



Department of Education  
Region III  
DIVISION OF CITY SCHOOLS

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RELEASED  
July 10, 2017

DIVISION MEMORANDUM


No. 224 s. 2017

By   
DepEd Angeles City  
Division of City Schools

**SCHOOL HEADS AND CANTEEN MANAGERS ORIENTATION ON THE POLICY  
AND GUIDELINES ON HEALTHY FOOD AND BEVERAGE CHOICES IN  
SCHOOLS AND IN DEPED OFFICES (D.O. NO. 13 S. 2017)  
AND IMPLEMENTING GUIDELINES IN CANTEEN  
MANAGEMENT AND OPERATION (D.O. NO. 8, S. 2007)**

To: All School Heads and Canteen Managers

1. Please be informed that there will be an Orientation on DepEd Order No. 13, s. 2017 Policy Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices and D.O. No. 8 s. 2007 Revised Implementing Guidelines in Canteen Operation and Management on July 14 2017, 8:00 am to 5:00 pm at Gabaldon Bldg. Division of Angeles City.
2. Agenda of this meeting are the following:
  - a. to make available healthier food and beverage choices among the learners and DepEd personnel and their stakeholders;
  - b. to introduce a system of categorizing locally available foods and drinks, in accordance with geographical, cultural, and religious orientations;
  - c. to provide guidance in evaluating and categorizing foods and drinks;
  - d. to provide guidance in the selling and marketing of foods and beverages in schools and DepEd offices, including the purchasing of foods for school feeding;
  - e. to finalize the format in Canteen Financial Statement Report.
3. Participants of this orientation will be the canteen managers of the School Managed Canteen, Cooperative Canteen and school heads.
4. Canteen Managers are required to bring their sample menu, inventory of items sold in their school and copy of financial statement for the month of June 2017.
5. A registration of three hundred pesos (P300.00) to cover snacks, lunch and incidental expenses shall be charged to canteen funds subject to usual auditing and accounting procedure.
6. Immediate dissemination of this Memorandum to all concerned is desired.

  
**LEILANI S. CUNANAN - CESO VI**  
Officer-in-Charge  
Office of the Schools Division Superintendent