**



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February 2, 2018

**RELEASED**

FEB 07 2018

**DIVISION MEMORANDUM**  
No. 74 S. 2018

By [Signature]  
DepED Angeles City  
Division of City Schools

**SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY  
(TOSSA) FOR SCHOOL YEAR 2017-2018**

To: Heads of Public and Private Secondary Schools

1. The Department of Education in coordination with the **Junior Chamber International (JCI) – Angeles City “Culiat”** is launching the Search for the Outstanding Secondary Students of Angeles City (TOSSA) for the S.Y. 2017-2018
2. The objective of this project is to give due recognition to the outstanding achievements of deserving and qualified senior high school students from both public and private schools in Angeles City.
3. The criteria and mechanics of TOSSA S.Y. 2017-2018 are the following:
  - A1. Only Grade 12 students from both public and private schools in Angeles City are qualified to join.
  - A2. Previous Awardees of TOSSA are no longer qualified to join the Search.
  - B. The number of nominees per school shall be based on the number of Grade 12 students a schools has:
    - B1. One (1) nominee for a school with 300 or less Grade 12 students
    - B2. Two (2) nominees for a school with 301-600 Grade 12 students
    - B3. Three (3) nominees for a school with more than 601 Grade 12 students
  - C. All documents must be submitted together with an accomplished nomination form duly signed by the school head. **All documents must be properly tabbed based on the criteria for evaluation.** (See enclosed attachment)
  - D. The final grade in the 1<sup>st</sup> Semester and the Third Quarter (2<sup>nd</sup> Semester) indicated in the Form 138 shall be the basis of the scholastic standing of the nominees.
  - E. Achievements in Grade 11 and Grade 12 shall be covered for extra-curricular activities. **However, as far as leadership in different**

- F. All nominees are required to abide by the rules and regulations of TOSSA Organizers.
- G. A screening committee composed from the Department of Education, Savers Group and Jaycees shall be organized while the members of the Board of Judges shall come from various groups/sectors with the Schools Division Superintendent as the Chairperson.


4. Timeline for the Search is as follows:

- **February 5 to 22, 2018** – Submission of Application Forms and Documents
- **February 26-28, 2018** – Evaluation of Documents
- **March 2, 2018** – Interview and Essay
- **March 6, 2018** – Final Judging and Deliberation
- **March 9, 2018** – Briefing for Award Ceremony, Photoshoot, invitation distribution.
- **March 26, 2018** – Awarding Ceremony

5. All heads of public and private schools in the Division of Angeles City are enjoined to submit their application forms and documents to **MRS. LYN V. LANSANGAN, Chief-SGOD**, Chair of the Screening Committee at the School Governance and Operations Division (SGOD) office on or before **February 22, 2018**.

6. Attached are the Nomination Form and Criteria for Evaluation for Reference.

7. Immediate and wide dissemination of this Memorandum to all concerned is desired.

  
**LEILANI SAMSON-CUNANAN, CESO VI**  
Officer-in-Charge  
Office of the Schools Division Superintendent

**SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA)  
FOR SCHOOL YEAR 2017-2018**

**NOMINATION FORM**

Nominee's Full Name \_\_\_\_\_  
Home Address \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Citizenship \_\_\_\_\_ Age \_\_\_\_\_  
Name of Father \_\_\_\_\_ Occupation \_\_\_\_\_  
Name of Mother \_\_\_\_\_ Occupation \_\_\_\_\_  
Name of School \_\_\_\_\_  
School Address \_\_\_\_\_  
School's Contact Numbers \_\_\_\_\_  
Nominee's Scholastic Standing (based on Form 138, 3<sup>rd</sup> Grading) \_\_\_\_\_  
Signature of the Nominee \_\_\_\_\_

I, \_\_\_\_\_ hereby certify that the above-mentioned information needed in the nomination form or our school's nominee for the **SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA) FOR THE SCHOOL YEAR 2017-2018** are true and correct.

\_\_\_\_\_  
(Signature and Printed Name of the Nominator)

\_\_\_\_\_  
(Designation/Position of the Nominator)

\_\_\_\_\_  
Date

**SEARCH FOR THE OUTSTANDING SECONDARY STUDENTS OF ANGELES CITY (TOSSA)  
FOR SCHOOL YEAR 2017-2018**

**CRITERIA FOR EVALUATION**

- I. Curricular Activities ..... **50 Points**
- A. Scholastic Standing ..... 40 Points
1. Scholastic Rating ..... 30 Points
2. Academic Awards ..... 10 points
- B. Essay ..... 10 Points
- Mechanics ..... 3
- Organization ..... 3
- Content ..... 4
- II. Extra-Curricular Activities ..... **30 Points**
- A. Leadership in Different Organizations ... 10 Points
1. School
2. Community
- B. Awards ..... 10 Points
- C. Training/Seminars ..... 10 Points
- III. Interview ..... **20 Points**
- TOTAL ..... 100 Points**