
	Department of Education Region III DIVISION OF CITY SCHOOLS Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003 Revision: 00 Effectivity date: 10/31/2018
	DIVISION MEMORANDUM		Name of Office: OSDS-SDS

RELEASED

December 5, 2018

DIVISION MEMORANDUM
 No. S 23 S. 2018

DEC 06 2018

By DepEd Angeles City
 Division of City Schools

**REGULAR COURSE (BATCH 2) OFFERED BY SEAMEO RECSAM
 FOR THE FISCAL YEAR 2018-2019 (1-26 APRIL 2019)**

To : Heads of Public Elementary and Secondary Schools

1. Please be informed that the Department of Education announces the regular courses for Senior Educators and teacher trainers of the member countries of Southeast Asian Ministers of Education Organization-RECSAM for the fiscal year 2018-2019.
2. Attached is DepEd Memorandum entitled "Regular Course ((Batch 2) Offered by SEAMEO RECSAM for Fiscal Year 2018-2019 (1-26 April 2019)", for your reference and information.
3. Wide dissemination of this Memorandum is desired.

LEILANI SAMSON-CUNANAN, CESO VI
 Schools Division Superintendent

Mha/sgod/adminaidevi

cn # 2018-014

"SMILES BRIGHT, SERVES RIGHT"



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Undersecretary for Curriculum and Instruction

MEMORANDUM
DN-CI-2018-00035

Scholarship Advisory No. 04, s. 2018

TO : Regional Directors
Schools Division Superintendents
Heads of Public Elementary and Secondary Schools

FROM : *[Signature]*
LORNA DIG DINO, Ph.D.
Undersecretary for Curriculum and Instruction

SUBJECT : Regular Course (BATCH 2) Offered by SEAMEO RECSAM for
Fiscal Year 2018-2019 (1-26 April 2019)

DATE : 29 January 2018

The SEAMEO RECSAM announces its regular courses for Senior Educators and teacher trainers of SEAMEO member countries for Fiscal Year 2018-2019 (1-26 April 2019):

Course Code	Course Title	Deadline of Submission of Requirements	Number of Scholarships Available
RC-SS-143-3	Purposeful Assessment in Secondary Science Classrooms	7 December 2018	One (1) slot
RC-PM-143-4	Enhancing Science, Technology, Engineering and Mathematics (STEM) Learning in Primary Mathematics Classrooms	7 December 2018	Two (2) slots

The qualifications required for the course participants are described in Annex B (Regular Courses for Fiscal Year 2018-2019 (Batch 2), 1-26 April 2019).

The nominated participants must :

1. Be in good health both physically and mentally and certified medically fit in order to complete the course (Applicants must submit his/her medical certificate together with the application form);
2. Be considered as a nominee only upon receipt of the duly completed application

3. Submit a photocopy of the front page of their passport with their particulars clearly printed; and
4. Complete the application forms in duplicate copies. Completed application forms, scholar agreement, medical report, photocopy of international passport and other relevant documents of the nominated candidates must be sent to RECSAM before the deadline given.

All other required documents must be submitted via email at neap.pdd@deped.gov.ph on or before the stated deadline.

The application form and other details of the program are enclosed in this memorandum. For further inquiries and clarifications, you may contact the DepEd Scholarship Secretariat at (02) 633-9455 or thru email at neap.pdd@deped.gov.ph.

Immediate dissemination of and appropriate action for this memorandum is desired.

- Annex A: List of Requirements*
- B: Regular Courses for FY 2018-2019 Batch 2, 1-26 April 2019 (Course Information)*
 - C: Application Form*
 - D: Medical Report Form*
 - E: Scholar Agreement*
 - F: Checklist for the documents to be submitted to SEAMEO RECSAM*
 - G: Scholarship Contract*

LIST OF REQUIREMENTS

A. Qualifications

- a. Filipino citizen
- b. At least a bachelor's degree holder
- c. Fifty (50) years and below
- d. With Salary Grade of 20 to 24
- e. Must have rendered at least two (2) years of service in the government (DepEd) at the time of nomination
- f. Must hold a permanent appointment at the organization nominating him/her
- g. Must have obtained at least a *Very Satisfactory* performance rating for two (2) consecutive period preceding the nomination
- h. Must have no pending administrative and/or criminal case
- i. Must have no pending nomination for scholarship in another program/course
- j. Must have already rendered the required service obligation for a scholarship previously enjoyed
- k. Willing to sign a service contract up to one year after completing the program
- l. Must meet the position level, age, education and experience required and specified by the donor country/organization/course
- m. Must have a good command of the English language (spoken and written)
- n. Physically and medically fit to travel
- o. Not an expectant mother

B. Documentary

- a. Nomination Form 1-B
- b. Assessment Form 1-D
- c. Nomination Form 1-F: Agency Screening Certification
- d. Admission Form 3: Medical Certificate
- e. Letter of Application addressed to the donor organization
- f. Endorsement from Regional Director on his/her duly authorized representative
- g. Personal Data Sheet
- h. Statement of present actual duties and responsibilities relevant to the course/program, signed by the immediate supervisor
- i. Transcript/s, of Records and Diplomas for all degrees attained (4 certified copies)
- j. Service record
- k. Performance rating for two (2) consecutive rating periods immediately preceding the nomination
- l. Certification that the applicant has no pending application for scholarship under another program signed by the immediate supervisor
- m. Certification of no pending administrative and/or criminal case signed by the applicant's respective legal / administrative officer
- n. Medical certificate of physical fitness issued by a physician from a recognized accredited health institution but not the same institution where the applicant is presently employed