



Department of Education
Region III – Central Luzon
DIVISION OF CITY SCHOOLS
Angeles City



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RELEASED

July 5, 2018

JUL 05 2018

By

DepED Angeles City
Division of City Schools

DIVISION MEMORANDUM

No. 271, s. 2018

**REFORMULATED REGIONAL RESEARCH AGENDA VERSION 2 and CALL FOR
RESEARCH PROPOSALS**

To: Assistant Schools Division Superintendent
Division Chiefs
Public Elementary and Secondary School Heads
School Research Coordinators

1. Pursuant to Regional Memorandum No. 57, 2018, entitled Reformulated Regional Research Agenda version 2 and Call for Research Proposals, the Schools Division Office through the Planning and Research Unit continues to advocate and intensify the culture of research in basic education.
2. Relative to this, the Reformulated Regional Research Agenda version 2 is hereby articulated to provide guidance in the conduct of education research and in the utilization of research results to inform the Department's planning, policy and program development aligned with the DepEd's vision and mission.
3. In addition, the Schools Division Office through the SGOD, Planning and Research Unit is accepting and endorsing research proposals for the Basic Education Research Fund. Submission will take place twice a year. The first cycle was on the 2nd week of April and the second cycle will be on the 2nd week of July. Proponents are given two (2) months to submit their proposals. All research proposals must be anchored on the Reformulated Regional Research Agenda V. 2. Interested teaching, teaching-related and non-teaching personnel may submit research proposals on the following areas: a) Teaching and Learning; b) Child Protection Policy; c) Human Resource Development; d) Governance; e) Gender and Development; f) Disaster Risk Reduction and Management; and g) Inclusive Education. However, identified priority research areas are on bullying, teenage pregnancy, secondary school dropout, working school children, gender disparity,

drugs, gambling, learner's creativity, quality of teachers and instructions and effective school leadership.

4. Two (2) hard copies of the research proposal including the properly filled out forms attached, an electronic copy of the research proposal, clear copy of scanned Landbank ATM card (front part only) indicating the branch, account number, and 3 sample specimen signatures of the researcher must be submitted on or before **July 25, 2018** to the SGOD, Planning and Research Unit.

5. The following enclosures articulate the regional and division policies in submitting research proposals:

Enclosure No. 1: Reformulated Regional Research Agenda V.2

Enclosure No. 2: Research Proposal Application Form and Endorsement of Immediate Supervisor

Enclosure No. 3: Declaration of Anti-Plagiarism and Absence of Conflict of Interest

Enclosure No. 4: Applied and Action Research Proposal Guidelines

Enclosure No. 5: Letter of Intent (template)

Enclosure No. 6: Transmittal Letter (BERF template)

Enclosure No. 7: Transmittal Letter (Non-BERF template)

6. Wide dissemination of this memorandum is earnestly desired.


LEILANI SAMSON-CUNANAN, CESO VI
Schools Division Superintendent

References:

Regional Memorandum No. 57, s. 2018
Division Memorandum No. 240 s. 2018

Reformulated Regional Research Agenda V.2

Introduction

The Basic Education Governance Act of 2001 accentuated the role of research in the management and administration of the basic education system. With this mandate, DepEd has endeavored to strengthen the culture of research in the Department. Accordingly, priority themes surfaced as research areas that are essential and valuable in light of the Department's vision and mission.

Correspondingly, DepEd Order No. 39, s. 2016 promulgated the Basic Education Research Agenda, which makes known the research priorities of the Department across four themes: Teaching and Learning, Child Protection, Human Resource Development and Governance and three cross-cutting themes: Gender and Development, Disaster Risk Reduction and Management and Inclusive Education. The identified themes are anchored with the Department's mission, particularly its four key stakeholders. Teaching and Learning Process responds to students' and teachers' needs; Child Protection Policy concentrates on the students; Human Resource Development addresses concerns of teaching and non-teaching staff, while Governance focuses on administration and stakeholder engagement.

THEME 1: TEACHING AND LEARNING. The national institution is mandated to provide quality basic education to all Filipinos. Thus, DepEd strives for to ensure that learning outcomes are achieved by maximizing the competencies of teachers and potentials of all types of learners. This theme thus covers the actors, activities, and fundamental aspects of teaching and learning in various contexts. Specifically, the Research Agenda looks into the strategies, best practices, and facilitating and hindering factors relative to five sub-themes, namely: instruction, curriculum, learners, assessment, and learning outcomes. Main topics under Teaching and Learning include, but are not limited to, the following:

	Topics
Teaching and Learning	<ul style="list-style-type: none">• Student Achievement• Competencies• Values• Behaviors• Career Paths/Tracks/Goals• Personality Traits• Affective/Psychological Traits• Self-efficacy• Special education• Gifted education• ICT Applications• School-Home Linkage

	<ul style="list-style-type: none"> • School-Community Networking • MTB-MTLE • Flexible Learning Options • Spiral Progression • Assessment • Materials and resources <p>Inclusive education</p>
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THEME 2: CHILD PROTECTION. DepEd's learner-centered approach recognizes that a child's condition can significantly affect the achievement of learning outcomes. While the Department may not have the direct mandate and resources to address many of the social, economic, and personal issues of learners, it is committed to ensuring their well-being, particularly in situations where harm can occur in school or disrupt their studies.

The Department's commitment warrants a separate section on Child Protection, particularly to address reported incidents of bullying, teenage pregnancy, addictive behaviors, and child labor. While laws and policies are in place to address these, there is a need for in-depth studies on their prevalence and effects. There is also a need to assess the effectiveness of previous interventions, and the potential of new approaches to better protect learners in schools. Main topics under Child Protection include, but are not limited to, the following:

Child Protection	Topics
	<ul style="list-style-type: none"> • Prevalence • Teenage Pregnancy • Bullying • Drugs • Child Labor • Gambling

THEME 3: HUMAN RESOURCE DEVELOPMENT. As DepEd is the nation's largest bureaucracy, it is imperative that various strategies are developed to nurture the vast human capital involved in delivering basic education. Research questions will delve into three subthemes: (1) teaching and non-teaching qualifications and hiring; (2) career development; and (3) employee welfare. The primary focus is given to teachers due to their frontline role in reaching out to learners. Research questions probe into the teachers' existing qualifications and competency requirements vis-à-vis the needs of the K to 12 and special education programs such as ALS. The topics extend to teacher education institutions, particularly on ways to upgrade pre-service preparation and DepEd's role in providing continuous quality training. Similarly, developing the support structure of DepEd through its non-teaching personnel is an important

area of inquiry. Key topics under Teaching and Non-Teaching Qualifications and Hiring include, but are not limited to, the following:

	Topics
	<ul style="list-style-type: none"> • Teaching and Non-Teaching Qualifications and Hiring • Career Development • Employees' Welfare <p>Gender and Development</p>

THEME 4: GOVERNANCE. Managing the largest bureaucracy towards educating the nation's future requires efficient and effective operations. The Governance theme of the Research Agenda, which covers planning, finance, program management, transparency and accountability, and evaluation, underscores DepEd's commitment to ensure that its structure, systems, and processes contribute to the achievement of basic education outcomes. The Department has already provided internal guidance (DepEd Order 13, s. 2015) for the development of effective and efficient policies. With this in place, DepEd's next concern is to ensure that these policies are implemented and translated into appropriate programs. Because it governs a very large sector with complex interrelationships, the Department often encounters challenges in its Planning process. This section deals with standards and policies that ensure the achievement of the Department's goals. Key topics under Governance include, but are not limited to, the following:

	Topics
	<ul style="list-style-type: none"> • Planning • Finance • Program Management • Transparency & Accountability • Evaluation • Customers' Satisfaction <p>Disaster Risk Reduction and Management</p>

Subsequently, in conducting applied and action research, three approaches may be used: quantitative, qualitative and mixed-method approach. According to Creswell (2014), quantitative research is an approach for testing objective theories by examining the relationship between variables. These variables, in turn, can be measured, typically on instruments, so that numbered data can be analyzed using statistical procedures. On the other hand, qualitative research is an approach to exploring and understanding the meaning individuals or groups

ascribe to a social or human problem. The process of research involves emerging questions and procedures, data typically collected in the participant's setting, data analysis inductively building from particulars to general themes, and the researcher making interpretations of the meaning of the data. Whereas, mixed methods research is an approach to an inquiry involving collecting both quantitative and qualitative data, integrating the two forms of data, and using distinct designs that may involve philosophical assumptions and theoretical frameworks.

Furthermore, the research that will be conducted should convey information on improvement of current teaching and learning practices, delivery of the K to 12 curriculum and governance of public schools in Region 3. In like manner, it should also contribute to the effective delivery of the K-12 Curriculum which is measured based on the six (6) intermediate outcomes: 101 Learners are in school and learning centers, 103 Learners access programs responsive to their needs and consistent with their interests and aptitudes, 104 Learners actively participate in their learning environment, 105 Learners attain learning standards and 106 learners are well rounded, happy and smart. Likewise, it should also support integration, indigenization, and innovation of the curriculum as clearly conveyed in Republic Act 10533.

Moreover, it is anticipated that research findings will also fuel evidence-based actions that strategically support the accomplishment of the Department's vision and mission, as well as target outcomes of ensuring: (1) access to complete basic education; (2) quality education; and (3) effective, transparent, and engaging governance of basic education. Thus, the department will be able to produce learners who are critical thinkers, creative, skillful in terms of literacy, numeracy, interpersonal and life skills and possess characters such as love of God, family, nature, and self.

Ultimately, it is anticipated that the reformulated Regional Research Agenda V.2 can inspire and guide its internal and external stakeholders to undertake empirical studies to better understand and advance basic education in the country. Academics and researchers can find in the Agenda possibilities for scholarly study and discourse. For institution leaders and administrators, the Agenda presents trends and issues that can provoke new insights and practical solutions upon investigation. Importantly, the Regional Research Agenda V.2 can orient and direct policy-makers on matters that require policy actions.

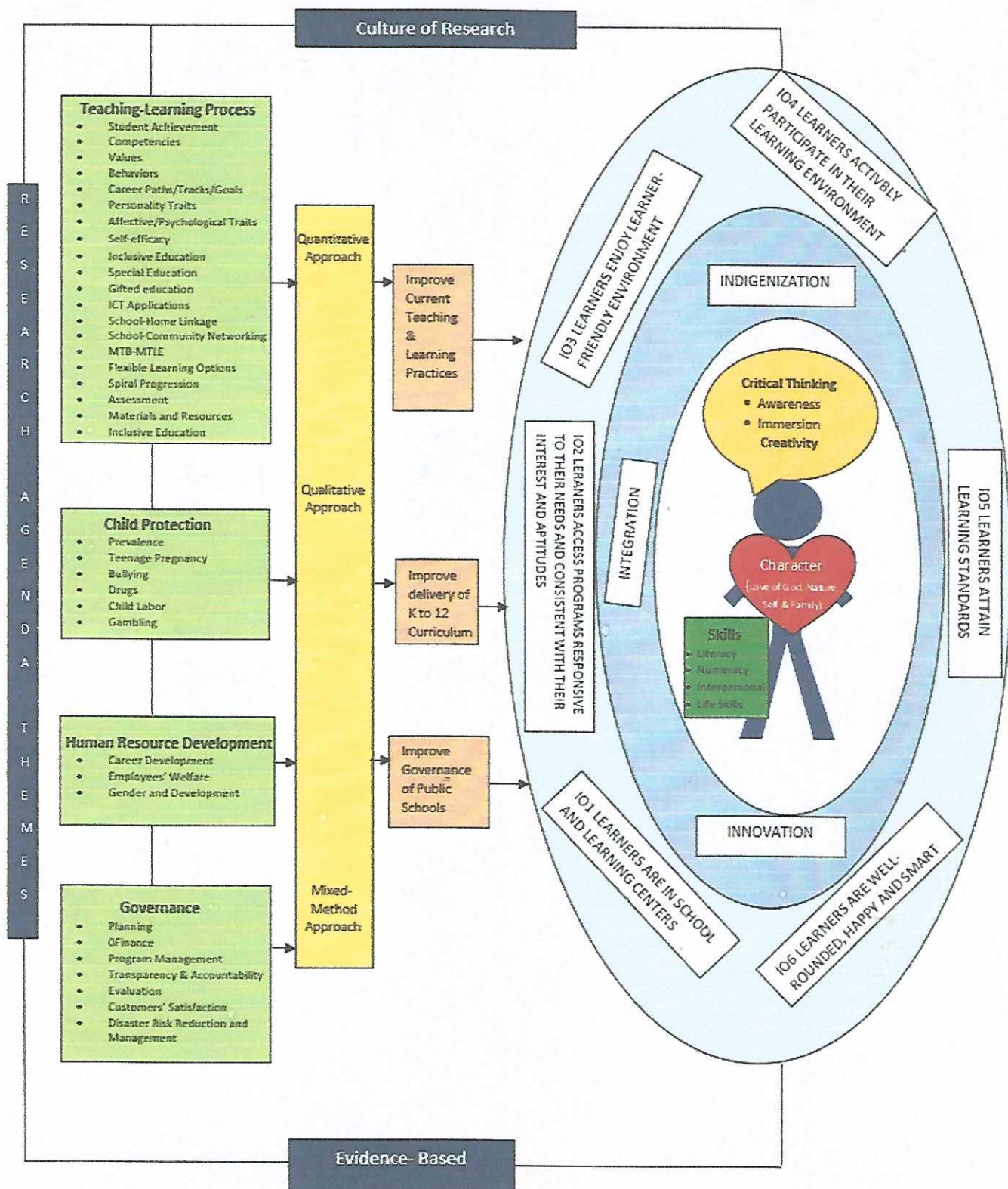


Figure 1. Reformulated Regional Research Agenda Framework

I. RESEARCH PROPOSAL APPLICATION FORM AND ENDORSEMENT OF IMMEDIATE SUPERVISOR

A. RESEARCH INFORMATION

RESEARCH TITLE	
SHORT DESCRIPTION OF THE RESEARCH	
RESEARCH CATEGORY (check only one) <input type="checkbox"/> National <input type="checkbox"/> Region <input type="checkbox"/> Schools Division <input type="checkbox"/> District <input type="checkbox"/> School (Check only one) <input type="checkbox"/> Applied Research <input type="checkbox"/> Action Research	RESEARCH AGENDA CATEGORY (check only one main research theme) <input type="checkbox"/> Teaching and Learning <input type="checkbox"/> Child Protection <input type="checkbox"/> Human Resource Development <input type="checkbox"/> Governance (Check up to one cross-cutting theme, if applicable) <input type="checkbox"/> DRRM <input type="checkbox"/> Gender and Development <input type="checkbox"/> Inclusive Education <input type="checkbox"/> Others (please specify): _____
FUND SOURCE (e.g. BERF, SEF, others)	AMOUNT
TOTAL AMOUNT	

**Indicate also if proponent will use personal funds*

B. PROPONENT INFORMATION**LEAD PROPONENT / INDIVIDUAL PROPONENT**

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY):	SEX:	POSITION/DESIGNATION:
REGION/DIVISION/SCHOOL (whichever is applicable)		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATIONAL ATTAINMENT (DEGREE TITLE) Enumerate from bachelor's degree up to doctoral degree	TITLE OF THESIS/RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		

PROPONENT 2 (if applicable only)

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY):	SEX:	POSITION/DESIGNATION:
SCHOOL/OFFICE ADDRESS:		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATIONAL ATTAINMENT (DEGREE TITLE)	TITLE OF THESIS/RELATED RESEARCH PROJECT	

Enumerate from bachelor's degree up to doctoral degree		
SIGNATURE OF PROPONENT:		

PROPONENT 3 (if applicable only)

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY):	SEX:	POSITION/DESIGNATION:
SCHOOL/OFFICE ADDRESS:		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS:
EDUCATIONAL ATTAINMENT (DEGREE TITLE) Enumerate from bachelor's degree up to doctoral degree	TITLE OF THESIS/RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		

IMMEDIATE SUPERVISOR'S CONFORME

I hereby endorse the attached research proposal. I certify that the proponent/s has/have the capacity to implement a research study without compromising his/her office functions.

Name and Signature of Immediate Supervisor

Position/Designation: _____

Date: _____

Enclosure No. 3 to Regional Memorandum No. 57, s. 2018

II. Declaration of Anti-Plagiarism and Absence of Conflict of Interest

DECLARATION OF ANTI-PLAGIARISM

1. I, _____, understand that plagiarism is the act of taking and using another's ideas and works and passing them off as one's own. This includes explicitly copying the whole work of another person and/or using some parts of their work without proper acknowledgement and referencing.
2. I hereby attest to the originality of this research proposal and has cited properly all the references used. I further commit that all deliverables and the final research study emanating from this proposal shall be of original content. I shall use appropriate citations in referencing other works from various sources.
3. I understand that violation from this declaration and commitment shall be subject to consequences and shall be dealt with accordingly by the Department of Education and (insert grant mechanism)

PROPONENT:

PRINTED NAME

SIGNATURE: _____

Date: _____

APPLIED AND ACTION RESEARCH PROPOSAL GUIDELINES

Technical Guidelines in Preparing the Research proposal

1. The text of the manuscript must conform to the following:

Bond Paper Size	:	Letter Size 8.5" x 11"
Font Style	:	Times New Roman
Font Size	:	12
Running head	:	Title Page and Subsequent pages
Text Spacing	:	Double Space

2. The American Psychological Association (APA) 6th Edition style must be used in citing references.

3. Duly completed Research Proposal Application form, Endorsement of Immediate Supervisor, Declaration of Anti-Plagiarism and Absence of Conflict of Interest forms must be attached to the research proposal.

Outline of Applied Research proposal

Title Page

Table of Contents

Introduction

Review of Related Literature and Studies

Conceptual Framework

Research Questions

Hypothesis (if the study requires only)

Significance of the Study

Scope and Limitations

Method

Type of Research

Respondents

Sampling Method

Sources of Data

Instrument/s

Data Collection Procedure

Ethical Considerations

Data Analysis

Timetable/Gantt Chart

Cost Estimates

Plan for Dissemination and Advocacy

References

Appendices

A. Instrument/s

B. Declaration of Anti-Plagiarism and Absence of Conflict of Interest

C. Scanned copy of Landbank ATM Card (indicate branch, account number and 3 sample specimen signatures)

Outline of Action Research Proposal

Title Page

Table of Contents

Context and Rationale

Research Questions

Hypothesis (if the study requires only)

Significance of the Study

Scope and Limitations

Method

Type of Research

Respondents

Sampling Method

Proposed Innovation/Intervention/Strategy

Instrument/s

Data Collection Procedure

Ethical Considerations

Data Analysis

Work plan

Cost Estimates

Plan for Dissemination and Utilization

References

Appendices

A. Instrument/s

B. Consent and Assent Letters

C. Declaration of Anti-Plagiarism and Absence of Conflict of Interest

D. Scanned copy of Landbank ATM Card (indicate branch, account number and 3 sample specimen signatures)

Note:

- Submit in white short folder fastened on top.
- Attach Transmittal Letter initialed by the school research coordinator (SRC) and to be signed by the School Head

Enclosure No. 5 to Division Memorandum No. _____ s. 2018



Department of Education
Region III – Central Luzon
SCHOOLS DIVISION OFFICE



Name of your school
Angeles City

School Address

Contact Nos. / Email Address

Letter of Intent

<Date>

LEILANI SAMSON-CUNANAN, CESO VI
Schools Division Superintendent
Division of City Schools
Angeles City

Madam:

This is to respectfully submit an action research proposal under BERF grant entitled
" _____ " This research aims to

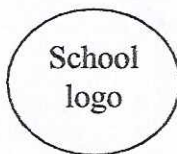
Through this research _____ <state the benefits> _____.

Indeed, I am requesting your good office to allow the undersigned to conduct the study among <state your selected participants> at <school/station>. Rest assured that the data gathered will be treated with utmost confidentiality and shall observe research ethics.

May this accepts your favorable response. More power!

Respectfully yours,

(Sgd.) _____
< Researcher >



Department of Education
Region III
School
Angeles City



School Address
Contact Nos./Email Address

<Date>

LEILANI SAMSON-CUNANAN, CESO VI

Schools Division Superintendent

Office of the Schools Division Superintendent

Madam:

This is to respectfully submit the Action Research Proposal of **DR. RAMIL G. ILUSTRE**, Master Teacher 1 of this school, entitled **"LOOKING INTO THE SECRET READING LIVES OF SELECTED GRADE 9 STUDENTS OF FRANCISCO G. NEPOMUCENO MEMORIAL HIGH SCHOOL: A PHENOMENOLOGICAL INTROSPECTION"** for funding under BERF grant facility.

Very truly yours,

ESTRELITA D. LECAROS

School Head



Department of Education
Region III
School
Angeles City



School Address
Contact Nos./Email Address

<Date>

LEILANI SAMSON-CUNANAN, CESO VI

Schools Division Superintendent
Office of the Schools Division Superintendent

Madam:

This is to respectfully submit the Action Research Proposal of **MR. ADRIAN P. TAMAYO**, Secondary School Teacher III of this school, entitled **"THE IMPLEMENTATION OF GRAMMAR REMEDIATION IN IMPROVING THE QUALITY OF ESSAYS OF SENIOR HIGH SCHOOL"** for Schools Division Research Committee's review and evaluation.

Very truly yours,

ESTRELITA D. LECAROS

School Head