
	Department of Education Region III <b>DIVISION OF CITY SCHOOLS</b> Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-003  Revision: 00  Effectivity date: 10/31/2018
	<b>DIVISION MEMORANDUM</b>		Name of Office: <b>OSDS-SDS</b>

November 23, 2018


**DIVISION MEMORANDUM**

No. 47 S. 2018

**REGIONAL CONDUCT OF THE 2018 PRINCIPAL'S TEST**

To : Heads of Public Elementary and Secondary Schools

1. The 2018 Principal's Test shall be conducted on December 9, 2018 in two (2) venues: Pampanga High School and Nueva Ecija High School.
2. Attached is Regional Memorandum No. 201, s. 2018 entitled "Regional Conduct of the 2018 Principal's Test", for the details and information.
3. Wide dissemination of this Memorandum is desired.

  
**LEILANI SAMSON-CUNANAN, CESO VI**  
 Schools Division Superintendent

Mha/sgod/adminaidevi

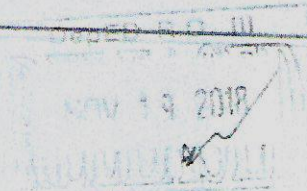
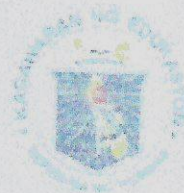
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Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION III**

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November 19, 2018

**REGIONAL MEMORANDUM**  
No. 201,s. 2018

TO : Assistant Regional Director  
School Division Superintendents  
Chiefs, RO Functional Divisions

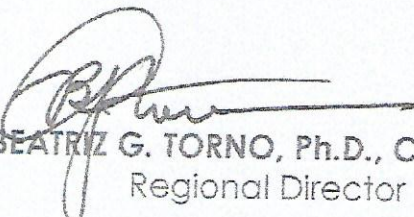
FROM : REGIONAL DIRECTOR

SUBJECT : REGIONAL CONDUCT OF THE 2018 PRINCIPAL'S TEST

1. The 2018 Principals Test shall be conducted on **December 9, 2018** in two (2) venues: **Pampanga High School** and **Nueva Ecija High School**;
2. Enclosure No. 1 shows the Number of Eligible Examinees per Schools Division and the Number of Required Room Examiners per Testing Center;
3. Enclosure No. 2 is the List of Qualified Examinees cum Room Assignment and Seat Number per Testing Center;
4. Test starts promptly at **8:00AM**. It is required that all examinees shall be at their Testing Center earlier for the preparatory activities;
5. Examinees are required to bring
  - a. Certificate of Eligibility (COE),
  - b. School ID for proper identification
  - c. Two (2) pencils No. 2
6. The orientation of the combined RO and SDO Technical Working Group on the conduct of the Principal's Test shall be on **December 8, 2018, 1:00 PM** at the assigned Testing Centers. All members of the Technical Working Group, Roving Proctors, Supervising Examiners and Room Examiners are required to attend the activity. The activity shall be conducted by the Central Office Monitors and Regional Office Testing Coordinators;
7. Enclosure No. 3 is the List of Select- Room Examiners and their Room Assignment per Testing Center;



8. Enclosure No. 4 shows the combined Technical Working Group from the Regional Office and Schools Divisions and area of assignment;
9. Enclosure No. 5 shows the names of the Roving Proctors, Supervising Room Examiners and Assignment per Testing Center;
10. Enclosure No. 6 shows the Work Force per Testing Center: Pampanga High School and Nueva Ecija High School;
11. To ensure the successful conduct of the 2018 Principal's Test, the Chiefs of the Functional Division or Unit Heads of Regional Office shall **confirm the participation of the Regional Office Personnel**, and the SDO HRMOs, upon the approval of the Schools Division Superintendent, shall **confirm the participation of the Schools Division Personnel on or before November 8, 2018**, Thursday to **ARIEL M. CULALA** with email address [ariel.culala@deped.gov.ph](mailto:ariel.culala@deped.gov.ph) or to **ZANDRA Z. PARUGINOG** with email address [zandra.paruginog@deped.gov.ph](mailto:zandra.paruginog@deped.gov.ph);
12. This Memorandum shall serve as a grant for the **Travel Authority** of all personnel concerned to the assigned Testing Centers;
13. Expenses incurred in the preparations, conduct, and post- evaluation of 2018 Principal's Test, both for RO and SDO Technical Working Groups shall be charged against the **2018 Principal's Test Fund and savings from previous Principals Tests**, subject to the usual accounting and auditing rules and regulations;
14. Immediate and wide dissemination of this Memorandum is directed.

  
**BEATRIZ G. TORNO, Ph.D., CESO IV**  
Regional Director

Enclosures: as stated

To be included in the PERPETUAL INDEX  
Under the following TITLES:

EXAMINATIONS  
QUALIFICATIONS  
PRINCIPALS

TEACHERS  
TEST



(Enclosure No. 1 of Regional Memorandum No.    s, 2018)

**Number of Eligible Examinees per Division and the Number of  
Required Room Examiners per Testing Center**

<b>PAMPANGA HIGH SCHOOL City of San Fernando, Pampanga</b>			<b>NUEVA ECIJA HIGH SCHOOL Cabanatuan City</b>		
Schools Division Office	Number of Examinees	Number of Required Room Examiners	Schools Division Office	Number of Examinees	Number of Required Room Examiners
Angeles City	34	<b>(53)</b>  <i>from the Province of Pampan g</i>	Aurora	62	<b>(38)</b>  <i>from the Province of Nueva Ecija</i>
Balanga City	23		Cabanatuan City	54	
Bataan	141		Gapan City	24	
Bulacan	413		Science City Of Munoz	28	
Mabalacat City	54		Nueva Ecija	405	
Malolos City	46		San Jose City	26	
Meycauayan City	16		Tarlac Province	228	
Olongapo City	42		Tarlac City	71	
Pampanga	289				
City of San Fernando	37				
San Jose Del Monte City	48				
Zambales	119				
<b>Total:</b>	<b>1,262</b>	<b>53</b>	<b>Total</b>	<b>894</b>	<b>38</b>