

## Department of Education Region III DIVISION OF CITY SCHOOLS Angeles City



Jesus Street, Pulung Bulu, Angeles City Tel. Nos. (045) 322-4106; 322-4702 / Fax Nos. (045) 322-4106

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March 13, 2017

DIVISION MEMORANDUM No. 90, S. 2017

By DepED Angeles City
Division of City Schools

## 2017 ANNUAL INVENTORY ORIENTATION

To: Public Elementary, Secondary and Senior Highschool School Heads School Property Custodians & School Supply Officers

- 1. This is to announce that there will be an orientation on the annual inventory of school properties on March 15, 2017, 2:00 pm at the Library Hub, Angeles City
- 2. The objective of the meeting is to orient school property custodians and supply officers of the forms to be used in the annual inventory.
- 3. Participants to this meeting are the School Property Custodians & School Supply Officers.
- 4. Wide dissemination and strict compliance to this Memorandum is desired.

OIC-Schools Division Superintendent