

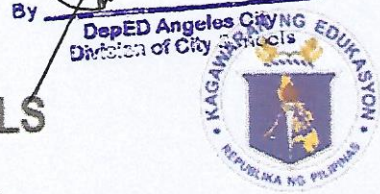
RELEASED

JAN 26 2018



Department of Education
Region III
DIVISION OF CITY SCHOOLS

Angeles City
Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322 - 4702 / Fax No.: (045) 887 - 6099



January 25, 2018

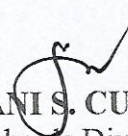
DIVISION MEMORANDUM

No. 50,s, 2017

To : Chiefs, CID and SGOD
Public Schools District Supervisors
Heads, Public Elementary and Secondary Schools

**SUBMISSION OF TEXTBOOKS AND TEACHERS' MANUAL INVENTORY AND
NEED**

1. Relative to the preparation of the FY 2019 Budget proposals as called for National Budget Memorandum No. 129 dated January 3, 2018 and as reiterated in the Regional Memorandum No. 06, s. 2018 dated January 11, 2018, a shared responsibility in the preparation of the budget proposal to reflect a more responsive budget shall be observed.
2. Accomplish attached templates for appropriate allotment for learning materials.
3. Reports should be submitted to this office, addressed to the LRMDs supervisor, not later than January 29, 2018.
4. Immediate dissemination and strict compliance of this Memorandum is desired.


LEILANI S. CUNANAN, CESO VI
OIC-Schools Division Superintendent

TG Needs Analysis

SCHOOL: _____

Relative to the preparation of the FY 2019 Budget Proposals as called for under National Budget Memorandum No. 129 dated January 2018, a shared responsibility in the preparation of the budget proposal to reflect a more responsive budget shall be observed. Please indicate the needed data in the table below:

LEARNING AREAS TEACHERS GUIDE

	TEACHERS HANDLING (School Year 2017-2018)										Current TGs Count (Actual Physical Count)										NEED (Required – Actual)									
	1 / 7	2 / 8	3 / 9	4 / 10	5	6	1 / 7	2 / 8	3 / 9	4 / 10	5	6	1 / 7	2 / 8	3 / 9	4 / 10	5	6	1 / 7	2 / 8	3 / 9	4 / 10	5	6	1 / 7	2 / 8	3 / 9	4 / 10	5	6
Grade Levels																														
ENGLISH																														
FILIPINO																														
MATH																														
SCIENCE																														
AR PANL																														
EPP/TLE																														
ESP																														
Music_Arts																														
PE_Health																														
MTB_MLE																														

Prepared:
(School Head)

LM Needs Analysis

SCHOOL: _____

Relative to the preparation of the FY 2019 Budget Proposals as called for under National Budget Memorandum No. 129 dated January 2018, a shared responsibility in the preparation of the budget proposal to reflect a more responsive budget shall be observed. Please indicate the needed data in the table below

LEARNING AREAS Learner's Material

	Enrolment (School Year 2017-2018)						Current LM Count (Physical)						NEED (Enrolment minus LM Count =)					
	1 / 7	2 / 8	3 / 9	4 / 10	5	6	1 / 7	2 / 8	3 / 9	4 / 10	5	6	1 / 7	2 / 8	3 / 9	4 / 10	5	6
Grade Levels																		
ENGLISH																		
FILIPINO																		
MATH																		
SCIENCE																		
AR PANL																		
EPP/TLE																		
EsP																		
Music_Arts																		
PE_Health																		
MTB_MLE																		

**include in the count the available books in your stock rooms (buffer)*

Prepared:
(School Head)

Needs Analysis Form 1

SCHOOL:

Relative to the preparation of the FY 2019 Budget Proposals as called for under National Budget Memorandum No. 129 dated January 3, 2018, a shared responsibility in the preparation of the budget proposal to reflect a more responsive budget shall be observed. Please indicate the needed data in the table below:

LEARNING AREAS / Subjects	LEARNING MATERIALS			TEACHERS GUIDE		
	# OF Enrollment 2017/2018	ACTUAL COUNT OF LMs	NEED	# OF TEACHERS	ACTUAL COUNT OF TGs	NEED
	11	11	11	11	11	11
	12	12	12	12	12	12

Prepared:
(School Head)