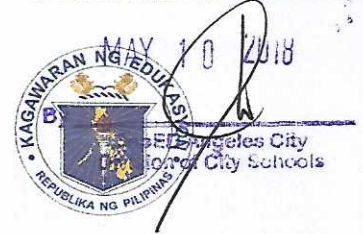




Department of Education
Region III
DIVISION OF ANGELES CITY
Jesus Street, Pulungbulu, Angeles City

RELEASED



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email address: angeles.city@deped.gov.ph

May 10, 2018

DIVISION MEMORANDUM

No. 183, s. 2018

COURSE FOR MANAGERS OF LEARNING

To: Heads of Public Elementary and Junior High Schools

1. Pursuant to Regional Memorandum No. 6, s. 2018 (*Course for Managers of Learning*), the Central Luzon Region III will conduct the Course for Managers of Learning which will be held on May 15-21, 2018 at The Presidents Hotel, Maramba Blvd., Lingayen, Pangasinan.
2. The training objectives are as follows:
 - Understand the trainer's role as manager of learning;
 - Create meaningful learning experience by applying the Principle of Adult Learning;
 - Use appropriate training method, techniques, and strategies in training courses and events for adults;
 - Use effective aids and devices appropriate for training sessions of adult;
 - Present training as an attractive and enjoyable experience towards personal development of an adult;
 - Acquire the appropriate attitude befitting a trainer of adults; and
 - Formulate personal action plans to complete the requirement for assistance in Basic Training Course.
3. Qualifications:
 - Participants must be a graduate of Advance Training Course for their Scouting Section for at least 24 months (for those graduates of 2015 onwards)
 - Has shown capabilities to instruct, manage adult learning, possesses an attitude of a team player
 - Fully endorsed by the Local Council and Regional Office. For those graduates of 2014 and beyond, must have received their parchment certificates as proof that they have completed their participation in Advanced Training Course.
4. Participants are advised to bring the following: 2 sets of uniform for the scouting section they are trained (Kawan – blouse & skirt with socks and yellow

garter tabs; Troop – blouse/polo with shorts and pair of socks with green garter tabs; Outfit – blouse/skirt with long pants), black shoes with shoelace, personal medicines, first aid kits, casual smart wears, and swimming attire.

5. Attached is the list of participants with corresponding approval of the school heads.

6. A registration fee of six thousand five hundred pesos (Php 6,500.00) shall be charged to school MOOE to defray the cost of meals (dinner on the date of arrival until lunch of the last day of the training), training materials, training equipment, camp fee, and other administrative costs.

7. Dissemination of this Memorandum is desired.


LYN V. LANSANGAN 

Chief, School Governance and Operations Division
Officer-in-Charge



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Angeles City

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Cell Phone No. 0995 819 7260

Course Managers of Learning

May 15-21, 2018

The President Hotel , Maramba , Blvd., Lingayen, Pangasinan

List of Participants with corresponding approval of the School Heads

[illegible]



Boy Scouts of the Philippines

NORTHERN LUZON REGION

28 Governor Pack Road

Baguio City 2600 Benguet, Philippines

E-mail: northernluzon.bsp@scouts.org.ph

Website: www.scouts.org.ph

11 April 2018

REGIONAL OFFICE MEMORANDUM

No. 06

S. 2018

To: **ALL COUNCIL SCOUT EXECUTIVES/OFFICERS-INCHARGE**

Subject: **COURSE FOR MANAGERS OF LEARNING**

1. We are pleased to announce the conduct of the Course for Managers of Learning with the following details:

Venue: The Presidents Hotel, Maramba Blvd, Lingayen, Pangasinan

Date: 16-21 May 2018

Reporting Date: 15 May 2017 not later than 5:00 o'clock in the afternoon

Registration Fee: Six Thousand, Five Hundred Pesos (Php 6,500.00)
To covers meals (dinner of 15 May until lunch of 21 May) & accommodation of participants, travel expense of staff, training supplies, fuel for mobilization, reference materials, course t-shirt & other administrative expense. The national office will subsidize the meals of the staff including the BTC manual which will be issued to all participants as support to conduct of training courses at the regional level.

2. **Qualification.** Participants must be graduates of Advanced Training Course for their Scouting Section for at least 24 months (for those graduates of 2015 onwards), has shown capabilities to instruct, manage adult learning, possesses an attitude of a team player, and fully endorsed by the Local Council and Regional Office. For those graduates of 2014 and beyond, must have received their parchment certificates as proof that they have completed their participation in Advanced Training Course.
3. **Participation.** In order to ensure the conduct of the course, a reservation fee of Three Thousand Pesos (p 3,000.00) shall be made with the Pangasinan-San Carlos City Council only after confirming that the participant is qualified to take course by the regional office. Said amount shall be transferable to another attendees but not refundable. This policy will be enforce as we have learned from our experience in the on-going Advanced Training Course. The first come – first serve basis will also apply. We intend to conduct 2 courses, however in the event that we cannot complete the 2nd course (both shall be forty), we will eventually allow the first 40 who made the reservation earlier. Only those that were able to make reservations shall be counted.

4. Special Instruction.

- 4.1 One of the feature of the course is the *Learner's Market* where participants shall showcase their skills other than those that gained from the Advanced Training Course. Since the management is not aware of what the kind of skills to be shared, kindly advise your participants to bring their respective materials for this activity.
- 4.2 Participants are advised to bring the following: 2 sets of uniform for the scouting section they are trained (Kawan-blouse & skirt with socks & yellow garter tabs; Troop – Blouse/Polo with shorts and socks with green garter tabs; Outfit – blouse/shirt with long pants; leaders of adult – female shall use blouse & skirt with socks and green garter tabs while male will use polo & short with socks and green garter tabs) black shoes with shoelace, personal medicines/first aid kits, flashlights, casual smart wears and swimming attire.
5. **Deadlines.** In order to comply with training policy and for the provision of required documents to comply with government standards, deadline for submission of Application for Participation shall be on 30 April 2018. We need to inform the hotel management our total number of their requirements also.
6. All Council Scout Executives are enjoined to facilitate the official release of your participants to attend the course. Widest dissemination and compliance of this memorandum is encouraged.



IMELDA S. SAMSON
Regional Scout Director