



July 10, 2017

## DIVISION MEMORANDUM

No. 22S. 2017

**SEMINAR-WORKSHOP ON TEST CONSTRUCTION**

TO: Elementary and Secondary School Heads/OICs  
Education Program Supervisors  
Public Schools District Supervisors

1. The **DIVISION SEMINAR-WORKSHOP ON TEST CONSTRUCTION** will be held on July 19-21,2017 at the Gabaldon Bldg., Angeles City.
2. The following are the objectives of the seminar-workshop :
  - a. to revisit the basic principles and key concepts in test construction;
  - b. to enrich the knowledge and understanding about the different types of tests;
  - c. to analyze sample test items in periodic examinations vis-à-vis the curriculum guide; and
  - d. to strengthen the level of competence and confidence of School Heads and Master Teachers in providing technical assistance in test construction among teachers.
3. Participants to this seminar are the Education Program Supervisors, Public Schools District Supervisors, Public Elementary and Secondary School Heads/OICs , Department Heads and Teachers -in- Charge of Test Construction.
4. Participants are required to bring laptop, extension cords, pocket wifi, and sample copies of periodic test papers to be used during the workshop. An amount of one thousand and fifty pesos (P1050.00) will be collected from each participant to cover expenses for meals and snacks for three (3) days. Education Program Supervisors and Public School District Supervisors can charge the amount against the Division MOOE while the Teachers, Department Heads and School Heads can charge the amount against School MOOE or local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

  
**LEILANI S. CUNANAN , CESO VI**

Officer-In-Charge

Office of the Schools Division Superintendent